



ST. MARTIN HIGH SCHOOL HEALTH SCIENCES PROGRAM
AFFILIATION AGREEMENT
WITH MEMORIAL HEALTH SYSTEM

CLINICAL ROTATION FOR HEALTH SCIENCE STUDENTS

The standards and philosophy for education for Health Science including the instruction and preparation of all instructional schedules and plans, as well as hours of clinical shadowing shall be the responsibility of the school. The standards and plans shall be made available to authorized Health Agency personnel.

It is mutually agreed between the St. Martin High School Health Sciences Program and Memorial Health System, hereafter, known as the Health Agency.

A maximum of 12 students may be assigned to a single hospital/long-term care unit of a clinic or health care facility. A faculty-student ratio of no more than 1:12 must be maintained in the clinical agency.

I. THE SCHOOL'S RESPONSIBILITIES:

- A. The school shall warrant that each student assigned to observe patients in any capacity has to meet the minimum standard for health occupations set by the State Department of Education, Office of Vocational-Technical and Adult Education, for health occupations training.
- B. Faculty and students are expected to follow the personnel policies and/or guidelines of the Health Agency. The school is responsible for verification of compliance. However, if it should become necessary in certain circumstances, the burden of proof rests with the faculty/student.
- C. It is agreed and understood by the school that the Health Agency assumes no liability for injury to students or faculty members incurred in the course of clinical observation experiences in the Health Agency.
- D. Students and faculty of the school will not be reimbursed for rendering services to patients during the course of clinical observation experiences in the Health Agency for the privilege of learning.
- E. Provide a qualified instructor. These persons are subject to the administrative and personnel policies of the school. All instructors are currently licensed in Mississippi as a Registered Nurse.
- F. The school does not discriminate on basis of race, color, religion, national origin, sex, age, sexual orientation or disability.



G. Prior to shadowing, the participants must provide Memorial HR representative acceptable documentation of the following:

i. The school will warrant that each student and faculty member to visit health agency will have a record of the following items which the instructor must verify:

- Negative result of TB test done w/in the last 12 months
- MMR immunization record – MMR is a series of immunizations Measles, mumps, and rubella (MMR)
- Proof of chicken pox immunity either by vaccination, stated prior infection, or lab titer
- Validation of Influenza vaccination during months of Oct 1-March 31 OR students MUST sign Influenza declination form provided by Health Agency
- Validation of COVID vaccination OR students must complete Health Agency's COVID exemption process

ii. The instructor must complete an attestation form provided by Health Agency including the entire student roster & faculty member/chaperon to visit the hospital for the items required in 'G' bullet above.

H. Students and faculty shall wear uniforms acceptable to the Health Agency during clinical hours.

I. Students and faculty shall adhere to all current hospital guidelines regarding flu and COVID-19 (such as wearing masks while inside of any Memorial facility.)

J. Included in the orientation of the students (orientation occurs in classroom):

i. Be knowledgeable of the rules and regulations of schools and affiliation agencies.

ii. Be knowledgeable of the rules and regulations concerning ethical standards, legal responsibilities and patient confidentiality.

K. Provide clinical personnel with learning objectives for the students in each rotation area.

L. Meet the minimum standards for the health occupations set by the Mississippi State Department of Education, Office of Career and Technical Education, for Health Science.

II. THE HEALTH AGENCY'S RESPONSIBILITIES:

A. The Health Agency shall be responsible for and retain absolute control over the organization, administration, operation, and financing of its services.

B. The school shall be informed regarding health education programs and changes in the clinical facilities that may affect the school. Where multiple health



education programs exist, the Health Agency shall devise ways for coordination so that all programs may have maximum benefit of learning experiences.

- C. The Health Agency shall be an accredited agency.
- D. The Health Agency shall be responsible for informing and keeping informed all of its personnel regarding the rights and privileges for the school's faculty and students.
- E. No reduction in staff shall be made by the Health Agency due to the presence of students.
- F. Available space in the building specified by the Health Agency shall be established and made accessible to the school's instructors and students for conferences.
- G. The Health Agency shall have the right to request removal from or deny access to its facility any student or instructor whose performance is unsatisfactory or displays disregard for the Health Agency's regulations, policies or procedures that may interfere with his/her performance of the Health Agency's operations.
- H. The Health Agency does not discriminate on the basis of race, color, religion, national origin, sex, age, sexual orientation, or disability.
- I. A student will not be left alone with a patient when assigned with an agency staff member.
- J. Provide the students with shadowing/observation experiences in the health occupation clusters for purposes of observing the duties and functions of careers in each cluster so they can make a knowledgeable career decision at the completion of the orientation/exploration phase of the program.
- K. Give orientation to its staff defining functions and limitations of students and staff's responsibility toward the educational program. The Health Agency will enlist the cooperation of the staff in making every effort to provide a congenial atmosphere conducive to growth and learning opportunities for the students.
- L. Give orientation guidelines and provide hospital guidelines regarding COVID-19 and the hospital's expectations of students and faculty.

III. JOINT RESPONSIBILITIES:

- A. The Health Agency and the school shall provide a liaison to ensure systemic planning and the exchange of information regarding policy changes, problems, and new developments.
- B. The school and Health Agency each have a distinct, yet cooperative responsibility for the education of each student. The Health Agency will provide progress reports as needed for the education of each student. The Health Agency retains the right to request reassignment of the student. Reassignment requests should be in writing to the school director.
- C. This agreement provides for continuing communication between the Health Agency and the school as necessary to provide optimum experience.



- D. Either party may discontinue this agreement upon sixty days' written notice to the other; however, this termination should only occur at the end of an academic semester in which students are registered. The party desiring the termination shall arrange for a conference with the other participation agency.

IV. IT IS FURTHER AGREED THAT:

- A. This agreement shall become effective for the 2026-2027 school year and remain in full force and effect for a period of one complete school term, unless sooner terminated as hereinafter provided.
- B. The terms and conditions of the agreement may be amended or deleted, or new terms added from time to time, without affecting in any way the remaining terms and conditions, but understand that no such changes, additions, or deletions shall be binding upon the school or Health Agency unless they are authorized by the school and Health Agency in writing except where provided in the preceding paragraph.

Name of school: St. Martin High School

A blue ink signature, appearing to be "SJR", written over a horizontal line.

Signature of School Official

The date "7/7/26" written in blue ink over a horizontal line.

Date

A black ink signature, appearing to be "A. [unclear]", written over a horizontal line. The signature is circled with a large, loopy black ink stroke.

Signature of Health Science Instructor

The date "5-11-26" written in black ink over a horizontal line.

Date

Signature of Health Agency Official

Date