



MEMORANDUM

TO: Board of Education
Tim Leffel, Business Administrator
Weston Weekes, Administrator of Facilities Management

FROM: Bryan Turner, Director of Architectural Services

DATE: 21 July 2026

SUBJECT: Boulton Elementary HVAC Renovation Engineer Selection

The Professional Services Selection Committee evaluated proposals from three mechanical engineering firms for the Boulton Elementary HVAC Renovation project.. The evaluation criteria used is as follows:

- Qualifications
- Past performance
- Experience of key individuals
- Design philosophy
- Portfolio of similar projects.

We recommend the Board of Education award the contract to the highest scoring mechanical engineering firm:

Resolut Group