



# Wharton County Junior College

## PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Amanda Allen

DATE: 6/30/2026

FROM: Lindsey McPherson

DIV or UNIT: Academic Affairs

SUBJ: PPA request for: Robert Sanchez

Title of PPA activity: Workforce Program Development

Dates (or semesters) of activity: July - August 2026

- A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

This summer, Robert is collaborating with the Bay City faculty to integrate two new programs into the current Bay City campus vocational programs and work with the new Continuing Education Director to evaluate vocational programs and their alignment with Continuing Education. In recognition of these additional responsibilities, Mr. Sanchez will receive a stipend of \$1,500 per month for the months of July and August.

B. **Cost**

| Type PPA                                    | # PPA Pay Hours | PPA Salary  | Total Costs |
|---------------------------------------------|-----------------|-------------|-------------|
| ON CONTRACT<br>(release time from teaching) |                 | \$ 1,500.00 | \$ 3,000.00 |
| ON OVERLOAD<br>(additional compensation)    |                 |             |             |
| TOTAL                                       |                 | \$ 1,500.00 | \$ 3,000.00 |

Budget Number : 1910-120-6093-400

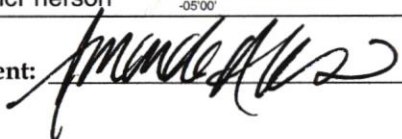
C. **Approvals**

Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

VP: Lindsey McPherson  
Digitally signed by Lindsey McPherson  
Date: 2026.07.01 16:19:52 -05'00'

Date: \_\_\_\_\_

President: 

Date: 07/26/26