



ALPENA COUNTY SHERIFF'S OFFICE

Sheriff Erik W. Smith · 4900 M32 W · Alpena, Michigan 49707
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November 5, 2025

RE: Memo to Board of Commissioners

Animal Control has brought in more than they have spent in miscellaneous revenue/donations/adoption fees since the program began, leaving them \$69,662.18 in their fund balance. They currently have \$859.88 in their expense line item 101-430-969.001. We are requesting a budget adjustment of \$10,000 to be added to their available budget in line item 101-430-969.001 Miscellaneous Expense to cover scheduled spay/neuter surgeries and additional expenses to care for the animals through the end of the year. Costs of spays/neuters are recovered through adoption fees and are receipted back into 101-430-683.000 Adoption Fees.

| <i>GL Number</i> | <i>Description</i> | <i>Debits</i> | <i>Credits</i> | <i>Ending Balance</i> |
|--|---------------------------------------|---------------|----------------|-----------------------|
| 101-430-684.000 | Misc Revenue/Donations | \$ 664.04 | \$ 236,008.89 | \$ 235,344.85 |
| 101-430-683.000 | Adoption Fees | \$ - | \$ 10,795.00 | \$ 10,795.00 |
| 101-430-969.001 | ACO Misc Expense / Donation Pass Thru | \$ 181,543.55 | \$ 5,065.88 | \$ 176,477.67 |
| Total Available to Animal Control | | | | \$ 69,662.18 |

*as of November 4, 2025 7:56 AM

Respectfully,

Erik W. Smith, Sheriff

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---------------------------------|-----|------|---|----------------|------------|----------|------------|
| | | | 101-430-969.001 MISC EXPENSE - DONATION PASS T (Continued) | | | | |
| 10/28/2025 | AP | INV | SUNRISE VET SERVICES PC | 300566 | 125.38 | | 24,112.09 |
| | | | VET BILLS | | | | |
| 11/04/2025 | AP | INV | TRUSTED JOURNEY PET MEMORIAL SRVS | PA10015-I-0070 | 28.03 | | 24,140.12 |
| | | | CREMATIONS | | | | |
| 01/01/2026 | | | 2026 Fiscal Year Begin | | | | 0.00 |
| 12/31/2027 | | | 101-430-969.001 | END BALANCE | | | 0.00 |
| | | | Cumulative Net Debits and Credits: | | 181,543.55 | 5,065.88 | 176,477.67 |
| TOTAL FOR FUND 101 GENERAL FUND | | | | | 181,543.55 | 5,065.88 | 0.00 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---------------------------------|-----|------|--|-------------|--------------|-----------|-------------|
| Fund 101 GENERAL FUND | | | | | | | |
| 01/01/2017 | | | 101-430-683.000 ANIMAL ADOPTION FEES | | BEG. BALANCE | | 0.00 |
| 01/01/2018 | | | 2018 Fiscal Year Begin | | | | 0.00 |
| 01/01/2019 | | | 2019 Fiscal Year Begin | | | | 0.00 |
| 01/01/2020 | | | 2020 Fiscal Year Begin | | | | 0.00 |
| 01/01/2021 | | | 2021 Fiscal Year Begin | | | | 0.00 |
| 01/01/2022 | | | 2022 Fiscal Year Begin | | | | 0.00 |
| 01/01/2023 | | | 2023 Fiscal Year Begin | | | | 0.00 |
| 01/01/2024 | | | 2024 Fiscal Year Begin | | | | 0.00 |
| 01/01/2025 | | | 2025 Fiscal Year Begin | | | | 0.00 |
| 07/25/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29173 | | 410.00 | (410.00) |
| 08/14/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29360 | | 3,035.00 | (3,445.00) |
| 08/27/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29481 | | 450.00 | (3,895.00) |
| 09/19/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29692 | | 5,400.00 | (9,295.00) |
| 09/24/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29741 | | 400.00 | (9,695.00) |
| 09/30/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29797 | | 400.00 | (10,095.00) |
| 10/08/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT ANIMAL ADOPTION FEES | 29865 | | 700.00 | (10,795.00) |
| 01/01/2026 | | | 2026 Fiscal Year Begin | | | | 0.00 |
| 12/31/2027 | | | 101-430-683.000 | END BALANCE | | | 0.00 |
| | | | Cumulative Net Debits and Credits: | | 0.00 | 10,795.00 | (10,795.00) |
| | | | | | | <hr/> | <hr/> |
| TOTAL FOR FUND 101 GENERAL FUND | | | | | | 10,795.00 | 0.00 |

| Date | JNL | Type | Description | Reference # | Debits | Credits | Balance |
|---------------------------------|-----|------|---|-------------|--------|------------|--------------|
| | | | 101-430-684.000 MISCELLANEOUS REVENUE / DONATI (Continued) | | | | |
| 10/08/2024 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 26741 | | 6,002.00 | (32,047.62) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 12/04/2024 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 27185 | | 5,781.00 | (37,828.62) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 12/20/2024 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 27322 | | 600.00 | (38,428.62) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 01/01/2025 | | | 2025 Fiscal Year Begin | | | | 0.00 |
| 02/13/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 27775 | | 942.00 | (942.00) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 03/04/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 27930 | | 12,502.45 | (13,444.45) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 03/26/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28112 | | 2,058.00 | (15,502.45) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 04/11/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28218 | | 60.00 | (15,562.45) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 04/16/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28258 | | 100.00 | (15,662.45) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 04/25/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28358 | | 606.00 | (16,268.45) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 04/30/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28400 | | 476.88 | (16,745.33) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 05/12/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28498 | | 4,149.50 | (20,894.83) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 06/20/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28848 | | 3,785.00 | (24,679.83) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 07/07/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 28979 | | 759.31 | (25,439.14) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 07/09/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29001 | | 1,180.00 | (26,619.14) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 07/17/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29064 | | 965.00 | (27,584.14) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 07/25/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29173 | | 512.86 | (28,097.00) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 08/14/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29360 | | 275.00 | (28,372.00) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 08/27/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29481 | | 2,396.23 | (30,768.23) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 09/19/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29692 | | 1,752.70 | (32,520.93) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 09/24/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29741 | | 227.86 | (32,748.79) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 09/30/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29797 | | 1,036.00 | (33,784.79) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 10/08/2025 | CR | RCPT | ALPENA COUNTY SHERIFF DEPT | 29865 | | 143.00 | (33,927.79) |
| | | | MISCELLANEOUS REVENUE / DONATIONS | | | | |
| 01/01/2026 | | | 2026 Fiscal Year Begin | | | | 0.00 |
| 12/31/2027 | | | 101-430-684.000 | END BALANCE | | | 0.00 |
| | | | Cumulative Net Debits and Credits: | | 664.04 | 236,008.89 | (235,344.85) |
| TOTAL FOR FUND 101 GENERAL FUND | | | | | 664.04 | 236,008.89 | 0.00 |