



**HOWARD LAKE • WAVERLY • WINSTED**

**JOE MCKEE, DIRECTOR OF BUILDINGS & GROUNDS**

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Date: March 10, 2025

To: HLWW School Board

From: Joe McKee, Director of Buildings & Grounds

I received a resignation from Keith Say as a high school evening lead custodian and transfer to Humphrey Elementary part-time evening custodian effective March 10, 2025. I recommend the board accept the resignation and transfer as written.

Thank you,

Joe McKee,  
Director of Buildings and Grounds