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HLWW Public Schools

Employment Recommendation Form

Date: 8/1/23

Please use BLUE font when completing this form

Name of Applicant: Karrie Schmidt

Recommended By: Michelle Johnson

Title of Position: Satellite Cook

Location: Humphrey Elementary

Step/Lane/Yearly Salary (if applicable):

Hourly Pay Rate (if applicable): \$18.36/hour

Position Terms Description (part time, full time, year-round, school year, etc):

Part time, student contact days

Is the applicant replacing someone or is this a new hire?

Replacing Lori Murphy

Qualifications of the Position:

1. Prepare/serve breakfast
2. Prepare/serve lunch
3. Communicate food order with FS Director
4. Keep kitchen clean and sanitary
5. Follow food safety guidelines

Number of Applicants: 2

Number of Candidates Interviewed: 2

Interview Team (if applicable): Michelle Johnson

Educational Background of Candidate:

Employment Background of Candidate: Several years of cooking experience

Administrative Recommendation (include qualities that applicant brings to the position):

Previous Tenure (teaching positions ONLY) Yes _____ No _____

Supervisor Signature Michelle Johnson Date 8/1/23

Hire Approved by Board: _____

Received by HR: _____