PANA COMMUNITY UNIT SCHOOL DISTRICT #8
Regular Board of Education Meeting Minutes
June 15, 2026
Unit Office Board Room

1. **Call to Order/Roll Call**
    a. The meeting was called to order by Board President Kyle Anderson at 6:30 pm. Anderson,Berner, Casner, Dorn, Hadowsky and Moon were all present. Beyers was absent.
2. **Consent Agenda Items**

    Board members were reminded to contact Kari Medler, Bookkeeper, or Mrs. Miller prior to the meeting with any questions regarding this month's payables or financials.

    a. Reading and Approval of Regular Meeting Minutes – May 18, 2026.
    b. Approval of Monthly Bills and Payrolls – Kari noted several significant monthly bills as part of the Accounts Payable/Payroll Report. Vendors for the month of May were paid through June 8,2026.
        i. Accounts Payable and Payroll Report
    c. Treasurer's Report (May)
        i. Financial Reports
        ii. Other Financial Information
            1. Donation Approvals – None to report this month.
    d. FOIA Requests – We received a FOIA request from Employee Research Data requesting records containing employee first and last names, job titles/positions, work email addresses, and primary campus or department assignments. Our response is in your packet. We received a FOIA request from Upgraid RE requesting utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, and water, where applicable. If not available, or difficult to obtain, energy usage statistics per building per month (per fuel). The most recent final copy of each of the following, if completed, received, or adopted on or after January 1, 2020: Facility condition assessment, building condition assessment, deferred maintenance report, facility master plan, long-range facility plan, or capital improvement/investment plan relating to district facilities; and energy audit, energy assessment, ASHRAE audit, energy-conservation-measure study, performance-contracting feasibility assessment, or similar facility-energy report. Our response is in your packet.

Action: Motion was made by Casner and seconded by Hadowsky to approve the Consent Agenda inclusive of payables totaling $435,867.32 and payrolls totaling $1,032,077.85 for a total payables and payroll of $1,467,945.17.

3. **Visitor, Teacher, & Support Staff Considerations**
    a. Staff: Kylie Dooley, Jessica Miller, Kevin McDonald, Molly Holthaus, Adam Metzger, Nicole Martell,
    b. Media:Susan McGrath
    c. Visitors: Kelly Suey, Dee Tarter
4. **Committee Reports**
    a. Facilities - Jeff Stauder was absent, Jessica Miller provided an update.
        i. Last Meeting: June 3, 2026.
        ii. Next meeting: TBD.

Action: Motion was made by Moon and seconded by Berner to approve the construction of office walls in the former Lake Land building, future Unit Office building, by Doug Miller in the amount of $18,900.

Action: Motion was made by Hadowsky and seconded by Casner to approve the installation of the softball scoreboard by DoubleD Signs out of Effingham in the amount of $12,600.

Action: Motion was made by Casner and seconded by Moon to approve the auction of 3 buses that are the property of the Board of Education of Pana CUSD 8 through Josh Burgener Auction and Realty

b. Finance -
    i. Last Meeting: Did not meet this month.
    ii. Next meeting: TBD.
c. Curriculum -
    i. Last Meeting: Did not meet this month.
    ii. Next meeting: TBD.
d. Policy -
    i. Last Meeting: Did not meet this month.
    ii. Next meeting: TBD.
        1. **2nd Reading of IASB PRESS Policy Updates** - Mrs. Miller reviewed the IASB PRESS Policy updates with the Policy Committee. There is a a recommendation from the Policy Committee for the full Board to approve the 2nd reading of those reviewed policies.

Action: Motion was made by Dorn and seconded by Berner to approve the 2nd reading of the IASB PRESS Policy updates as reviewed by the Policy Committee.

2. **2nd Reading of PRESS Policy Updates** - Mrs. Miller reviewed PRESS Policies 7:60 Residence, 5:185 Family & Medical Leave, and 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students.

Action: Motion was made by Hadowsky and seconded by to approve the 2nd reading of PRESS Policy update to 7:60 Residence, 5:185 Family & Medical Leave, and 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students.

3. **PHS Student Handbook Updates** - Kevin McDonald will present to the Board his Handbook Committee's recommended updates.

Action: Motion was made by Berner and seconded by Casner to approve the 2026-2027 PHS Student Handbook updates as presented.

e. Pana Education Foundation – Jessica Miller provided an update of the meeting held on May 20, 2026 at 7:00 am.
    i. Last Meeting: May 20, 2026 at 7:00 am.
    ii. Next meeting: TBD
f. Technology –
    i. Last Meeting: Did not meet this month.
    ii. Next meeting: TBD.

5. Administrative Reports

a. Principals – Building principals will not be in attendance.
b. Building & Transportation – Jeff Stauder was absent. Highlights were provided in the board members packets.
c. Curriculum & Instruction – Mr. Donahue is on vacation. His reports were in Board Members packets
d. Superintendent
    i. Personnel Recommendations (Following Executive Session)

Action: Motion was made by Moon and seconded by Berner to approve the June Employment Report as reviewed and presented in Executive Session.

Action: Motion was made by Moon and seconded by Berner that Nicole Martell be found to have failed to meet the performance responsibilities set forth in her job description and Board Policy, as previously described to her, and that based on those findings, the employee shall be dismissed as an employee of Pana Community Unit School District No. 8, effective immediately.

ii. Adoption of FY26 District Amended Budget- The Board held a special hearing at 6:15 pm this evening. The FY26 District Amended Budget was presented. I am asking for the Board to approve the FY26 District Amended Budget as presented.

Action: Motion was made by Moon and seconded by Dorn to approve the FY26 District Amended Budget

iii. Textbook, Rentals, Lunch Fees, and Event Fees 2026-2027 - The Board has engaged in discussions over the past several months regarding potential fee increases to help offset rising costs. I am recommending to the Board to increase the K-8 and 9-12 lunch prices to $4.15. This increase is based on the recommendation of Amy Christian, our Food Service Director. I am recommending to the Board to increase technology fees by $9.00 and student parking fees increase by $20.00. Grades 6-8 textbook fees to increase by $20. Grades 9-12 textbook fees to increase by $15 and to increase the Drivers Ed fee by $15. Student entry fees for athletic events will no longer be FREE. Student fees will be $3.00. Family, Single, and Student Season Passes will increase by $10. Senior Citizen Season Passes will increase by $5.

Action: Motion was made by Berner and seconded by Dorn to approve the recommended textbook, rentals, lunch fees, and event fees for 2026-2027.

iv. 6-Month Executive Session Minutes/18-Month Tapes - We are required to have a process in place to review past executive session minutes over the last six months. I am recommending that the following executive session minutes be opened to the public: December 15, 2025, January 26, 2026, February 23, 2026, March 16, 2026, April 20, 2026, May 18, 2026. I am also recommending the destruction of any open or executive tapes older than 18 months for the purpose of avoiding unnecessary storage.

Action: Motion was made by Casner and seconded by Moon to approve the public release of executive session minutes from December 15, 2025, January 26, 2026, February 23, 2026, March 16, 2026, April 20, 2026, May 18, 2026, and subsequent destruction of any open or executive session tapes older than 18 months.

v. Fiscal Year 2027 BOE Regular Meetings - Updated IASB PRESS Policy 2:200 requires school districts to share their board meeting times and dates at the beginning of each fiscal year. Our new fiscal year begins on July 1, 2026. The Board meeting dates and times are in your packet. These dates and times were approved at a previous Board meeting. .

Action: No action required.

vi. District Liability Insurance Renewal - Included in your packet is a summary of the district's expiring and renewal coverages with ICRMT, CFC, and Guarantee Trust Life. The first column of each page is the expiring insurance coverage for the district. The second column is the renewal coverage. The renewal reflects an increase in premium in the amount of $24,840.68; which is an increase of 14.36% over the expiring. The increase in premium is due to the increased Blanket Limit, member loss history, and overall rate increases.

Action: Motion was made by Moon and seconded by Hadowky to approve the 26-27 renewal coverages with ICRMT, CFC, and Guarantee Trust Life as part of the district's liability insurance renewals.

vii. **NPT Special Education Cooperative Report**- Jessica Miller provided an overview of the last meeting.
1. Last Meeting: May 19, 2026 at 9:00 am.
2. Next meeting: June 16, 2026 9:00 am

Action: No action required.

6. **Executive Session**
    a. Discussion was held regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; student discipline; litigation; the setting of a price for sale or lease of property owned by the District; and collective bargaining matters. Employment, compensation, and resignation recommendations were also discussed.

Action: Motion was made by Berner and seconded by Casner to appoint Board President Kyle Anderson to preside over an employee disciplinary hearing.

Action: Motion was made by Moon and seconded by Berner to leave Open Session and enter Dismissal Hearing.

Action: Motion was made by Berner and seconded by Moon to leave Dismissal Hearing and return to Open Session.

Action: Motion was made by Berner and seconded by Moon to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of a price for sale or lease of property owned by the District, and collective bargaining matters, as well as employment/compensation/resignation recommendations.

Action: Motion was made by Casner and seconded by Berner to leave Executive Session and return to Open Session.

Action: Motion was made by Casner and seconded by Hadowsky to approve Executive Session minutes as read in executive session.

7. **Communications**
    a. Capitol Watch
8. **Board Member Considerations**
    a. 2026 Joint Annual Conference Registration Information - If you are interested in attending this year's conference in Chicago, please let Kylie know.
9. **Adjournment**

Board President

Board Secretary