

## **REGULAR MEETING**

**Monday, February 12, 2024**

**HLWW High School Media Center**

The February 12, 2024, Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:33 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn and Jennifer Olson, and Board Secretary Marilyn Greeley.

**(Item IV)** Puncochar recommended approval of the agenda; Borrell seconded; passed unanimously.

**(Item V)** There were no questions or comments from visitors.

**(Item VI)** Bravinder recommended approval of the consent agenda which included the January 17, 2024 regular/organizational board meeting minutes, January 29, 2024 work session meeting minutes, bills, monthly treasurer report, January 2024 enrollment, resignations of **Denise Kaeter** as 8th Grade Math teacher effective January 26, 2024, and **Rik Lee** as an evening lead custodian at the High School/Middle School effective February 23, 2024, and communications: Elementary Laker News and Teaching Today Winter 2024; Koch seconded; passed unanimously.

**(Item VII, Subd. A)** Morgan Johnson, District Nurse, reviewed information about school health.

**(Item VII, Subd. B)** Kelli Westling, Assessment Coordinator, reviewed the information about the American Indian Parent Advisory Committee (AIPAC) and requested approval of the concurrence.

Bravinder recommended approval and acknowledgment of the AIPAC committee and its concurrence; Koch seconded; passed unanimously.

**(Item VII, Subd. C)** Bravinder reviewed the 2023-25 HLWW Teacher Contract.

Borrell motioned to approve the 2023-25 Teacher Contract; Koch seconded; Bravinder abstained; passed unanimously.

**(Item VII, Subd. D)** Borrell recommended approval of the Spring 2024 Coaching Staff; Marketon seconded; Bravinder abstained; passed unanimously.

**(Item VII, Subd. E)** Superintendent Walbruch gave an update on his entry plan.

**(Item VII, Subd. F)** Borrell recommended approval of the resolution accepting donations; Bravinder seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Mulvihill and Heuer; Marketon abstained; those opposed: none; passed unanimously.

**(Item VII, Subd. G)** Heuer reported discussion about the strategic plan will be on the work session agenda.

Puncochar recommended approval of the item for the work session; Borrell seconded; passed unanimously.

**(Item VIII, Subd. A)** Superintendent Walbruch reported the strategic planning meetings have been well received. Walbruch also thanked the board members for presenting the information about the strategic plan to the meetings they have been attending. Walbruch indicated February is school board member appreciation month, and he thanked the board members for their support.

**(Item VIII, Subd. B)** Principal Olson reported:

- The fourth graders had a Kindness retreat facilitated by Youth Frontiers.
- The February 8-9 conferences were well attended.
- Kindergarten registration will be February 29 and March 5.
- February is “I Love To Read” month. Please let the elementary know if you would like to be a guest reader.
- Winsted Elementary’s School of Excellence celebration will be held on March 21 at 8:30am.
- There will be a Title I event in early April.
- Humphrey Elementary will submit their School of Excellence data in June.

Heuer indicated Principal Schimelpfenig’s report is enclosed.

Principal Kuehn reported:

- There has been an increase in vandalism and related issues, and we are working on different ways to address the issues.
- Curriculum update-we are working on the strengths and weaknesses document and our next step will be the needs assessment.
- We are looking at how to build up CTE (Career and Technical Education) funding.
- The high school and local community members will be participating in a life simulation exercise from 9am-noon Tuesday.
- We have been working on ACT planning.

**(Item VIII, Subd. C)** Heuer reported the school board committee reports are attached.

Borrell reported that a facility management company gave a presentation to the buildings and grounds committee.

**(Item VIII, Subd. D)** Upcoming Board Member Event Appearances:

[Calendar Link](#)

Students of Excellence-April 24-Resource Training @ 4:30pm Bravinder

Graduation June 2

**(Item IX) Next Meeting Dates:**

- **Strategic Plan Staff Listen Session-February 15, 2024 6:30am HLWW HS Media Center**

- **Strategic Plan Director Listen Session-February 15, 2024 9am HLWW MS Media Center**
- **Strategic Plan Student Listen Session-February 15, 2024 12:30pm HLWW MS Media Center**
- **Strategic Plan Staff Listen Session-February 15, 2024 3pm HLWW HS Media Center**
- **Strategic Plan Community Listen Session-February 15, 2024 5:30pm HLWW HS Media Center**
- **Strategic Plan Community Listen Session-February 26, 2024 5pm HLWW HS Media Center**
- **Work Session Meeting-February 26, 2024 6:30 pm HLWW HS Media Center**
- **Regular Board Meeting-March 11, 2024 6:30 pm HLWW HS Media Center**
- **Strategic Plan Community Plan Session-March 12, 2024 6:30pm HLWW HS Media Center**
- **Strategic Plan Community Plan Session-March 27, 2024 6:30pm HLWW HS Media Center**
- **Strategic Plan Community Plan Session-April 10, 2024 6:30pm HLWW HS Media Center**
- **Strategic Plan Community Plan Session-April 22, 2024 5:30pm HLWW HS Media Center**
- **March 21-830am-Winsted School of Excellence**

**(Item X) Items for next meeting**

Work Session:

- Discuss Strategic Plan

Regular Meeting:

- Bill Reader for March-Heuer
- Bill Reader for April-Koch
- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Approve Lawn Care Vendors
- Review/Discuss 2023-24 Revised Budget (March Work Session)

Heuer adjourned the meeting at 7:37 pm.

Respectfully submitted,

Katie Koch, Clerk