



MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Christy Ponce and the Board of Trustees

From: Glenn Graham, CFO and VP of Administrative Services

Date: 07/1/2026

Re: Consideration for approval of the purchase of four Nursing Simulation Manikins & Licenses from Laerdal Medical Corporation.

Staff Recommendation: Approval

The Board is asked to approve the purchase of four Nursing Simulation Manikins and accompanying hardware and licenses from Laerdal Medical Corporation through BuyBoard Contract# 704-23.



Purchase Approval

Description: Consideration for approval of the purchase of four Nursing Simulation Manikins & accompanying hardware & licenses from Laerdal Medical Corporation for the Nursing Simulation Lab.

Recommendation: The Board is asked to approve the purchase of four Nursing Simulation Manikins and accompanying hardware and licenses from Laerdal Medical Corporation through BuyBoard Contract# 704-23.

Purchases made from Laerdal Medical Corporation through the Buyboard cooperative contract satisfy the required bidding laws found within Texas Education Code 44.031. Funding for this medical equipment will come from the NAHP grant.

Based on the information provided, the Board of Trustees is now asked to approve a purchase in the amount of \$60,034.48 from Laerdal Medical Corporation. The Board of Trustees is also asked to authorize the Vice President of Administrative Services or designee to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

_____ Budgeted

_____ Fund Balance

_____ ☒ Other: NAHP Grant