



**EXECUTIVE SUMMARY**

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| <b>Meeting Date:</b>  | April 23, 2026                                 |
| <b>Agenda Item:</b>   | Budget Amendment #2-2025-26                    |
| <b>Item Type:</b>     | Action   |
| <b>Administrator:</b> | Jeanne Grazioli, Brad Earl                     |
| <b>Objective:</b>     | Review and Approve Budget Amendment #2-2025-26 |

**Background:** The adopted budget is built on a series of assumptions around both estimated revenues and expenses. When actual events vary from those assumptions, it sometimes becomes necessary to amend the budget by increasing or decreasing appropriations or to transfer appropriation authority from one fund to another or between appropriation categories within the same fund. A transfer of appropriation authority is a decrease of one existing appropriation and a corresponding increase of another existing appropriation, with no net change in the amount of all appropriations (ORS 294.450).

For the 2025-26 budget, the net result of the second set of recommended amendments across all funds is summarized in the motion on the last page of this memo.

**The 2025-26 Amended Budget General Fund Budget deficit spending of \$4.758 million is unchanged after this amendment.**

|                          | <u>FY 2025-26 General Fund Budget</u> |                   |               |
|--------------------------|---------------------------------------|-------------------|---------------|
|                          | <u>Amended #1</u>                     | <u>Amended #2</u> | <u>Change</u> |
| Beginning Balance        | \$ 23,058,686                         | \$ 23,058,686     | \$ 0          |
| Budget Surplus/<Deficit> | <\$4,758,000>                         | <\$4,758,000>     | \$ 0          |
| Ending Fund Balance      | \$18,300,686                          | \$18,300,686      | \$ 0          |

A spreadsheet roadmap is attached detailing all the proposed changes to various fund types.

I recommend the Board approve the following set of amendments.

**Amendment #2A – Amendment to reduce Facilities Acquisition and Construction and increase Contingency in the Capital Projects fund \$0.34 million**

This amendment recognizes a delay in the timing for the Oakdale stage rigging project. This project will be re-budgeted in the 2026-27 budget.

**Amendment #2B – Amendment to increase Instruction expense and decrease Contingency in the Trust and Agency Fund \$0.05 million.**

This amendment recognizes spending trends for the timing of scholarship awards.

**Amendment #2C – Amendment to decrease state sources \$0.35 million, increase federal sources \$0.70 million and increase Contingency \$0.35 million in the Special Revenue Fund.**

This amendment recognizes the impact of revenue forecast changes in the Food Service Special Revenue Fund.

**Items 2D-2J have no impact to Fund Balance/Contingency in any fund.**

**Amendment #2D – Amendment to increase Federal Sources and Instruction Expense in the Special Revenue Fund \$0.312 million**

This amendment recognizes updates to various federal grants.

**Amendment #2E – Amendment to increase Other Sources and Facilities Acquisition/Construction \$0.40 million in the General Fund.**

This amendment recognizes a revised estimate for GASB 87/96 entries. These entries have no impact to fund balance/Contingency.

**Amendment #2F – Amendment to decrease Intermediate Sources and increase state sources \$0.25 million in the General Fund.**

This amendment reflects revised revenue forecasts. These entries have no impact to fund balance/Contingency.

**Amendment #2G – Amendment to increase Local Sources and Facilities Acquisition/Construction \$2.00 million in the Special Revenue Fund.**

This amendment reflects partial repairs and insurance proceeds related to the NMHS gym. These entries have no impact to fund balance/Contingency.

**Amendment #2H – Amendment to increase Support Services expense and decrease Instruction expense \$0.60 million in the Special Revenue Fund.**

This amendment recognizes spending trends in the Special Revenue fund. These entries have no impact to fund balance/Contingency.

**Additional Materials:** [FY25-26 Budget Amendment #2 Roadmap](#)

**Recommendation:** Recommending approval of the proposed budget amendment.

**Suggested Motion:** *“I move to approve Budget Amendment #2-2025-26 as presented.”*