

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Brigham Early Learning
Student Activity Fund Name Beautification Committee

To be completed by Accounting Department:
Account Number - Revenue _____
Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is to allocate
specific funds to our beautification committee.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Fundraising

3. Expenditures from this Student Activity Fund will be for these purposes:
building appearance, updates

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

N/A _____ Faculty Advisor
Student Representative

5. Other Comments: _____

[Signature]
Principal

This request was approved by the Board of Education on _____

Business Manager Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Normal West High School

Student Activity Fund Name Class of 2030

To be completed by Accounting Department:	
Account Number - Revenue	_____
Account Number - Expenditure	_____

1. The purpose of the proposed Student Activity Fund is used for class activities such as homecoming, prom, picnics, luncheon, etc.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Fundraisers and donations

3. Expenditures from this Student Activity Fund will be for these purposes: _____
decorating supplies, food, rental fees for dances and luncheons, DJ's, etc

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

N/A _____ [Signature] _____
Student Representative Faculty Advisor

5. Other Comments: _____

_____ [Signature] _____
Principal

This request was approved by the Board of Education on _____

_____ Business Manager _____ Date