



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: March 21-27, 2024

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Raleigh, NC → North Topsail Beach, NC

Telephone Number: various
Depends

Address: _____

Departure Time From School: flight departs 7Am 3/21

Return Time to School: flight returns 8:40pm 3/27

Class, Club, Sport/Activity or Grade Level: FFA

Teacher/Advisor in Charge: Seena Glessing

Purpose/Related to Which Essential Standards: Exploration, of Agriculture in North Carolina - Career standards of AFNR

Approximate Expenses: District Student/Activity Account

3 Teachers
13 Students

Event/Ticket Cost: _____ \$1950/student

Bus Cost: _____ student pays

Other: _____

Approvals –

Supervisor/Coach Signature Seena Glessing Date 1/8/24

Principal/Director Signature _____ Date 1/8/24

Superintendent Signature _____ Date 1/9/24

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.