



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: January 14-16, 2025

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Deep Portage, Hackensack, MN

Telephone Number: 218-682-2325

Address: 2197 Nature Center Dr NW Hackensack, MN

Departure Time From School: Tuesday, January 14 @ 8:15

Return Time to School: Thursday, January 16 around 3:30/4:00

Class, Club, Sport/Activity or Grade Level: 6th Grade

Teacher/Advisor in Charge: Erin Bobrowske

Purpose/Related to Which Essential Standards: Deep Portage prepares and inspires all learners to sustain and celebrate our natural world.

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: \$140.00 per student

Bus Cost: \$30.00

Other: 5.00 Snacks

Approvals –

Supervisor/Coach Signature Erin K Bobrowske Date 9/10/24

Principal/Director Signature [Signature] Date 10/15/24

Superintendent Signature _____ Date _____

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.