

AFFILIATION AGREEMENT
BETWEEN
UNIVERSITY OF ALASKA FAIRBANKS
SCHOOL OF EDUCATION
AND
ANNETTE ISLAND SCHOOL DISTRICT

Annette Island School District (hereinafter the Affiliate) agrees to permit the University of Alaska Fairbanks School of Education (hereinafter UAF) to place students properly enrolled in a UAF 's Education and Counseling programs in its facility for a supervised, clinical or fieldwork experience subject to the following provisions.

A. UAF'S RESPONSIBILITIES

1. UAF will conduct its program in conformity with all applicable state and federal laws and regulations.
2. UAF will select eligible students for a supervised clinical or fieldwork experience. Placements will be coordinated in accordance with established protocols within the Education and Counseling programs.
3. UAF will inform the Affiliate of the purposes of the program and the educational level of and types of performance expected from students.
4. UAF will provide a faculty coordinator to act as liaison with the student and the Affiliate placement supervisor. The faculty coordinator will meet with the Affiliate placement supervisor once per semester to review each student's progress toward accomplishing course objectives and will solicit the assistance of the Affiliate in evaluating each student's progress.
5. UAF will require participating students to:
 - o Abide by the rules of dress and conduct and other reasonable regulations of the Affiliate and to exercise the highest degree of care when using the Affiliate's supplies and equipment.
 - o Contact the Affiliate field instructor if unable to work at scheduled times.
 - o Assume responsibility for any necessary make-up work resulting from absences.
 - o Follow the guidelines in the UAF practicum syllabus and the Education and Counseling Programs Policies and Information.
 - o Take responsibility for working within the Affiliate's policies and procedures.
 - o Maintain confidentiality in accordance with the Affiliate's practices, Education and Counseling programs policies and all respective professional codes of ethic.
6. UAF will require participating students to procure health insurance and to maintain such health insurance for the duration of the supervised, clinical experience.

B. AFFILIATE'S RESPONSIBILITIES

1. Affiliate will accept a mutually agreed-upon number of students for placement dependent upon the Affiliate's schedule and availability.
2. Affiliate will provide a qualified cooperating/mentor teacher, counselor, or field instructor to work with the student for the number of contact hours required by each individual program as dictated by the State Department of Education and Early Development and appropriate program accreditation agencies.
3. Affiliate will provide necessary instruction and supervision, as specified by each individual program, during the supervised fieldwork or clinical experience
4. Upon reasonable and proper notice, the Affiliate will allow legitimate educational accrediting bodies to examine the facility in conjunction with their review of UAF programs.
5. Affiliate shall inform students of site-specific safety hazards including emergency action plans.
6. Affiliate shall retain all records pertaining to each student for three years from the end of the student's relationship with Affiliate.

C. GENERAL PROVISIONS

1. There will be no monetary reimbursement from either party to the other for the mutual benefits received under this agreement, nor will any student be reimbursed for services performed incidental to this agreement.
2. Neither Party shall do, or permit anything to be done, which in any manner shall subject the other party to any liability as a result of this agreement. Both Parties shall be solely responsible for the supervision, acts, and omissions of their employees, subcontractors, and agents, if any. Each Party is responsible for its own negligence or wrongful actions according to applicable law. Neither Party shall have a contractual obligation to indemnify or hold harmless the other party.
3. Students placed with the Affiliate are covered for professional liability through a blanket University of Alaska policy through the Statewide Office of Risk Management. This coverage is only in place during academic semesters unless otherwise arranged with Risk Management. The University of Alaska understands that the Affiliate does not provide Workers' Compensation or General Liability insurance coverage for students' placement with the Affiliate, and the University of Alaska waives any requirement that the Affiliate carry such policies to cover students placed with the Affiliate.
4. The University of Alaska is an equal opportunity and equal access employer, educational institution and provider. The University of Alaska does not discriminate on the basis of race, religion, color, national origin, citizenship, age, sex, physical or mental disability, status as a protected veteran, marital status, changes in marital status, pregnancy, childbirth or related medical conditions, parenthood, sexual orientation, gender identity, political affiliation or belief, genetic information, or other legally protected status. The University's commitment to nondiscrimination applies to all applicants, faculty, staff, students, student-employees, volunteers, affiliates and contractors in a manner consistent with all applicable laws, regulations, ordinances, orders, and Board of Regents' Policies, University Regulations, and related internal processes and procedures. Both institutions shall abide by these principles in the administration

of this agreement and neither institution shall impose criteria which would violate the principles of non-discrimination. Both parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, and related regulations, and further shall comply with all applicable federal and state laws, rules, regulations, and Executive Orders. The University is required to follow Board of Regents' Policy and University Regulation regarding harassment and discrimination reporting and investigation, regardless of where the alleged conduct occurs; Affiliate agrees to cooperate with any related processes, including interim measures and investigation. Contact information and complaint procedures are included on UA's statement of nondiscrimination available at <http://www.alaska.edu/nondiscrimination>.

5. All communications between the University of Alaska and the Affiliate shall adhere to the client and student confidentiality requirements of each of the parties. All obligations of the University of Alaska and the Affiliate regarding confidentiality and disclosure of information contained in this agreement shall survive the termination of this agreement and remain binding upon their successors and assigns.
6. All confidential information in the possession of the Affiliate which becomes available to a student or the University of Alaska by virtue of this agreement or the relationship created by the agreement shall be held in strict confidence by the student and the University of Alaska in compliance with (1) 45 C.F.R. Parts 160 and 164 under the Health Insurance Portability and Accountability Act (HIPAA) regarding individually identifiable health information; (2) 42 C.F.R. Part 2 regarding substance abuse treatment records; and (3) state law requirements relating to the privacy, security and administration of health information and other personally identifiable information, including but not limited to the Alaska Personal Information Protection Act. Such confidential disclosures that are made or become available to a student or the University of Alaska are made in reliance on this agreement.
7. Personally identifiable information from students' education records shall be disclosed only in accordance with the Family Educational Rights and Privacy Act (FERPA). The Affiliate and its officers, employees and agents may use information from education records only for the purposes for which the disclosure was made. The Affiliate and its officers, employees and agents shall not disclose information from education records to any other party without first having received written consent of the student and having obtained assurances that the other party will fully comply with the provisions of FERPA and that no further disclosure by such party shall be permitted. Affiliate shall, within one day of discovery, report to the University of Alaska any use or disclosure of information from education records that is not authorized under FERPA.
8. This agreement shall become effective on the latest date of signature appearing below, and shall remain in effect for five (5) years unless terminated prior to this date in accordance with the provisions of paragraph C-9.
9. This agreement may be terminated by either party by providing written notice to the other party at least 30 days prior to the date of the proposed termination. In the event of termination, the parties will make good faith efforts to allow currently placed students to complete their placements.

The parties, by and through their duly authorized representative, indicate their willingness to be bound by the foregoing provisions by affixing their respective signatures below:

Signed by:
Douglas Cost March 30, 2026
006967E7F5D94FA...

Douglas Cost Date
Dean
School of Education
University of Alaska Fairbanks

Signed by:
Charlene B. Stern April 2, 2026
285401D1ACBG48E...

Charlene Stern Date
Interim Provost and Executive Vice Chancellor
University of Alaska Fairbanks

DocuSigned by:
M. Taw Lindsey March 31, 2026
0744936F9E9A499...

Taw Lindsey
Superintendent of Schools
Annette Island School District
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