



Service Agreement

Sapulpa High School

Lifetouch ID: 54710
Account Representative Email:
dallas.arnold@lifetouch.com

School Year(s): 2026-2027
Agreement Length: 1

Account Information

Sapulpa High School
3 S Mission ST
Sapulpa, OK 74066-4633

Main Phone: 918-224-6560
Enrollment: 1100
Grades: 10 - 12

Summary of Programs Provided

- Fall Individuals Yearbook Groups Commencements
- Spring Individuals Prestige Seniors Dance Other/Misc
- Underclass Grads Sports Special Events

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
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Fall Individuals - Original
Underclass Grads - Original

*All dates are tentative and subject to change or TBD if blank.

Account Services

- Yearbook - Media CD/DMD
- Storefront Storefront Contact:
- Lifetouch Portal Lifetouch Portal Contact: Shana Lloyd

Picture Day Notify is a complimentary service included when parent/guardian emails are provided.

Other Services

Digital Media Download - Medium Res - Yearbook
Digital Media Download - High Res (up to 800)

Contact information

Contact Name	Title	Phone	Email
Authorized School Representative	Administrator	918-224-6560	communications@sapulpaps.org

Agreement Terms

The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your exclusive professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. You are solely responsible for obtaining staff and parent or guardian consent to, or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Lifetouch will maintain confidential information provided by you in confidence and will not use or share it for purposes outside of providing the services requested by You or its own legitimate business purposes. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes. Within any term, this Agreement may only be terminated i) by the written agreement of both parties, or ii) for convenience only more than ninety (90) days prior to the first photography event of that term. If you terminate this Agreement under the preceding sentence or reduce the number, kind, or amount of services and received anything of value from Lifetouch as part of this Agreement, you agree to immediately repay Lifetouch for the full value of any products or services received. In order to cancel this Agreement or modify the services under this paragraph, contact your Lifetouch account representative in writing. You agree to promptly pay all invoices or monies owed by you to Lifetouch and in no case later than thirty (30) days. Any invoices that remain unpaid after sixty (60) days shall accrue interest at a rate of one (1) percent per month or the maximum amount allowed under applicable law and may accumulate fees for collection services. Lifetouch may remove your access to value-added goods and services, such as the Lifetouch Portal, until invoices are paid in full. Lifetouch provides access to value-added goods and services as a courtesy to customers; termination of this Agreement or failure to renew will result in removal of Your ongoing access to these goods and services, including the Lifetouch Portal.

Signatures



Dallas Arnold

Sales Account Executive - School

Authorized School Representative

Administrator

PENDING BOARD OF EDUCATION APPROVAL