

CORBETT SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING

31520 E Woodard Rd, Troutdale, Oregon 97060 via virtual ZOOM/Owl and CMS Cafeteria

Wednesday January 7, 2026 7:00 p.m.

Minutes Approved _____

The following board members were present: Leah Fredericks, Board Chair; David Osborn, Board Vice Chair; Malinda Carlson; Zac Arndt and Sis Childs. Board member Ben Byers was online virtually. Board member Dylan Rickert had an excused absence. Also present in person were administrators Jeanne Swift, Student Services Director/Assistant Superintendent; Dennis Clague, CFO; Brie Windust, Business Office Assistant/ZOOM moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Also present were Doug Nelson; Mike Scott was online virtually, both from McPherson & Jacobson, LLC., Consultants in Executive Recruitment and Development for our Superintendent search. **NOTE:** The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Assemble in CMS Cafeteria at Woodard Road Campus

Meeting in person in the CMS Cafeteria on the Woodard campus or if virtual, there was a link to join the webinar.

2. Introductory Comments

Leah Fredericks, Board Chair, called the meeting to order at 7:00 p.m. She reminded board members to use the microphones and to ask relevant questions, and David Osborn, Vice Chair, to help as facilitator.

Doug Nelson reported that they received 27 applicants for the position, more than he has seen in five years. They are reference checking and seeing strong experience from Superintendents in the pool, with nine from out of state and the rest from Oregon. He will have a complete write up on the 28th.

Mike Nelson also stated he feels good about the pool of candidates, he's about $\frac{3}{4}$ in, as the applications closed January 6, 2026.

Board discussion and questions.

2.1 Review Stakeholder Report

Meetings Report – Mr. Scott acknowledged seven different stakeholder groups plus two parent/community groups. Patterns emerged and were recorded in the stakeholders' report that was handed out at the meeting.

Board questions and discussion.

Online Survey Report - Mr. Scott pointed out more information in the Stakeholder report.

Develop Procedure and Schedule for Interviews

5 Questions to Ask - Mr. Nelson pointed to questions to resolve on page two of the Board packet for the interview process for each of the stakeholder groups.

Finalist Selection

Interview Protocol

Interview Bias

Interview Schedule – pages 10-12 has ideas and Mr. Nelson and Mr. Scott will work with the Board Chair, Ms. Lindeen-Blakeley and Ms. Windust on stakeholders and logistics for the January 28 Special Board meeting confirmation or consensus. Interviews the week of February 9, landed with February 10 and possibly the 11th, with the OK of Dylan Rickert. Board discussion.

Mr. Scott suggested they are more like presentations, and five to 10 questions, with each stakeholder group giving their opinions.

Mr. Nelson said the day also includes tours of the district, and a writing assignment, meetings with union representatives and larger group meet and greets, while working with meeting student needs.

8:11 p.m.

Board discussion on pros and cons of meeting on one day.

Establish Procedure for Interview Questions

Categories of Questions – Mr. Nelson suggested looking at survey results and pair them with qualities and characteristics to make selections.

Board questions.

Mr. Nelson noted that at the January 28 meeting, when all the Board have signed the confidentiality statement and completed background checking has been done on the candidates, we can narrow down the pool to make finalists public.

Board questions.

Mr. Nelson - questions to resolve are on page two of the Board packet for the interview process for each of the stakeholder groups. All candidates and Board members are present for interviews. He recommended closed interviews, but it is up to the Board. Questions for the candidates must be consistent, but can use follow up questions to get clarity. All written feedback information is the property of McPherson Jacobson and is given to them.

Mr. Scott said the top three are asked if they are prepared to accept the position.

Mr. Nelson added that the top candidate must have unanimous support if the school board and the Board may want to visit the finalist's home district.

Contract and Compensation

On page three of the Board packet is advertised total compensation to use in offers as well as the current Superintendent's contract as guides. Candidate often uses a third party to help through negotiation and may take a couple of days. Page five has broad guidelines.

Additional Information or Questions

Attachments: (8)

2.1.a. RECESS – The Board recessed from public session at 8:37 p.m. for a break.

Ms. Fredericks convened all of the Board members as listed at the beginning of the meeting, except for Ms. Swift, Mr. Clague, Mr. Scott and Mr. Nelson, into Executive Session at 8:39 p.m. under:

3. Executive Session - ORS 192.660(2)(b) - To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. At 8:41 p.m., attorney Nancy Hungerford joined the meeting online virtually.

4. Adjournment – The Board recessed from Executive Session at 9:31 p.m. and returned to public session to adjourn.

Special School Board meeting minutes 1726.docx