



 Highland & Monroe Libraries

Digital Citizenship

Engaging Lessons for Students

PRESENTED BY

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Setting the Stage for Our Libraries

ALIGNING WITH I-SAIL AND AASL STANDARDS

Our Library Assistants and District Librarian are working together to plan lessons that support student learning, inquiry, and growth while building skills for today's digital world.



I-SAIL

LIBRARIES-4-LITERACY
2022 EDITION



Digital Literacy Resource



I-SAIL LITERACY STANDARD 3: DIGITAL LITERACY

Understand the impact of an online presence, to yourself and others, while maintaining privacy and security practices.

RESPECTING PRIVACY

Teaching students how to **protect their personal information** online is vital. Understanding privacy settings and the importance of sharing responsibly helps foster a secure digital environment.

RESPONSIBLE BEHAVIOR

Encouraging responsible online behavior empowers students to think before they post or share. This includes recognizing the impact of their digital footprint and engaging positively with others.

Internet Safety Lessons K-2

STAY SAFE ONLINE

- I will not meet anyone in person that I met online
- I will only visit sites I know are safe
- I will tell an adult if I see something that upsets me

RESPECT OTHERS

- I will be kind, not hurtful
- I will not say mean things
- I will ask before I share a picture or story about someone

PROTECT PRIVACY

- I will keep personal information to myself
 - name, address, phone number, email, school
- I will not share my passwords
- I will not post pictures of myself



Internet Safety Lessons K-2

ASK PERMISSION

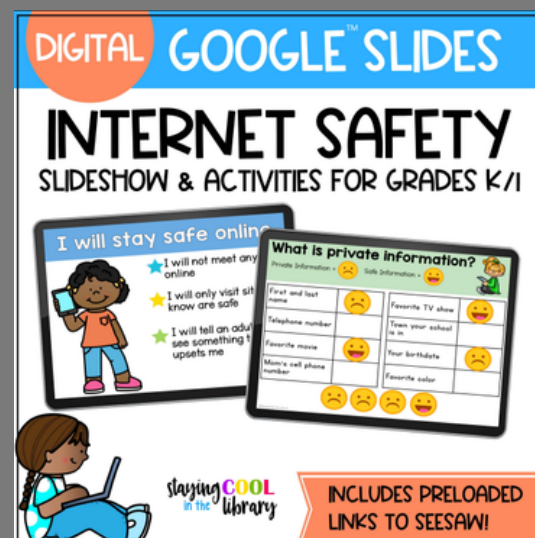
- Before I sign up for something online
- Before giving out my email or other information
- Before downloading something

TELL SOMEONE

- When I see something online that makes me uncomfortable
- When I see mean or hurtful comments
- When someone is mean to me

CYBERBULLYING

- When someone is repeatedly unkind or hurtful to someone else online
 - Send mean messages
 - Tell lies about the person
- If you are being bullied
 - Do not reply
 - Save every message
 - Tell an adult right away



Internet Safety Lessons 3-5

ONLINE ETIQUETTE

- Treat everyone with respect.
- Think before you post. How will this make the other person feel?
- Use kind words.
- Don't forward a message that is mean or harmful.
- Don't respond to a bully.
- Don't ignore bullying. Tell a trusted adult.

CHECK WITH AN ADULT

- Ask for an adult's permission before doing these things:
 - Downloading files, music or images
 - Buying something
 - Talking to someone you do not know
- Always tell an adult when you see something that is inappropriate or makes you feel uncomfortable.

KEEP IT PRIVATE

- Keep personal information to yourself.
 - email, address, name, phone
 - numbers, school, and family information
- Don't post photos or videos of yourself.
- Don't tell anyone your passwords



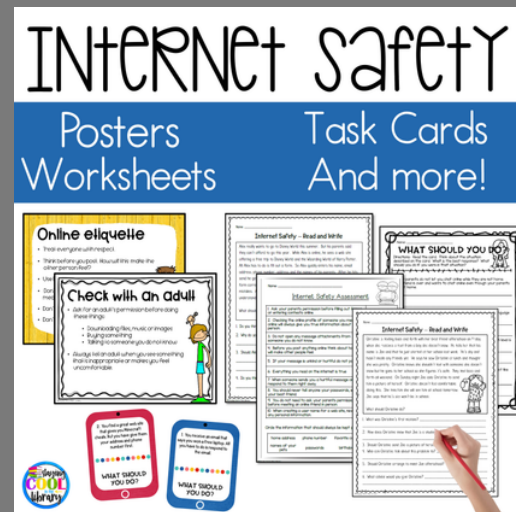
Internet Safety Lessons 4-5

THINK BEFORE YOU POST

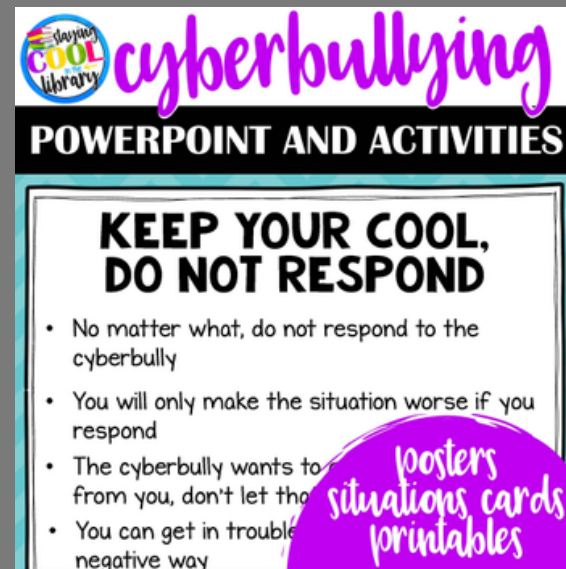
- Answer these questions before you post:
 - Is it true?
 - Will it hurt someone?
 - Is it illegal?
 - Do I need to post it?
 - Is it kind?
 - Is it helpful?

PASSWORDS

- Password tips:
 - Passwords should be at least 8 characters.
 - Don't use dictionary words.
 - Don't use personal information as part of your password.
 - Change passwords often
 - NEVER give out your password to anyone.
- Screen name tips:
 - Choose a screen name that does not contain
 - any personal information.



Cyberbullying Prevention Grade 5



IDENTIFYING CYBERBULLYING

Recognizing the signs of cyberbullying is essential for **effective intervention**. Ensure students and staff spot negative online behaviors that can harm peers and affect school climate.

REPORTING MECHANISMS

Establishing clear reporting channels helps students feel safe. Encouraging open communication ensures that they **know how to report** incidents and seek help from trusted adults without fear.

SUPPORTING VICTIMS

Providing emotional support and resources for victims is crucial. Creating a **supportive environment** helps them heal and empowers them to speak out against cyberbullying, fostering resilience and strength.

- Ensure communication with the School Counselor on bullying is consistent

Enhancing Practices

This resource provides engaging **suggestions for presenting** and teaching essential skills already covered in library and general education classrooms, ensuring students receive comprehensive support in their learning journeys.



[Suggested Planning Guide](#)

Thank You!



QUESTIONS?

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RESOURCE

Illinois Standards Aligned Instruction for Libraries, I-SAIL, Libraries-4-Literacy, 2022 Edition



RESOURCE

Library Skills: Year Long Bundle, Staying Cool in the Library, Teachers Pay Teachers

