

The minutes presented within this document summarize the discussion of the Regular Finance and Operations Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [5/13/26 Regular Finance and Operations Committee Meeting Minutes](#)



**BRISTOL BOARD OF EDUCATION**  
**Bristol, Connecticut**  
**Wednesday, May 13, 2026 – 6:00pm**  
**Regular Finance and Operations Committee Meeting Minutes**

The Bristol Board of Education Regular Finance and Operations Committee Meeting was held on Wednesday, May 13, 2026 at 6:00pm in the Bristol Board of Education Auditorium located at 129 Church Street and via Zoom Meeting Platform.

Present: Committee Chair Maria Simmons, Commissioner Kara Ledger, Robert Parenti, Shelby Pons (virtual)

Absent: Superintendent Iris White, Jodi Bond, Director of Finance

Also Present: Mary Hawk, Deputy Superintendent and Dr. Amy Martino, Director of Pupil Services, Joseph Grabowski, Chief Talent Officer, and Jeff Telke, Supervisor of IT

**1. Call to Order - Pledge of Allegiance**

Commissioner Simmons called meeting to order at 6:00 p.m. and asked the audience to stand for the Pledge of Allegiance

**2. Approval of Minutes**

**2.1 Regular Finance & Operations Committee Meeting- April 8, 2026**

Commissioner Simmons called for a motion to approve the April 8, 2026 minutes. The motion was made by Kara Ledger and seconded by Robert Parenti.

*The Finance and Operations Committee voted unanimously to approve the April 8, 2026, regular meeting minutes as written.*

**3. Public Comment**

No public comment at this time.

**4. 2026 Budget update through 4/30/26**

Dr. Amy Martino provided the 2026 Budget update through 4/30/26 in the absence of Jodi Bond, Director of Finance. Amy Martino recorded any questions that committee members had to provide to Jodi in her return.

Currently in a deficit of (\$4,509,602) with Special Education driving the deficit, at (\$4,463,488). The deficit increased during the past month primarily due to transportation costs and public/private tuition expenditures.

The general education portion of the budget continues to be closely monitored and currently reflects \$1,591,276 in unencumbered funds. However, based on current spending patterns and anticipated needs, it is expected that all remaining funds will be utilized by year-end.

The overall deficit can be reduced closer to the original projected deficit of \$3.4 million through maximizing available SEED, DRIP, and other grant funding opportunities, as well as limiting purchases to essential items for the remainder of the fiscal year.

An update was also provided regarding collaboration with the City on the FY27 budget. The Superintendent, Board of Education Chair, Vice Chair, and Director of Finance have continued to engage in productive discussions with the Mayor and Comptroller over the past month. Administration remains hopeful that the Board of Education will receive at least the Board of Finance's proposed increase of \$11,764,070 in order to maintain current teaching staff levels and middle school sports programming. It was noted that the City is scheduled to officially adopt the budget on May 18, 2026.

Questions and discussion followed regarding the report, Dr. Martino recorded questions and will provide to Jodi Bond for them to be reviewed and answered.

#### **5. Cafeteria Report**

Dr. Martino provided the Cafeteria Report update through 4/30/26. Currently, pending April Federal and State reimbursements, the Café account snapshot currently reflects a deficit of (\$4,805).

The Director further reported that during the month of April, the District served 38,951 breakfasts, 87,091 lunches, and 1,554 snacks to students throughout the District.

Questions and discussion followed regarding the report, Dr. Martino recorded questions and will provide to Jodi Bond for them to be reviewed and answered.

#### **6. Appropriation transfers over \$10,000**

Dr. Martino reported that the following appropriation transfers exceeding \$10,000 occurred during the month of April:

- \$20,000 was reappropriated from Athletics Stipends to Athletics Professional Services to cover increased costs associated with Athletic Trainers.
- \$10,000 was reappropriated from Athletics Stipends to Athletics Rents & Leases to cover restroom rental costs at athletic fields.
- Within the Talent Management budget, \$13,971.48 was reappropriated from Salaries and \$15,702 from Other Professional Services to Software/Licenses to support the buyout of the Protraxx software and related data conversion services.
- Within the CIS budget, \$15,000 was reappropriated from Printing & Binding to Instructional Supplies to support equitable purchasing and distribution of instructional supplies throughout the District.

Questions and discussion followed regarding the report, Dr. Martino recorded questions and will provide to Jodi Bond for them to be reviewed and answered.

Maria Simmons called for a motion to move Item 8, Student Activity Accounts Through April 30, 2026, as the next item for discussion. A motion was made by Kara Ledger and seconded by Robert Parenti. *The motion carried unanimously.*

### **8. Student Activity Accounts through 4/30/26**

Dr. Martino provided the student activity accounts as of April 30, 2026.

Bristol Central Athletics: The account began the year with \$53,781.55. In April, it had \$75,571.31 in expenses and \$87,058.19 in receipts, ending with a balance of \$65,268.43. Of this balance, \$29,136.63 is net income from gate fees, and the remainder is fundraising proceeds for individual sports teams.

The BCHS Student Activity Fund began the year with \$155,105.57. They had \$109,293.91 in expenditures and \$159,645.76 in receipts, leaving a month-end balance of \$205,457.42.

Bristol Eastern Athletics began this year with a \$18,572.98 balance. A total of \$44,445.17 in expenses and \$54,783.59 in receipts left a balance of \$28,911.40. Of this balance, \$6,348.11 is to support tournament fees for Spring sports and the remaining balance is fundraising proceeds for the individual sports teams.

The BEHS Student Activity Fund began the year with \$147,122.42. They had \$116,748.40 in expenditures and \$131,092.55 in receipts, leaving a month-end balance of \$161,466.57.

Questions and discussion followed regarding the report, Dr. Martino recorded questions and will provide to Jodi Bond for them to be reviewed and answered.

### **7. Pupil Personnel Services Report**

Dr. Amy Martino provided a Pupil Personnel Services Report enrollment and services within the district. As of May 1, 2026, 1,823 of the 7,951 enrolled Bristol Public Schools students were identified as requiring Special Education programming, representing 22.92% of the total student population.

The Board was informed that 130 students with disabilities required out-of-district placements at private special education school programs, while an additional 93 students received special education programming services at other public out-of-district schools, including magnet schools.

The Superintendent also reported that during the month of April 2026, 15 of the 30 newly registered students (50%) were identified at the time of registration as requiring Special Education programming and services. Of those newly registered students, one required placement in an out-of-district special education school program.

In addition, the Board received an update regarding emergency response activity during the month of March. There were (28) calls to 211 and (12) calls to 911, with three of the 911 calls recorded as accidental.

As of May 1, 2026, all represented budget lines are trending close to the budgeted figure for the 25-26 school year with the exception of transportation. We anticipate additional transportation invoices through June 30, 2026. At this time, we continue to forecast being over budget by the end of the fiscal year.

Questions and discussions followed regarding the report.

## **9. New Business**

### **9.1 Donation**

Maria Simmons reported this as an informational item only and there was no further Board of Education action needed. BEHS All Sports Booster Club, which is its own tax exempt entity, was receiving a \$2000.00 donation for the Baseball team.

No questions and discussions followed.

### **9.2 Finance Dashboard**

Jeff Telke, Supervisor of IT, was introduced by Maria Simmons to present a status update on the Financial Dashboard. Mr. Telke explained that the dashboard is currently in development and highlighted its customizable capabilities, which allow for the display of both comprehensive District-wide and specific departmental budget data. He emphasized that creating this proprietary reporting system in-house has led to cost reductions for the District while offering the public and administrators increased autonomy and flexibility in financial data visualization.

Following the presentation, the committee discussed the anticipated rollout schedule for public and committee access. Mr. Telke indicated a target implementation date for the start of the upcoming school year, adding that further collaboration with City partners and Central Office personnel is required before the official release.

Maria Simmons requested that the Financial Dashboard be maintained as a recurring agenda item for the Finance & Operations Committee to ensure regular progress reports. She further noted the committee's interest in viewing a live, interactive demonstration of the system in the near future.

### **9.3 Budget Update**

Maria Simmons provided an update on the 27 FY Budget and progress that has been made and important upcoming dates for the 27 FY Budget adoption.

Maria Simmons requested that the Budget Update items continue to be standing items until resolved.

## **Adjournment**

Maria Simmons called for a motion with there being no other business before the committee, the Finance and Operations Committee Meeting should be adjourned. Motion made by Kara Ledger, seconded by Robert Parenti. **Motion adjourned. (7:02 p.m.)**

Respectfully Submitted,



Sydney Molina  
Recording Secretary  
Bristol Board of Education

DRAFT