

Consider the award of RFP 252-104 Kitchen Equipment

1. Background:

Child Nutrition Services needs to purchase various pieces of kitchen equipment for Elm Creek, McNair Middle School, Sun Valley Elementary, Bob Hope Elementary, Kriewald Elementary, Scobee Middle School, and Southwest High School. The purchase will include (3) Traulsen Pass Through Refrigerators, (8) Blodgett Double Stack Convection Ovens, (1) Double Stack AccuTemp Convection Steamer, (5) Manitowoc Ice Makers with Bins, (4) Continental Milk Coolers, and (1) Vertical Cutter Mixer. These purchases will replace existing equipment.

2. Process:

Southwest ISD issued a Request for Proposal (RFP) for kitchen equipment based on the Administrator's Reference Manual (ARM) requirements for Simplified Acquisition Threshold purchases over \$100,000 using Child Nutrition Services Funds. The Administrator's Reference Manual (ARM) prohibits purchasing cooperative contracts for purchases over \$100,000 and requires formal procurement through a Request for Proposal (RFP). The district advertised the RFP through the local newspaper, and multiple vendors were solicited. The district received proposals from ten vendors. The proposals were analyzed and evaluated by the Child Nutrition staff. The proposals from AceMart, Mission Restaurant Supply, Jeans Restaurant Supply, Pueblo Hotel Supply, and Federal Supply were selected and accepted. The selected proposals are the best value for the district based on the companies' reputations, availability, references, ability to meet District needs, required specifications, cost, and the quality of goods.

3. Fiscal Impact:

The total cost to the District is approximately \$225,000. Local taxpayer funds are not used for the Child Nutrition Program. Funding is federal, state, and meal money collected from students not on free lunch or staff.

4. Recommendation:

That the Board approves the Child Nutrition Program to purchase kitchen equipment not to exceed \$225,000 for multiple campuses.

5. Required:

Board action.