

WORK SESSION MEETING

Monday, October 20, 2025

The Monday, October 20, 2025 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:31 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members were present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell. Also present were Superintendent Dan Edwards and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended approval of the agenda; Marketon seconded; passed unanimously.

(Item V) Koch motioned to approve the consent agenda; Bauman seconded; passed unanimously.

The consent agenda included approving the resignations of **Andraya Parenteau** as an Assistant Speech Coach effective the 2025-26 season and **Raja Ellman** as a Winsted Elementary Paraprofessional effective October 29, 2025 and the employment of **Jodie VanDeWalker** as a part-time custodian at Humphrey Elementary effective October 20, 2025, filling an open position.

(Item VI, Subd. A) Erin Kutz, Flagship Insurance Representative, reviewed information about our property and casualty insurance renewal quotes. Kutz indicated we are waiting for two more companies to submit their proposals. The consensus of the board was to table the discussion and approval until the November 10, 2025 meeting.

(Item VI, Subd. B) B Borrell indicated the MN State High School League resolutions are something the district applies for each year.

Koch recommended approval of the MN State High School League resolution supporting form A application; Marketon seconded; passed unanimously.

(Item VI, Subd. C) Bauman recommended approval of the MN State High School League resolution supporting form B application; J Borrell seconded; passed unanimously.

(Item VI, Subd. D) Superintendent Edwards gave an update about the Cybersecurity System grant.

(Item VI, Subd. E) Superintendent Edwards reviewed the request to change the upcoming November Work Session and December Regular meetings.

Marketon recommended approval to change the November work session to November 17 and change the December regular meeting to December 15; Puncochar seconded; passed unanimously.

(Item VI, Subd. F) B Borrell reported the Buildings and Grounds Committee met this evening with three facility audit companies. Puncochar reported all three companies had good information and have worked with schools in the past. Superintendent Edwards also indicated

this would give us someone with a trained eye looking at our facilities to provide perspective to us.

(Item VI, Subd. G) Each board member gave positive affirmation about things happening in the district.

Mulvihill reported we have eight student board member representative applications; one will be represented by the student council and there are seven others to choose from for the two remaining positions.

Puncochar recognized Joe McKee that since he has been in his position he has been able to elevate it to being able to focus on how to become proactive.

Bauman recognized the student council for organizing tailgating for students of all ages.

J Borrell recognized the volleyball teams and for the great team work they are doing, and for the staff who helped organize conferences.

Koch recognized the high school staff who attended conferences, even though they are not highly attended by parents.

Marketon recognized all the fall sports teams on a great season, and thank you to Dr. Edwards for bringing your perspective to the school district.

B Borrell recognized the football team on a very impressive season, and thank you to the negotiations team for putting in a lot of time.

Superintendent Edwards reported:

- We have identified a process for choosing our student board member representatives.
 - One will be chosen by the Student Council
 - One will be chosen by the student body
 - One will be chosen by the school board
 - We hope to have all three sworn in at the November 10th meeting.
- MSBA's Winter Conference is coming up in January and we would have an opportunity to network with other board members across the state.
- Jim Schimelpfenig will be on call, along with the Buffalo Superintendent, in my absence if needed.

Mulvihill asked the board how they wanted to handle choosing the third student board member representative. B Borrell indicated we should have a sub group of the board review the applications and bring a recommendation to the board. Mulvihill, Marketon, J Borrell and Koch as an alternate will serve on the committee.

Mulvihill also asked who would like to serve as a mentor to the student representatives. Koch, B Borrell, Puncochar and Marketon indicated they would be willing to serve as mentors.

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(Item VII, Subd. A) Upcoming Board Member Event Appearances:

Calendar Link

Leaders in Education Excellence (LEEA) October 29-Resource Training @ 4:30pm—4 teachers are going to that event-DE initiated-

Blair vogt, Teddy Paulson, Jenny Moe, Kristi Main.

Educational Support Staff (ESS) November 19-Resource Training @ 4:30pm

Students of Excellence April 22-Resource Training @ 4:30pm

(Item VIII) Next Meeting Dates:

Regular Board Meeting-Monday November 10, 2025 6:30 pm HLWW HS Media Center

Work Session Meeting-Monday November 17, 2025 6:30 pm HLWW HS Media Center

(Item IX) Items for next meeting

Regular Meeting:

- Bill Reader for October-Bauman
- Bill Reader for November-B Borrell
- Bill Reader for December-J Borrell
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Review/Approve the 2024-25 Audit
- Approve Property and Casualty Insurance

Work Session:

- Discuss with MSBA the new Superintendent Transition

B Borrell adjourned the meeting at 7:58 pm.

Respectfully submitted,

Katie Koch, Clerk