

**MEMORANDUM**

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 28, 2026

**NUMBER: 26-153**

**FR:** Office of the Superintendent

**SUBJECT:** Approve  
Contract for  
ILILGAAT  
MUNAQRIVIAT  
Childcare Design  
Completion and  
Construction  
Administration  
Services

**STRATEGIC PLAN/BOARD GOAL:**

Goal 4: Support Systems  
Strategy 3: Improve School Facilities

**ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

**ISSUE:**

At issue is an increase to Burkhart Croft's design contract for ILILGAAT MUNAQRIVIAT Childcare Center to add completion of the design phase and construction phase services. Contract increase shall not exceed \$90,000.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

Burkhart Croft is the prime contractor for the ILILGAAT MUNAQRIVIAT Childcare Design Team. Current services do not include 100% construction documents or construction administration services. We cannot get a building permit through the State Fire Marshal's office without 100% signed construction documents. Design Team services are critical during construction to review products and materials to be used in the construction, to answer Contractor questions and to perform completion inspections. At the end of construction, the Design Team produces Record Drawings of what was actually built and reviews contractor provided Operations and Maintenance manuals used by the District for the life of the construction.

**FUNDING SOURCE:**

Maniilaq Association

**ALTERNATIVES:**

1. Approve contract increase for Burkhart Croft Architects for ILILGAAT MUNAQRIVIAT Childcare Center for the completion of the design phase and to add construction phase services to be reimbursed by Maniilaq Association. Contract increase is Not to Exceed \$90,000, total contract amount is Not to Exceed \$235,000 as presented;
2. Do not approve contract increase for Burkhart Croft Architects for ILILGAAT MUNAQRIVIAT Childcare Center for the completion of the design phase and to add

construction phase services to be reimbursed by Maniilaq Association. Contract increase is Not to Exceed \$90,000, total contract amount is Not to Exceed \$235,000 as presented;

3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve a contract increase for Burkhart Croft Architects for ILĪĪGAAT MUNAQSRIVIAT Childcare Center for the completion of the design phase and to add construction phase services to be reimbursed by Maniilaq Association. Contract increase is Not to Exceed \$90,000, total contract amount is Not to Exceed \$235,000 as presented.

**ATTACHMENT:**

None