

# Port Orford-Langlois School District 2CJ

Code: IICC  
Adopted: 6/8/04  
Orig. Code(s): IICC

## Volunteers (Version 1)

See proposed version

The Board recognizes the need to develop a volunteer program to support instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

1. Assist employees in providing and enriching instruction;
2. Assist instruction and/or supervision of extracurricular activities;
3. Strengthen school/community relations by offering increased opportunities for participation.

A volunteer is a person who works on a short-term (incidental and noncontinuing) or long-term (recurring and continuing) basis at school sites or other educational facilities to support the efforts of professional personnel. Such an adult volunteer will serve in that capacity without compensation or employee benefits of any type, except for workers' compensation and liability protection as provided by state law.

Volunteers who work directly with students will do so under the supervision and direction of a licensed person.

Volunteers are expected to comply with all policies, regulations and school rules set forth by the district.

The superintendent or designee has the discretion to screen volunteers to determine if the volunteer is short-term or long-term. If the volunteer is for long-term service, the superintendent or designee will require the volunteer to apply on the "Volunteer Information Form" (IICC-AR). At the discretion of the superintendent or designee, select short-term volunteers may be requested to apply on the "Volunteer Information Form."

The superintendent or designee will be responsible for routine investigation of qualifications and character of volunteers and decision on placement.

Any conflict, dispute or misunderstanding regarding the role, function or activities of any volunteer is to be referred to the superintendent or designee for resolution and decision.

Any appeal of the superintendent's or designee's decision shall be submitted in writing in accordance with the district's established complaint policy and procedures (KL - Public Complaints).

END OF POLICY

### Legal Reference(s):

[ORS Chapter 243](#)  
[ORS 326.607](#)  
[ORS 332.107](#)

[ORS 339.372](#)

[OAR 839-020-0005](#)

[OAR 581-021-0510 – 021-0512](#)

Fair Labor Standards Act of 1938, 29 U.S.C. §§ 206-207 (2012).