

REGULAR MEETING

Monday, June 9, 2025

The Monday, June 9, 2025 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Puncochar and J Borrell; Mulvihill attended virtually. Also present were Superintendent Nate Walbruch, Principal Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended approval of the agenda; Koch seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, B Borrell; absent: Mulvihill; opposed: none; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Puncochar recommended approval of the consent agenda; Bauman seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, B Borrell; absent: Mulvihill; opposed: none; passed unanimously.

The consent agenda included the May 9-10, 2025 Special Board meeting minutes, May 12, 2025 Regular Board meeting minutes, May 14, 2025 Special Board meeting minutes, May 19, 2025 Special Board meeting minutes, May 27, 2025 Work Session meeting minutes, bills, monthly treasurer report, enrollment, the resignations of **Gracie Mallak** as Assistant Cross Country Coach effective June 2, 2025, **Kyle Meyerson** as Technology Specialist effective June 5, 2025; **Nancy Jo Goettle** as Choir Director effective the end of the 2024-25 school year; and **Rylie Kadlec** as a Paraprofessional at Humphrey Elementary effective at the end of the 2024-25 school year, employment recommendations for **Mikayla Kittock** as a Special Education Teacher effective the 2025-26 school year this is a new position previously approved; and the transfers of **Holly Adams** from Humphrey Elementary to Winsted Elementary as a First Grade Teacher effective the 2025-26 school year; **Courtney Gallus** from Fifth Grade Middle School Teacher to Fourth Grade Humphrey Elementary teacher effective the 2025-26 school year; and **Jonathan Hanson** as a Fifth Grade Teacher replacing Courtney Gallus effective for the 2025-26 school year.

Mulvihill joined at 6:35pm.

(Item VII, Subd. A) Michelle Johnson, Food Service Director, gave an update on Food Service.

(Item VII, Subd. B) Kelli Westling, Assessment Coordinator, gave a presentation about the Alternative Teacher Professional Pay System, ATPPS, formerly known as QComp.

(Item VII, Subd. C) Superintendent Walbruch reviewed the grade-level transition team recommendation for grade-level buildings. Walbruch indicated the recommendation from the Transition Team is to assign grades Kindergarten through grade 2 at Humphrey Elementary School and grades 3 through 4 to Winsted Elementary School and Preschool and Laker Care locations will be determined by Community Education leadership and will be based on

enrollment trends for those programs. The board discussed the recommendation from the Transition Team.

Puncochar recommended approval of the grade level buildings grade designation per the recommendation of the committee effective the 2026-27 school year as K-2 at Humphrey Elementary and grade 3-4 at Winsted Elementary; J Borrell seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. D) Superintendent Walbruch reviewed the Laker Care proposal.

Marketon recommended approval of the Laker Care proposal; Bauman seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. E) Superintendent Walbruch reviewed the Achievement and Integration budget, which the district is eligible for due to Lester Prairie being a racially isolated district.

Koch recommended approval of the A&I Budget; Marketon seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. F) Superintendent Walbruch reviewed the work comp information from Erin Kutz, our Flagship Insurance/Work Comp representative.

Puncochar recommended approval of SFM Mutual as our workers compensation carrier; Koch seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. G) Superintendent Walbruch reviewed the adjustment to the technology specialist position.

Koch recommended approval of the adjustment to the technology specialist position; Bauman seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. H) Superintendent Walbruch will review the updates to the technology department contract.

Koch recommended approval of the updates to the technology department contract; Bauman seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. I) Superintendent Walbruch reviewed the High School Commons Painting Project proposal. The board discussed the proposal. The consensus of the board was to send this

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proposal back to the Buildings and Grounds Committee to work with the Buildings and Ground Director to come up with other solutions.

(Item VII, Subd. J) Superintendent Walbruch reviewed the staffing FTE adjustment for the high school.

Mulvihill recommended approval of the staffing FTE adjustment for the high school; Koch seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. K) Koch reported that the Negotiations Committee recommends approval of a MOU with the Principals for the 2025-26 school year. The board discussed the MOU for the Principals.

Puncochar recommended approval of the principal MOU; Bauman seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. L) Superintendent Walbruch and Megan Tormanen, Business Manager, reviewed the information for the proposed 2025-26 budget. The board discussed the proposed 2025-26 budget. The consensus of the board was to have the proposed 2025-26 budget to review a week prior to the work session for the board to review.

(Item VII, Subd. M) Superintendent Walbruch indicated as part of the strategic plan we have school improvement plans for each school and to help guide us on what we plan for workshop week for teachers.

Mulvihill left at 8:50pm.

Mulvihill returned 8:54pm

(Item VII, Subd. N) Elementary Principal Jennifer Olson indicated the District and School Parent Involvement Plans were presented at the May meeting.

Puncochar recommended approval of the School and District Parent Involvement Plans; J Borrell seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. O) B Borrell indicated this is an annual approval.

J Borrell recommended approval of the MN State High School League Resolution; Bauman seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. P) B Borrell read the donations.

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Marketon recommended approval of the resolution accepting donations; Koch seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. Q) B Borrell indicated the following items are on the agenda for the work session:

- Department Report-IT
- Review/Approve 2025-26 Budget
- Approve any staffing items
- Approve MAWSECO Lease Agreements

Puncochar recommended approval of the items for the work session; J Borrell seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. R) Each board member gave positive affirmation about things happening in the district.

Marketon thanked Megan Tormanen for all her work on the budget, and thanked Superintendent Walbruch and his family for all they brought to the district.

Puncochar thanked Megan Tormanen for all her work, the Laker Care staff for the positive experience her kids receive, and to all the advisors and coaches for all they do for our kids in the district.

J Borrell reported he hasn't attended a HLWW graduation since 1994, but he was in awe of how many people were in the gym and recognized all the work that went into making it a great experience.

Koch recognized Spanish Teacher, Sara Varner, for teaching kids how to learn.

B Borrell agreed Varner does a good job, and she is not an easy grader.

Bauman reported many kids are excited about the sixth grade choir coming back. Bauman also thanked Officer Johnson and Mrs Parenteau for their team work.

Mulvihill reported she was traveling this week and that she is hearing a lot of things coming up next, and it is great to hear.

B Borrell reported the band and choir did a great job at graduation. Borrell also recognized Nancy Jo for her work with the students and performances; and thank you to Superintendent Walbruch for all the hard work you have done.

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(Item VII, Subd. S) Puncochar recommended approval of the items for the census/population update; J Borrell seconded; those in favor: Marketon, Puncochar, J Borrell, Koch, Bauman, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- The exit in the high/middle school parking lot is underway, and they could be putting asphalt down as early as tomorrow.
- Dr. Kuehn and Mrs Main are working with students on what it means to be a laker.

Mulvihill asked if we have sent any information out to families about the parking lot changes. Walbruch reported we are waiting until the asphalt and painting are done and then we will send out a notification.

(Item VIII, Subd. B) Principal Olson reported:

- The Elementary Schools hosted end of year assemblies recognizing academic and citizenship related awards.
- The Fourth grade sendoff has been a nice tradition.
- The MDE “Desk Review” for the Title I programs has been returned with one minor adjustment. Overall a positive experience and review.

(Item VIII, Subd. C) B Borrell indicated committee reports are attached.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Calendar Link

New Teacher Workshop August 20-evening & 21-during the day

Back to school workshop days August 25-28

Elementary Welcome Back Days September 2-3

Leaders in Education Excellence (LEEAA) End of October-Resource Training @ 4:30pm

Educational Support Staff (ESS) mid November -Resource Training @ 4:30pm

Students of Excellence mid-end of April-Resource Training @ 4:30pm

(Item IX) Next Meeting Dates:

School Board Meeting-June 9, 2025 @6:30pm-HS Media Center

A board member will be appearing from a remote location:

Hilton New Orleans Riverside-Business Center

2 Poydras Street

New Orleans, LA 70130

This location is accessible to the public

Work Session Meeting- June 23, 2025 6:30 pm HLWW HS Media Center

Regular Board Meeting - July 14, 2025 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Department Report-IT
- Review/Approve 2025-26 Budget
- Approve any staffing items

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- Approve MAWSECO Lease Agreements

Regular Meeting:

- Bill Reader for July-Marketon
- Bill Reader for August-Mulvihill
- Bill Reader for September-Puncochar
- Department Report-will restart in the fall
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Review Handbook Changes
- Review School Improvement Plans in August

B Borrell adjourned the meeting at 9: 18 pm.

Respectfully submitted,

Katie Koch, Clerk