

Browning Public Schools  
Board Agenda Request  
Meeting To Be Held: April 14, 2026



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**Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                 Hiring                     Contract Service Agreements  
                     Travel Out-of-State         Travel In State         Approvals  
                     Termination                 Legal Matters         Other:  
                    This action request pertains to     Elementary (only)     High School/District Wide

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**Date:**        04/7/26

**To:**            Rebecca Rappold  
                    Superintendent of Schools

**From:**        Beverly Sinclair  
**Title:**        Director of Human Resources

**Subject: CSA: Ee-Kah-Kii-Maht After-School Program, BMS/BHS 2025-2026**

**Description:** Requesting Contract Service Agreements for Ee-Kah-Kii-Maht BMS/BHS Open Gym After-School Program -- Adult Assistant April 15, 2026 – June 4, 2026:

👤 Rick Hoyt, BMS/BHS

**Financial Impact:** 3 hours/day x 29 days = 87 hours x \$14.00/hour = \$1,218.00 (Per Temporary Compensation Schedule, 10/25/23)

**Funding Sources:** 126.64.170.1340.120 (Impact Aid)

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**  Approved  Denied             Deferred            Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**  N/A (Info)     Approved     Denied     Tabled: \_\_\_\_\_

Browning Public Schools  
 CONTRACT SERVICE AGREEMENT  
 (406) 338-2715 • (406) 338-2708

**Date:** 4/7/26

**Board Approval:** 4/14/26

**Contractor:** Rick Hoyt

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ MT 59  
 P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide structured recreational activities for students during work hours. Contractor will help schedule all after-school activities and assist in checking in youth as they arrive each day and as they check out each day, at every site, on a daily basis. Contractor will complete activities with youth and always be engaged and willing to do physical fitness drills. Contractor will be responsible for all gear they are entrusted with and be responsible for all lost and damaged gear. Contractor will provide assistance to the Student Activities Coordinator on an as-needed basis and be in charge of youth participants of the Ee-Kah-Kii-Maht Program. Contractor will turn in time sheets for themselves on a weekly basis. Contractor will be under the supervision of Jessie Salway and will be required to follow all standards for continued employment.

**Contracted Dates:** 4/15/26-6/4/26

Rate per hour/per day: \$14.00 per hour x 87 hours = \$1,218.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Fringe = N/A

**Total Project Cost** = \$1,218.00

**Contract to be paid from:**

**126.64.170.1340.120**

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.