



Columbus Fire Department  
Compassionate-Faithful-Dedicated

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**MEMORANDUM**

**DATE:** 26 May 2026  
**TO:** Tara Vasicek, City Administrator  
**FROM:** Ryan Gray, Fire Chief  
**RE:** Reallocation and Purchase Approval

**RECOMMENDATION:** Reallocate \$20,027.84 from 120-57510-26024 (Apparatus Equipment) and \$2,029.45 from 121-57510-22012 (LUCAS CPR Devices) and approve the purchase of 7 KnoxBox MedVaults.

**DISCUSSION:** Recent DEA regulatory changes have introduced strict new requirements governing the storage, tracking, use, and disposal of controlled substances. Compliance is mandatory, and failure to meet these standards carries significant legal and operational risk. After soliciting and reviewing three competitive quotes for DEA-approved narcotic storage solutions, we recommend the KnoxBox MedVault as the option that best positions the department for long-term, cost-effective compliance — despite its higher upfront cost compared to the alternatives.

The KnoxBox MedVault offers several advantages the lower-cost options cannot match:

- **Existing infrastructure and vendor relationship.** The department already utilizes KnoxBox products and has an established integration with their platform. Selecting a different vendor would require parallel systems, additional training, and increased administrative overhead.
- **Planned program expansion.** The department intends to expand its KnoxBox program in the near term. Purchasing compatible units now avoids the higher per-unit costs and integration challenges of adding a competing product line later.
- **Software integration.** The department is actively evaluating DEA-compliant inventory management software that integrates natively with KnoxBox. This integration is central to our compliance strategy. Choosing an incompatible safe at a lower price today would likely require a costly replacement or workaround when that software is implemented.
- **Secure, auditable access.** The MedVault supports keycard and PIN-based access with full access logging, directly supporting DEA tracking and accountability requirements.

In short, the two lower-cost quotes would satisfy the minimum hardware requirement but would create friction, redundancy, and likely additional expense as we move toward full DEA compliance. The KnoxBox solution is the only option that aligns with our existing systems, our planned growth, and our compliance roadmap.

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**FISCAL IMPACT:** Total project cost is \$22,339.00. Reallocated CIP funds will cover \$22,057.29, with the remaining \$281.71 funded through the rescue supply line, where sufficient funds are available.

**ALTERNATIVE:** None at this time.

**CONCURRENCE:**

By: Christopher A. Nguyen

**SIGNATURE:**

By: R. Gray

Approved By: [Signature]

## City of Columbus, Nebraska Purchase Request Form

**This form must be fully completed before any purchase, contract, or expenditure of City funds.**

**\*\*When sending to Finance: Subject line on email should read- "Purchase Request Form"**

PROCESS:	AMOUNT:				
	\$999 or less	\$1,000 - \$4,999	\$5,000 - \$24,999	\$25,000 - \$74,999	\$75,000
Purchase Request Form		X	X	X	X
2 Quotes		X			
Dept Head Approval		X	X	X	X
3 Quotes			X	X	
City Administrator Approval			X	X	X
Verification of Funds, Finance Director			X	X	X
Form Bidding Required					X
City Council Approval				X	X

### 1. Requesters Information

Department / Division: \_\_\_\_\_

Requesting Employee: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Department Head: \_\_\_\_\_

Date: \_\_\_\_\_

### 2. Type of Purchase

Goods / Supplies / Equipment

Contractual Services

Professional Services (QBS)

Construction / Capital Improvement

Emergency Purchase

### 3. Purchase Description:

*Fully describe the goods or services and their purpose.*

**4. Selected Vendor Information:**

Vendor Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Cooperative Purchasing (State Contract, Sourcewell, etc.):  Yes  No

**5. Cost & Budget:**

Total Cost: \_\_\_\_\_

Account Number(s): \_\_\_\_\_

Funds Available:  Yes  No

**6. Number of Quotes obtained:** \_\_\_\_\_

**If this is a sole source quote please explain:**

**7. Approvals**

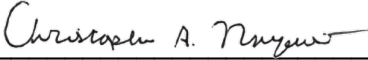
Supervisor / Designee: \_\_\_\_\_ Date: \_\_\_\_\_

Department Head:  \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator (if \$5,000+): \_\_\_\_\_ Date: \_\_\_\_\_

City Council Approval (if \$25,000+): \_\_\_\_\_

Verification of Funds:

Finance Director (if \$5,000+):  \_\_\_\_\_ Date: 05/28/26

**AS NEEDED: Description of Emergency Purchases**

An "emergency" shall be defined as any event that interrupts the normal administration of municipal services, thereby jeopardizing the life, health of citizens.

*Describe emergency circumstances and justification.*



Knox Company  
 1601 W Deer Valley Rd  
 Phoenix AZ 85027  
 United States

**Quote# QT-KA-76250**

**QUOTED TO:**

CUS102369  
 COLUMBUS FIRE DEPT  
 1459 26TH AVE  
 COLUMBUS NE 68601-4936  
 UNITED STATES  
 PLATTE

**SHIP TO:**

COLUMBUS FIRE DEPT  
 1459 26TH AVE  
 COLUMBUS NE 68601-4936  
 UNITED STATES  
 PLATTE

Valid Through	Sales Rep	Terms	PO #	Shipping Method
11/10/2026	Jeff Mizinski	N30 - Net 30		Ground Shipping < 75 LBS

Item	Description	Quantity	Units	Rate	Amount
5541-BCG	MedVault®, BADGE READER W/ CAPACITIVE KEYPAD, MKEY OVERRIDE, SURFACE	7	EA	\$3,023.00	\$21,161.00
Installation Address: Primary System Code Role: PS-98-0028-01-75-EMS01					
SMS-1002C1	1YR. KnoxConnect™ Cloud License 7-20 devices	1	EA	\$721.00	\$721.00
Installation Address: Primary System Code Role: PS-98-0028-01-75-EMS01					
91204	MedVault® 2.75 AC ADAPTER	1	EA	\$93.00	\$93.00
Installation Address: Primary System Code Role: PS-98-0028-01-75-EMS01					

Memo: PO number, EMS Contact Form, Badge Reader Form and Knox Connect Form required for order processing. State issued tax exemption certificate required to remove sales tax.

<b>Subtotal</b>	<b>\$21,975.00</b>
<b>Tax Amount</b>	<b>\$1,513.28</b>
<b>Shipping and Handling</b>	<b>\$364.00</b>

**Total \$22,339.00**



QT-KA-76250

# Quote

**Quote #:** Q-10669

**Created Date:** May 19, 2026

**Expiration Date:** Jun 18, 2026

**Billing Frequency:** Every three years

**Contract Terms (months):** 36

**Renewal Date:** Aug 31, 2029

**Payment Terms:** Every three years

**Ship to:**

**City of Columbus Fire Department**

,, NE,,

**Bill to:**

**City of Columbus Fire Department**

,, NE,,

## Subscription Product(s)

Item Name	SKU	Duration	Quantity	List Price/Unit	Net Price
MedixSafe Cloud Subscription	CBSF		3		
			7	\$336.00	\$7,056.00
<b>Total Subscription</b>					<b>\$7,056.00</b>

## One-Time Product(s)

Item Name	SKU	Quantity	List Price/Unit	Net Price
Freight Out	Freight Out	1	\$402.00	\$402.00
Vehicle Standard	MI	7	\$1,488.00	\$10,416.00
<b>Total One-Time</b>				<b>\$10,818.00</b>

**Total List** \$17,874.00

**Total Discount** 0%

**Total Net** \$17,874.00

Prices are subject to applicable taxes unless a valid tax exemption certificate is provided.

# Signature

MedixSafe sells all its products pursuant to its [Privacy Policy](#). All Trust Platform products, subscriptions, Managed Services or Trusted Identity Service are sold pursuant to our [Platform Terms and Conditions](#). I hereby acknowledge I am



CompX Fort  
 715 Center Street  
 Grayslake, IL 60030  
 Phone 847.752.2500  
 Fax 847.752.2419

Columbus NE Fire Dept  
 4630 Howard Blvd  
 Columbus, NE 68601  
 Attn: Ryan Gray - 402-564-8127

Quote#: 19564  
 Date: 05/20/2026  
 Quote Expires: 07/20/2026

All prices are F.O.B. Grayslake, IL, unless otherwise noted

We are pleased to quote the following quotation for your consideration

Part No.	CompX Fort Reference No. and Lock Description	Qty	Unit Price	Total Price
WS-PRKP-NARC	WiFi, proximity/keypad, with standard NARC box	7	\$2,218.33	\$15,528.31
TECH-SUPPORT	Optional Annual Tech Support	1	\$500.00	\$500.00
LOCKVIEW-5PRO	Lockview 5 with 2 licenses (one for server and one for remote)	1	\$575.00	\$575.00
FREIGHT	Shipping	1	\$287.56	\$287.56
			<b>Grand Total:</b>	<b>\$16,890.87</b>

Delivery: TBD weeks based on current workload

Thank you for considering the CompX eLock



Ryan Sainola  
 CompX Security Products  
 859-250-4103  
 RSainola@compX.com

# STANDARD TERMS AND CONDITIONS

- (1) **PAYMENT TERMS:** Tooling terms (if applicable) are ½ down upon placement of purchase order; balance due upon approval of tooled samples. Trade Sales terms are Net 30 days from date of invoice.
- (2) **GENERAL BASIS FOR PRICE QUOTATION:** Price quotation on blanket orders is based on the total quantity of any one type of lock ordered and the schedule shown below. All prices are subject to change in 60 days from the date of quotation.
- (3) **SHIPPING SCHEDULE:** Our normal shipping schedule for the locks ordered in various quantities is as follows:

	Blanket Order Quantity Total	Minimum Equal # Of Releases Per Blanket	Duration Period For Total Shipment Of Order
	100 - 500	1	6 Months
	500 - 2,500	2	6 Months
	2,500 - 5,000	3	6 Months
	5,000 - 10,000	4	6 Months
	10,000+	Per Quotation - See Front Side	

- (4) **PRICE REVIEW:** Orders, or balances of orders, still due after 6 months from their date, shall be subject to a price review.
- (5) **CHANGES IN SHIPPING SCHEDULE:** The entire quantity shall initially be scheduled by agreement. Schedules may be changed during the period with appropriate advance notice to accommodate the customer's requirements. However, the entire order must be shipped and billed at the end of the order duration period (order completion time from 1st shipment).
- (6) **CANCELLATION:** If all or part of an order is cancelled before the locks are completed, the customer will be responsible for all special parts and assemblies on hand at time of completion. The customer will also be liable for higher prices on those locks already shipped and invoiced, if the cancellation drops the order into a lower-quantity--higher-price category per CompX's existing price schedule for that particular lock.
- (7) **DELAYED SHIPMENTS:** If any work or shipment of the Goods is delayed by or at the request of Buyer, Seller may demand payment based on the purchase price and the percentage of completion as determined by Seller, and payment covering Seller's increased costs as a result of the delays. Any payment of the purchase price not paid by Buyer when due shall be assessed a late payment charge of 2% per month of the overdue payment from its due date until paid.
- (8) **TOOLS, DIES, ETC.:** When tools, dies, etc., are furnished or made by CompX, as well as fixtures or materials necessary for the manufacture of goods ordered, the terms are net. Said tools, etc. remain the property of CompX and unless initially agreed upon otherwise shall be kept in repair without charge to the customer for normal repairs and upkeep for the reasonable life expectancy of said tools.
- (9) **QUANTITIES:** When special key numbers are requested, all quotations are based on customer accepting over-run or under-run on each individual item not exceeding 7% of quantities ordered. Where closer control or quantity is required, special arrangements must be made.
- (10) **DELIVERIES:** Every effort will be made to fill orders within the time promised. CompX does not assume responsibility for any damages growing out of, or owing to, any delays in delivery. Unless specifically stated to the contrary, partial shipments against customer schedule may be made.
- (11) **SHIPPING:** Carrier selection is at CompX's discretion unless customer specifies otherwise. In the absence of customer's instructions, CompX will endeavor to select the most economical method of shipment in every case. All risk of loss or damage from the time of tender of the shipment to the carrier shall be borne by the customer.
- (12) **INSPECTION:** Inspection by CompX will be in accordance with CompX's standard practice of quality control. Parts proved not as ordered by customer inspection may be returned upon written authorization from CompX with a claim for repair or replacement.
- (13) **RETURNED GOODS:** Defective merchandise due to faulty material and/or workmanship is returnable for full replacement or credit on the following basis: No locks may be returned without authorization from CompX. When a request to return goods has been approved, a RETURNED GOODS FORM will be sent to the customer giving necessary instructions to cover the merchandise. Merchandise returned must be identified as to original date of purchase, purchase order number, and shipper's name and address. Credit or replacement will be made at the option of CompX, depending upon the reason and responsibility for the return. Locks made with special or modified parts and/or goods that have become obsolete are not returnable unless specific arrangements have been made for such return. Locks ordered incorrectly by customer may be accepted for return subject to a handling charge. All merchandise must be returned prepaid (except in the case of defective parts) and properly packaged. Merchandise damaged in transit due to inadequate package will be chargeable to the customer.
- (14) **CLAIMS:** CompX is not responsible for goods lost in transit. The customer is solely responsible for filing claims with carrier for any such losses. Claims for shortages in shipment, which are not chargeable to carrier, must be reported within (10) days from receipt of merchandise.
- (15) **WARRANTIES:** CompX warrants for a period of one year from date of delivery that their products will be free from defect in material and workmanship, and shall be liable only to the extent of replacing the merchandise.
- (16) **APPLICABLE LAWS; ARBITRATION:** All terms and conditions herein shall be construed to be in accordance with the laws of the State of Illinois, U.S.A. Any controversy or claim arising out of this Order or its breach or pertaining to the Goods, except any claim or action by Seller to collect amount owing to it or to enforce its security interest, shall be settled by arbitration in Chicago, Illinois, in accordance with the Rules of the American Arbitration Association, and judgment upon the award rendered by this arbitrator(s) may be entered in any court having jurisdiction.

COMPX MAKES NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, EXTENDING BEYOND THAT DESCRIBED ABOVE INCLUDING BUT NOT LIMITED TO THE DEGREE OF THE SECURITY CONVEYED, THE MERCHANTABILITY AND FITNESS OF THE PRODUCT, OR RELATING TO THE CUSTOMER'S REQUIRED APPLICATION OR USE OF THE PRODUCT.