

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
May 13, 2026  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, May 13, 2026, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Carolyn L. Sunseri, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison  
Mr. Armin Cantini (attended virtually)  
Ms. Karen Flowers  
Dr. Norman Hoffman  
Mr. Raymond Lewis, Jr.  
Ms. Mary R. Longoria

Faculty and staff present included Dr. W. Myles Shelton, President, Mr. Daniel Alcantar, Dr. Carmen Allen, Mr. Tyree Bearden, Ms. Karen Bell, Dr. Conrad Breitbach, Mr. Ed Chrnko, Dr. Courtney Cross, Mr. Jeff Engbrock, Mr. Daniel Fink, Dr. Norma Guzman, Ms. Angie Hoermann, Ms. Vicki Jernigan, Ms. Breanne Lorefice, Ms. Hong Mai, Dr. Van Patterson, Ms. Jennifer Prochaska, Ms. LT Rivera, Ms. Rene Sanders, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chair Sunseri opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Sunseri began with a moment of silence and asked Ms. Longoria to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on May 6, 2026.
- IV. RECOGNITION OF GUESTS:** Mr. Berberich and Mr. Waddell were in attendance. Mr. Jeff Taylor, City of Galveston District 2 Representative was in attendance.

V. **ADMINISTER OATH OF OFFICE:** Mr. Michael Huges, Mr. Raymond Lewis, Jr., and Ms. Carolyn Sunseri were sworn in as Regents.

VI. **CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF APRIL 8, 2026, SPECIAL MEETINGS OF APRIL 14, 2026, AND SPECIAL MEETING OF APRIL 20, 2026:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Longoria seconded. The motion passed unanimously.

VII. **CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** Mr. Jeff Taylor, City of Galveston District 2 Representative introduced himself to the Board.

VIII. **INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness and Research, who presented on the 2024-2025 Graduate Survey. The survey content includes employment & future educational plans, academic & student services experiences and reasons for attending Galveston College. Key takeaways included that Galveston College graduates are successfully transitioning into the workforce or continuing their education at very high rates, Galveston College consistently develops the transferable skills students need to succeed in work, school, and civic life, and that survey results demonstrate that the GC student experience is not only positive, but effective in producing workforce-ready and transfer-ready graduates.
2. Monthly Financial Reports –April: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of April. With 67 percent of the year completed, income generated was \$29,305,018 or 93 percent of the fiscal year 2025-26 revenue budget compared to 93 percent this time last year. State funds for March are \$3,956,309 or 75.1 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$6,592,034 or 117.4 percent of the budget compared to 106.2 percent last year. Local taxes are \$17,811,546 or 92 percent of the budget compared to 94.5 percent last year. Local Revenue is \$945,128 or 74.5 percent of the budget, compared to 86.3 percent last year. He reported that total expenses are \$20,477,429 or 65 percent of the expenditure budget, compared to 60.2 percent last year.

Dr. Shelton gave a brief update on state appropriations.

IX. **CONSENT AGENDA:** Ms. Sunseri proceeded with the Consent Agenda. Mr. Addison requested that items number 14 and 15 be moved to the Regular Agenda. Mr. Raschke moved to approve the Consent Agenda with Mr. Addison's suggested changes, and Action Items No. 5, 7, 8, 9, 10, 12, 13, and 16; Ms. Flowers seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

## X. ACTION ITEMS:

1. Consider Approval of Facilities Committee Recommendation Regarding the Health Sciences Education Center (HSEC) Project Including but not Limited to Contemplated Litigation: Mr. Michael Hughes, Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the Health Sciences Education Center (HSEC) Project Including but not limited to contemplated litigation.

It was the Committee's recommendation, and Mr. Hughes moved that the Board of Regents of Galveston College, authorize and direct the President of the College, in consultation with legal counsel Mills Shirley LLP to file a Demand for Arbitration with the American Arbitration Association against Satterfield & Pontikes Construction, Inc. and PBK Architects, Inc. and to take any and all further actions counsel deems necessary or appropriate to prosecute and defense the College's claims arising out of the construction of the HSEC, including the retention of expert witnesses, the execution of related agreements, and the engagement of co-counsel if needed.

2. Consider Approval of Facilities Committee Recommendation Regarding the Purchase of Real Property: Mr. Michael Hughes, Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the purchase of real property. There was no action taken on this item.

3. Consider Approval of Facilities Committee Recommendation Regarding the Proposal from OPS Inc. Security Services for Campus Security Services: Mr. Michael Hughes, Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the proposal from OPS Inc. Security Services for Campus Security Services. Since September of 2025, OPS Inc. Security Services has stationed armed guards at the College to provide a visible deterrent against crime, and protection for faculty, staff and students. The current contract with OPS Inc. Security Services is approved on a month-to-month basis. Staff is requesting Board approval to allow President Myles Shelton to execute a new contract with OPS Inc. Security Services that would have a term ending on August 31, 2027, at which time another request would be brought to the board for consideration. The estimated cost will be \$298,355.20

It was the Committee's recommendation, and Mr. Hughes moved to recommend approval for President Shelton to execute a new contract with OPS Inc. Security Services with a term ending on August 31, 2027.

4. Consider Approval of Facilities Committee Recommendation Regarding the Design (Architectural & Engineering) Proposal from Creole Designs for Student Housing Along 41st Street: Mr. Michael Hughes, Facilities Committee Chair presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the design (architectural and engineering) proposal from Creole Designs for student housing along 41<sup>st</sup> Street. The proposal is for Architectural Drawings, Structural Drawings, and MEP Drawings. The scope of work will include site plans, floor plans exterior elevations, roof plan, window and door schedules, electrical plans, interior details, wall sections, cross sections and an exterior detail sheet. The total cost of the proposal is \$58,720.

It was the Committee's recommendation, and Mr. Hughes moved to approve the proposal for design (architectural & engineering) services from Creole Designs, in the amount of \$58,720, and authorize the President to execute the contract.

5. Consider Approval of Instructional Agreements for Dual Credit Classes for Academic Year 2026-27 Including Addendums: The Board unanimously approved the instructional agreements for Dual Credit Classes for Academic Year 2026-27 Including Addendums for Galveston Independent School District, O'Connell College Preparatory School, Odyssey Academy, Upward Hope Academy, Hamshire-Fannett Independent School District, and Dickinson Independent School District.
6. Consider Approval of Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitter Helper Fabrication: Dr. Matthew's presented this item to the Board. Staff is requesting Board approval to offer an additional Continuing Education Certificate in Shipfitting. This will be the third semester. Eventually the program will be six semesters. We are doing this as a stand-alone certificate, because at some point we will have students that will have the skills to come directly at the third semester instead of starting at the beginning. This is an Occupational Skills Award, so we will be able to count these students as graduates, and they would have a Certificate that is recognized.

Ms. Longoria moved to approve the Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitter Helper Fabrication; Ms. Flowers seconded. The motion passed unanimously.

7. Consider Approval of Proposal to Purchase Laptop Computers and Laptop Charging Cart for Engineering Technology: The Board unanimously approved the proposal to purchase laptop computers and a laptop charging cart for Engineering Technology. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal to Purchase Networking Equipment and Video Surveillance Cameras for New Student Residence Halls and Garage Apartments:

The Board unanimously approved the proposal to purchase networking equipment and video surveillance cameras for the new student residence halls and garage apartments. This item was passed in the consent agenda.

9. Consider Approval to Purchase Two File Cabinets and an Office Chair for the Business Office: The Board unanimously approved the purchase for two file cabinets and an office chair for the Business Office. This item was passed in the Consent Agenda.
10. Consider Approval of Senate Bill 17 (2023 Legislative Session) Compliance Reporting Certification Form for FY2026: The Board unanimously approved the Senate Bill 17 (2023 Legislative Session) Compliance Reporting Certification Form for FY2026. This item was passed in the Consent Agenda.
11. Consider Approval of FY 2027 Budget and 2026 Tax Rate Planning Calendar: Dr. Shelton presented this item to the Board. The items highlighted in blue are the meeting dates. Staff would recommend approval.  
  
Ms. Flowers moved to approve the FY 2027 Budget and 2026 Tax Rate Planning Calendar; Mr. Raschke seconded. The motion passed unanimously.
12. Consider Adoption of Local Policy CDB and CDB Regulation: The board unanimously adopted local policy CDB and CDB Regulation. This item was passed in the Consent Agenda.
13. Consider Approval of Contract Extension for Professional Landscaping Services: The Board unanimously approved the contract extension for Professional Landscaping Services. This item was passed in the Consent Agenda.
14. Consider Approval of Proposal to Install New Dugouts at Carter Field: Dr. Shelton presented this item to the Board. He stated that Foster Fence Ltd., is a BuyBoard vendor, and this meets purchasing requirements. The purpose of this item is to fix the Carter Field dugouts and bring them up to specifications for us to be able to have the softball field that we need for next season. We have fixed the outfield fence and put up a scoreboard, and if we do this last piece then we have met the collegiate specifications, so that we don't have to build a new field.

There was discussion on if we were in the process of working toward building a new softball field. Dr. Shelton clarified that not at this time. There was also discussion on if the field could be used for tournaments once it is up to specifications. Dr. Shelton stated yes.

Mr. Addison moved to approve the proposal to install new dugouts at Carter Field; Ms. Longoria seconded. The motion passed unanimously.

15. Consider Approval of Proposal for Moody Gardens Hotel Room and Catering Contract for the 2027 Women In Industry Conference: Dr. Shelton presented this item to the Board. This is the contract that we need to be able to put the date on the calendar for next April. It was highly successful event this year. There were around 1,100 students and a couple hundred, vendors, teachers and guests that participated in the conference. The conference is funded by ticket sales and corporate sponsorships. A number of them told us the day of to be sure to put them on the list to sponsor next year. This meets purchasing requirements because it is a sole source because Moody Gardens is the only entity in the area that has the facilities to host this event.

There was discussion on how the contract pricing works. The contract is budgeted as a break-even budget. There is some concern that the catering contract might increase, in which case the College would have to have additional attendees or corporate sponsors to cover the cost.

Mr. Addison moved to approve the proposal for Moody Gardens Hotel Room and Catering Contract for the 2027 Women In Industry conference; Ms. Flowers seconded. The motion passed unanimously.

16. Consider Approval of Faculty Change in Rank: The Board unanimously approved the change in rank for Ms. Rayssa Salinas from Instructor to Assistant Professor. This item was passed in the Consent Agenda.

- XI. Adjournment to Closed/Executive Session in Room M-202:** The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: Section 551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

The Board did not adjourn to closed session.

- XII. Reconvene Regular Meeting (Open Meeting) in Room M-220**

The Board did not adjourn to closed session.

**XIII. Action Items: (Continued)**

17. Consider Appointment of New President and Approval of Contract: Ms. Sunseri presented this item to the Board. Dr. Tracee Watts will be appointed the President of Galveston College with a contract term beginning July 1, 2026, and ending June 30, 2029. Ms. Sunseri added that Dr. Watts has signed the contract. There were minor edits made to it that did not affect the salary, just minor language changes. It

is being brought to the board tonight, and then upon approval Ms. Sunseri will sign the contract.

Ms. Sunseri moved to appoint Dr. Tracee Watts the new President of Galveston College and approve the contract; Mr. Lewis seconded. The motion passed unanimously.

#### **XIV. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: Ms. Mariana Hernandez Lima presented this item to the Board. The following updates were shared:

##### Events since the last Board meeting:

- April 16 – Movie on the Lawn with Mission FAFSA, 24 people attended
- April 22 – Earth Day, 48 people participated
- April 25 – Softball Tailgate, 45 people participated
- April 28 – Walk a Mile in Her Shoes, 12 people participated
- April 28 – Primetime Movie Night, 52 people attended
- May 4 – Finals Fuel, 90 people participated

##### SGA Updates:

- April 30 – Quest completion, 25 people participated
- April 29 – SGA Induction

##### The new SGA Officers are:

- President – Alyssa Berry
- Vice President – Lexyana Wilson
- Secretary – River Crummett-Jennings
- Social Media Specialist – Maria Montoya

2. Faculty Representative: Mr. Tyree Bearden introduced Dr. Courtney Cross who presented on the Nuclear Medicine Program, and why the work that we do at the College matters.
3. President: Dr. Shelton shared that graduation went extremely well, everyone had a seat that wanted one. The important thing is it is all about the students and we had great attendance at the two ceremonies, and the nursing pinning. He thanked our Student Services staff that worked hard on graduation for an amazing job. Other updates included:
  - Softball will play tomorrow at either 5 p.m. or noon depending on the outcome of today's game
  - The Dates to Remember sheet is in the Board folders. June 10<sup>th</sup> is the next board meeting
  - Dr. Shelton's retirement ceremony is June 13<sup>th</sup> at Moody Gardens

- The presidential portraits have been reframed and hung outside of the W. Myles Shelton Ed.D Boardroom
- June 25<sup>th</sup> is the Board Retreat at Moody Gardens

Dr. Shelton concluded by saying that it's been an amazing year, so many good things have happened, and he couldn't have done it without a great team of faculty and staff. He thanked the board for a wonderful year and every year.

4. Regents: Mr. Raschke thanked Jeff Taylor for coming to the meeting and commented about how he loves the spirit line that is done at commencement.
5. Chairperson: Ms. Sunseri added her agreement about the spirit line at commencement. It is her favorite part of commencement. It is us telling them that we appreciate them as students.

**XV. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:30 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Carolyn L. Sunseri, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

|   | <u>Consent<br/>Agenda</u> | <u>President<br/>Recommended<br/>Separate Action</u> | <u>Board<br/>Separate<br/>Action</u> | <u>Page<br/>#</u> _____ |
|---|---------------------------|--|--------------------------------------|-------------------------|
| #1 – Consider Approval of Facilities Committee Recommendation Regarding the Health Sciences Education Center (HSEC) Project Including, but not Limited to Contemplated Litigation   |                           | ✓  |                                      | 51                      |
| #2 – Consider Approval of Facilities Committee Recommendation Regarding the Purchase of Real Property   |                           | ✓  |                                      | 52                      |
| #3 – Consider Approval of Facilities Committee Recommendation Regarding the Proposal from OPS Inc. Security Services for Campus Security Services                                   |                           | ✓  |                                      | 53                      |
| #4 – Consider Approval of Facilities Committee Recommendation Regarding the Design (Architectural & Engineering) Proposal from Creole Designs for Student Housing Along 41st Street |                           | ✓  |                                      | 60                      |
| #5 – Consider Approval of Instructional Agreements for Dual Credit Classes for Academic Year 2026-27 Including Addendums  |                           |  |                                      | 63                      |
| #6 – Consider Approval of Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitter Helper Fabrication   |                           | ✓  |                                      | 166                     |
| #7 – Consider Approval of Proposal to Purchase Laptop Computers and Laptop Charging Cart for Engineering Technology   | ✓                         |  |                                      | 167                     |

|   | <u>Consent<br/>Agenda</u> | <u>President<br/>Recommended<br/>Separate Action</u> | <u>Board<br/>Separate<br/>Action</u> | <u>Page<br/>#</u> |
|---|---------------------------|--|--------------------------------------|-------------------|
| <b>#8</b> – Consider Approval of Proposal to Purchase Networking Equipment and Video Surveillance Cameras for New Student Residence Halls and Garage Apartments | ✓                         |  |                                      | 168               |
| <b>#9</b> – Consider Approval to Purchase Two File Cabinets and an Office Chair for the Business Office   | ✓                         |  |                                      | 169               |
| <b>#10</b> – Consider Approval of Senate Bill 17 (2023 Legislative Session) Compliance Reporting Certification Form for FY2026                                  | ✓                         |  |                                      | 170               |
| <b>#11</b> – Consider Approval of FY 2027 Budget and 2026 Tax Rate Planning Calendar  |                           | ✓  |                                      | 174               |
| <b>#12</b> – Consider Adoption of Local Policies CDB and CDB Regulation   | ✓                         |  |                                      | 176               |
| <b>#13</b> – Consider Approval of Contract Extension for Professional Landscaping Services  | ✓                         |  |                                      | 189               |
| <b>#14</b> – Consider Approval of Proposal to Install New Dugouts at Carter Field   |                           |  | ✓                                    | 190               |
| <b>#15</b> - Consider Approval of Proposal for Moody Gardens Hotel Room and Catering Contract for the 2027 Women In Industry Conference                         |                           |  | ✓                                    | 193               |
| <b>#16</b> - Consider Approval of Faculty Change in Rank  | ✓                         |  |                                      | 199               |
| <b>#17</b> - Consider Appointment of New President and Approval of Contract   |                           | ✓  |                                      | 201               |