

ETHICS
CONFLICT OF INTEREST DISCLOSURES

BBFA
(LOCAL)

In addition to disclosures required by law, a Board member shall, on or before September 1, disclose to the Board any personal financial interest, business interest, or obligation or relationship that in any way creates a potential conflict of interest with a vote on a pending matter. If the Board member does not have a substantial interest in a business entity or in real property, the Board member shall nonetheless file an affidavit disclosing no interests. [See BBFA(LEGAL)]

A Board member shall not use coercive means or promise special treatment in order to influence Board or District decisions, nor use the member's position to seek personal advantage. [See also BBF(LOCAL)]

To preserve public confidence in the integrity and impartiality of Board decision-making, Trustees shall avoid participation in matters where the Conflict of Interest threshold is met or if significant campaign contributions could reasonably create an appearance of influence or bias.

A Trustee shall recuse themselves from deliberation and voting on any item before the Board involving a vendor, contractor, consultant, or organization that (1) would have met the requirements outlined above regarding the Conflict of Interest form or (2) has, within the preceding three years, made a campaign contribution of \$250 or more in aggregate to the Trustee's campaign. In such instances, the Trustee shall publicly state the reason for recusal and abstain from participation in discussion or vote on the matter. The Trustee shall physically or virtually step back from the deliberation area, when feasible, to avoid the appearance of influence.

**Annual Financial
Management Report**

Each Board member shall provide to the District in a timely manner information necessary for the District's annual financial management report. [See CFA]

**Board Member and
Vendor Engagement**

Trustees shall refrain from engaging with district vendors about district business unless expressly necessary for the fulfillment of the project. The Superintendent or designee shall be the point of contact for any vendors who are engaged directly with the district. In the situations where the vendor is engaged by the Board itself, the Board President shall operate as the point of contact.

**Campaign
Endorsements**

In an effort to ensure a productive working culture on the Board of Trustees, Trustees will refrain from making public endorsements or donations in local South San Antonio ISD school board elections.

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**Outside
Organizations
Connected to
Trustees**

Any outside organizations that have an official connection with sitting Trustees shall follow all regular procedures for partnership within the district. No organizations shall receive preferential treatment based on their connection with an individual trustee.