

REGULAR MEETING

Monday, March 11, 2024

HLWW High School Media Center

The Monday, March 11, 2024 Regular Meeting Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon and Puncochar; absent: Mulvihill. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Bravinder recommended approval of the agenda; Marketon seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Bravinder recommended approval of the consent agenda; Koch seconded; passed unanimously.

The consent agenda included the February 12, 2024, Regular Board meeting minutes, February 26, 2024, Work Session meeting minutes, bills, monthly treasurer report, February 2024 enrollment, the FMLA Leave for **Patty Ficker** effective February 20, 2024 thru mid May 2024; and the resignations of **Emily Youngren** as a special education teacher at Humphrey Elementary effective the end of the 2023-24 school year; **Anna Keranen** as a sixth grade teacher effective the end of the 2023-24 school year; and **Kristine Schuldt** as a 7-12 Band teacher effective the end of the 2023-24 school year, employment of **Stephanie Brown** as a Special Education Paraprofessional at the Middle School effective April 1, 2024, the Additional Spring Coaching Staff, Communications: Elementary Laker News and MN House of Representatives Letter.

(Item VII, Subd. A) Travis Eldred, Technology Director, gave a presentation about school technology. Eldred reviewed the challenges due to cyber security.

(Item VII, Subd. B) Bravinder reviewed information about the Long Term Facilities Maintenance resolution for Wright Tech Center.

Bravinder motioned to approve the Long-Term Facilities Maintenance resolution for Wright Tech Center; Puncochar seconded; those in favor: Marketon, Puncochar, Koch, Borrell, Bravinder and Heuer; opposed: none; absent: Mulvihill; passed unanimously.

(Item VII, Subd. C) Marketon recommended approval of Andy's Lawn Care for the 2024 lawn care season; Puncochar seconded; passed unanimously.

(Item VII, Subd. D) Borrell recommended approval of the intermittent FMLA leave for Joe Puncochar; Koch seconded; those in favor: all; opposed: none; abstain: Puncochar; passed unanimously.

(Item VII, Subd. E) Superintendent Walbruch reviewed the rationale behind the nonrenewal of the out of field permission staff.

Borrell motioned to approve the resolution terminating & nonrenewal of probationary teacher Reno Bredahl; Koch seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Marketon and Heuer; those opposed: none; absent: Mulvihill; passed unanimously.

(Item VII, Subd. F) Marketon motioned to approve the resolution terminating & nonrenewal of a probationary teacher Janai Kittock; Borrell seconded; those in favor: Puncochar, Marketon, Bravinder, Borrell, Koch and Heuer; those opposed: none; absent: Mulvihill; passed unanimously.

(Item VII, Subd. G) Megan Tormanen, Business Manager, reviewed the 2023-24 revised budget. The board discussed the revised 2023-24 budget.

(Item VII, Subd. H) Superintendent Walbruch reviewed the achievement and integration plan and requested its approval.

Borrell recommended approval of the achievement and integration plan; Koch seconded; passed unanimously.

(Item VII, Subd. I) Heuer reviewed the donations.

Borrell recommended approval of the resolution accepting donations; Bravinder seconded; those in favor: Puncochar, Koch, Borrell Bravinder and Heuer; those opposed: none; abstain: Marketon; absent: Mulvihill; passed unanimously.

(Item VII, Subd. J) Heuer indicated the following items will be on the work session:

- Discuss Strategic Plan
- Discuss/Possible Approval of 2023-24 Revised Budget
- Possible Approval of Teacher Retirements

Puncochar recommended approval of the items for the work session; Marketon seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- We are continuing to work on the strategic plan, the first strategic planning committee meeting is this week
- We have been working on the revised budget
- Monday is MASA's day at the capital

(Item VIII, Subd. B) Principal Kuehn reported:

- Positive communication to families has increased.
- Negative communications to families match the incident reports which are down from the previous month.
- Minor cell phone violations have increased.

Principal Olson reported:

- Thank you to all those who participated in February's I love to read month.
- The one act play theme of bring a book to life at the elementary was great.
- This week is reading corps recognition week. Thank you to them for doing a great job.

Principal Schimelpfenig reported:

- Student led conferences were well attended
- The book fair went well
- We raised \$1300 at the activity night for the Food for Kidz service project. We will be packaging meals on Thursday.
- We used our alternative to suspension a few times this second half of the year. It was not needed the first part of the year.
- We have started working on next years schedule.

(Item VIII, Subd. C) There were no written school board committee reports.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

[Calendar Link](#)

Students of Excellence-April 24-Resource Training @ 4:30pm Bravinder
Graduation June 2

(Item IX) Next Meeting Dates:

Strategic Plan Community Plan Session-March 14, 2024 6:30pm HLWW HS Media Center

Work Session Meeting-March 25, 2024 6:30 pm HLWW HS Media Center

Strategic Plan Community Plan Session-March 27, 2024 6:30pm HLWW HS Media Center

Regular Board Meeting-April 8, 2024 6:30pm HLWW HS Media Center

Strategic Plan Community Plan Session-April 10, 2024 6:30pm HLWW HS Media Center

Strategic Plan Community Plan Session-April 22, 2024 5:30pm HLWW HS Media Center

Work Session Meeting-April 22, 2024 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Discuss Strategic Plan
- Discuss/Possible Approval of 2023-24 Revised Budget
- Possible Approval of Teacher Retirements

Regular Meeting:

- Bill Reader for April-Koch
- Bill Reader for May-Marketon
- Department Report-Activities
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October

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- Monthly Budget Report
- Approve Revised 2024-25 Calendar due to Read Act Compliance
- Review/Possible Approval of 2025-26 Calendar

Heuer adjourned the meeting at 7:39 pm.

Respectfully submitted,

Katie Koch, Clerk