

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

**FIRST AMENDMENT TO AGREEMENT
BETWEEN
DALLAS COLLEGE
AND
DESOTO INDEPENDENT SCHOOL DISTRICT
CONCERNING DUAL CREDIT**

This First Amendment is made and entered into by and between Dallas College (“Dallas College” or “College”), a Texas political subdivision of higher education, and DeSoto Independent School District (the “District”), a Texas **in-district public district**, on behalf of DeSoto High School. The College and the District may hereafter be individually referred to as “Party” and collectively as “Parties.”

WHEREAS, the Parties entered into that certain agreement entitled, Agreement Between Dallas College and DeSoto Independent School District Concerning Dual Credit (“Agreement”) dated effective on August 1, 2025;

WHEREAS, the Parties now wish to amend the Agreement to exercise their option to renew the Agreement for the First Renewal Term.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

- A. Exercise of Option to Renew:** In accordance with Section 1 of the Agreement, the Parties hereby exercise their option to renew this Agreement for the First Renewal Term. This First Renewal Term will begin on August 1, 2026 and end on July 31, 2027.
- B.** The Parties agree that this First Amendment shall be considered a part of the Agreement referred to above and incorporated by reference for all purposes.
- C.** Except as provided in this First Amendment, all terms used in this First Amendment that are not otherwise defined shall have the respective meanings ascribed to such terms in the Agreement.

D. The Parties acknowledge and agree that the following attachments incorporated into the Agreement are hereby updated for the First Renewal Term and shall consist of the versions attached to and incorporated into this First Amendment.

1. Attachment A: Dallas College Guidelines for Dual Credit Courses Offered in Partnership with Texas Schools (2026-2027);
2. Attachment B: Course List(s), and Attachment B1, if applicable;
3. Attachment C: Payment of Services;
4. Attachment D: Technology Support Addendum;
5. Attachment E: Dallas College Dual Credit Tuition and Fee Guidelines;
6. Attachment F: Dallas College Guidelines for Dual Credit Learning Materials; and
7. Attachment G: Dallas College Credentialed Instructor Guidelines.

To the extent any provision of an updated attachment conflicts with a prior version of the same attachment, the updated attachment shall control for the First Renewal Term.

E. This First Amendment shall be subject to any and all other provisions of the Agreement, and, with the exception of the parts or provisions of the Agreement which have been modified by this First Amendment, all other provisions of the Agreement shall remain in full force and effect and are not modified or amended by this First Amendment.

[Signature Page Follows]

IN WITNESS WHEREOF, the undersigned parties have executed this First Amendment on the dates indicated below.

Dallas College

By: _____

Dr. Shawnda N. Floyd, Ed.D., J.D. Date
Provost & Vice Chancellor of Workforce Education

DeSoto Independent School District

By: _____

Brent S. Mitchell
Interim Superintendent

Date _____

Approved as to form

By: _____

School/District Legal Counsel (if needed) _____ Date _____

DALLAS COLLEGE GUIDELINES FOR DUAL CREDIT COURSES OFFERED IN PARTNERSHIP WITH TEXAS SCHOOLS

2026-2027 Academic Year

The following guidelines reflect current Texas Higher Education Coordinating Board (“THECB”) rules and regulations (Chapter 4, Subchapters D and G) and Dallas College policies and procedures. THECB rules and Dallas College policies and procedures are always subject to change with the new changes taking precedence. While THECB defines four types of partnerships with high schools, these guidelines do not address partnerships where only high school credit is granted nor do they apply to Career Pathway Program Articulated Agreements.

These guidelines address course credit where instruction is provided to high school students for the immediate award of both high school diploma and college certificate and associate degree credit.

Guidelines for Dual Credit Courses

1. Texas public colleges and universities are eligible to enter into agreements with Texas schools to offer dual credit courses. Any College/University that participates in the creation of a dual credit program shall notify the Texas Higher Education Coordinating Board in accordance with provisions and schedules determined by the Commissioner must be approved by the governing board or other designated authority of each party prior to the offering of courses. The agreement must also address the following:
 - A. Student eligibility requirements
 - a. The student must be enrolled in a Texas high school.
 - b. A student enrolled in dual credit may enroll in more than one dual credit course per semester, and may enroll in dual credit coursework with freshman, sophomore, junior, or senior high school standing.
 - c. A student must satisfy all college readiness standards which may include completion of Texas Success Initiative (“TSI”) assessment, or otherwise qualify for a TSI exemption, exception, or waiver. Students may take the College TSI Assessment test at the College’s Testing Center.
 - d. All high school students interested in taking the Texas Success Initiative Assessment 2.0 (TSIA2), may initially take both component areas at no cost and re-test once within each of the two component areas at no cost for enrollment in dual credit and are not eligible by other means. For additional testing, student or high school will pay for re-test costs.
 - e. High schools are expected to collaborate with students and/or families to implement suitable measures aimed at preparing students for success in college level courses.
 - f. The high schools shall collaborate with students and/or families to ensure that students are prepared for the demands of collegiate coursework when they choose to enroll in any

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appropriate courses. A student must meet the College prerequisites determined for the enrolled course.

- g. The college shall provide all students access to student support services.
- h. The college shall adhere to the Texas Higher Education Coordinating Board standards related to all TSI requirements and or dual credit student eligibility guidelines. Additional information may be found in the Dallas College catalog.
- i. The student is eligible to enroll in workforce education dual credit courses contained in a Level-One Certificate program, or a program leading to a credential of less than a Level-One Certificate and shall not be required to provide demonstration of college readiness or dual credit enrollment eligibility. If the student takes dual credit course(s) that are outside of the allowances outlined above, then:
 - (1) The student will not be eligible for a TSI level-one certificate waiver; and
 - (2) The student will be required to take the TSIA unless the student presents qualifying scores to make the student exempt from TSI requirements or eligible for dual credit enrollment.
- j. A high school student is eligible to enroll in workforce education dual credit courses contained in a Level 2 certificate or applied associate degree program by meeting the TSI exemption or dual credit eligibility scores listed above.
- k. Students should consult with the College's Educational Partnerships liaison, or their College success coach if they need assistance with course selection.
- l. To be eligible for enrollment in a dual credit course offered by a public college, students must meet all the college's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
- m. Score requirements can be altered by the THECB or Dallas College with the currently approved scores being used for eligibility and course placement purposes.
- n. The student must meet all admissions criteria of the College. In addition, students may be withdrawn from pre-registered course(s) for subsequent semesters or terms if the student withdraws from a course or makes a grade of D or F. Students may be refused re-enrollment unless the student and the parent(s)/guardian(s) agree to abide by written conditions from the College designed to increase the potential for success.
- o. Dual credit eligibility and academic standing are reviewed for continued participation in dual credit courses. Dual credit students must maintain satisfactory academic performance at the high school; earn grades of A, B or C in all college courses; and obtain and submit evidence of parental/guardian and school approval for each subsequent academic year of enrollment. A student who earns a grade of D or F in a dual credit course may not be eligible for future dual credit courses or may have restrictions placed on their enrollment in the Dual Credit Program. Students who earn a grade of W, D and/or F in a dual credit course of may not be eligible for future financial aid or may have limited financial aid options beyond high school.

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- (1) The College may provide the student with written conditions designed to increase the potential for success.
 - (2) It is important for students to maintain a good academic standing as grades could impact a student's admission when transferring into four-year colleges/universities.
- p. File an official degree plan with the College once they have completed 15 hours of course credit and complete courses in alignment with the degree plan. The College may impose additional requirements for enrollment in courses for dual credit that do not conflict with THECB dual credit requirements.
- B. Students must discuss with their College Success Coach and High School Counselor if they wish to withdraw from their college course(s). Students who decide to withdraw must submit the required withdrawal form to Educational Partnerships and High School Counselor by the published deadline. Failure to submit the required withdrawal form could result in the student receiving a grade of F. If a student needs to repeat a course they have failed, they must repeat that course and receive a grade of D or higher before any additional courses can be repeated for high school and college graduation (some courses may require a grade of C or above for degree applicability). Students will need to repeat failed course(s) before being registered for additional dual credit courses.
- C. Under Section 51.907 of the Texas Education Code, an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education. This law applies to students who enroll in a public institution of higher education as first-time freshman in fall 2007 or later. All college-level courses dropped after the official drop and add period for the course are included in the six-course limit, including courses dropped at another Texas public institution of higher education, unless it qualifies as an exception. Dual Credit Students are currently exempt from this code.
- D. Dual Credit Students are currently exempt from the following state requirements until they graduate from high school. Once students graduate from high school and are no longer exempt, they should take care when selecting additional courses to be transferred toward a Baccalaureate degree. Texas law allows an institution to charge the equivalent of out of state tuition for credit hours taken beyond the state limits. State limits are:
 - a. For students entering Fall 2006 and thereafter who attempt 30 semester credit hours beyond the hours required for a Baccalaureate degree. It is recommended that students take minimal hours beyond degree requirements to avoid possible higher tuition charges at the institution to which they are transferring.
- E. Academic freedom is practiced at all Dallas College campuses and locations and appropriate and essential discipline-specific terminology, concepts and principles are utilized as needed in the classroom setting, including within dual credit classes.

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- F. Dallas College has established a system of policies, including the student code of conduct, which governs student behavior and provides guidelines for the educational environment of Dallas College and its programs. Dual Credit Students are subject to the same Dallas College policies, procedures, rules, regulations, and guidelines as other Dallas College students. Students enrolled in a dual credit program must agree to comply with the Student Code of Conduct and all other applicable Dallas College policies, procedures, rules, regulations, and guidelines, as well as those of their high school. Violations of Dallas College policies, procedures, rules, regulations, or guidelines shall be addressed in accordance with established Dallas College grievance and complaint procedures, if applicable, and/or the student code of conduct.
- a. For matters alleging sexual misconduct involving a dual credit student, the high school and College shall work cooperatively to investigate and provide a prompt and equitable resolution. Sexual misconduct is any act of sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, sex/gender-based stalking, or any other conduct that threatens the health and safety of any person based on actual, expressed, or perceived gender identity.
 - b. Sexual misconduct involving High School students and/or College faculty or students shall be addressed by both the High School and the College. The High School shall promptly report to the College administration any complaints of sexual misconduct made by or against a student, employee, or guest of the College to the extent such a complaint relates to the dual credit agreement between the parties. The College shall report in writing such disciplinary problems to the High School Administration. The College may, at its sole discretion, refuse to admit students with a history of disciplinary problems. Sexual misconduct is any act of sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, sex/gender-based stalking, or any other conduct that threatens the health and safety of any person based on actual, expressed, or perceived gender identity.
- G. Under Section 51.9192 of the Education Code and Section 21.613 of the Texas Administrative Code, students attending classes on a Dallas College campus must present proof of immunization for bacterial meningitis or present documentation of an appropriate exemption. The meningococcal conjugate vaccine (MenACWY) and meningococcal polysaccharide vaccine (MPSV4) are state approved for this requirement.
- H. Faculty Qualifications:
- a. The approval procedures used by the College to select faculty for dual credit programs must be the same as those used for faculty who teach other courses at the College.
 - b. Faculty teaching dual credit classes will meet all expectations for adjunct instructors including attending orientations, faculty meetings, and staff development activities.
 - c. The faculty supervision and evaluation for dual credit will be the same as that for adjunct instructors at the College. Such evaluations will be conducted by the appropriate division

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dean or delegate. The student survey of instruction instrument will be administered, and all normal and usual documentation will be completed.

- I. Course Curriculum, Instruction, and Grading:
 - a. Courses offered for dual credit must be college-level academic courses or college-level workforce education courses.
 - b. The College shall ensure that a dual credit course and the college course offered on the college campus are equivalent with respect to curriculum, materials, instruction, and method/rigor of student evaluation.
 - c. Instructors of dual credit courses should be given the opportunity to award high school only or dual credit depending upon student performance. Students in dual credit courses may withdraw from the college course by following college procedures and meeting all deadlines.
 - d. High school students who enroll in concurrent (non-dual credit) course(s) will pay tuition for the course(s).
- J. Location of Dual Credit Classes:
 - a. Dual credit courses offered to high school students may be taught on the college campus or the high school campus. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with applicable rules and procedures for offering courses at a distance in THECB Rules, Chapter 4, subchapters P and Q relating to Distance Education and Off-Campus instruction.
 - b. ECHS/P-TECH students and staff at the College location will be supported by the College infrastructure with the College being responsible for the cost of software, equipment, installation, and maintenance on the College campus. ECHS/P-TECH students and staff at the high school campus will be supported by the high school campus with ISD/high school being responsible for cost of software, equipment, installation, and maintenance.
 - c. The College will serve as consultants to ensure delivery and compliance with college policy requirements for ISD IT staff regarding internet services and CIPA compliance.
 - d. Dual credit courses taught electronically shall comply with the THECB adopted Principles of Good Practice for Courses Offered Electronically.
 - e. The College must comply with SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) requirements and processes.
- K. Composition of Dual Credit Classes:
 - a. Dual Credit courses must be taught on the College and/or the high school campus.
 - b. Dual credit classes may be composed of dual credit students only or of dual and college credit students. Combined classes, which would include high school credit-only students, as well as dual credit students, are allowed as provided within THECB rules and outlined in the service agreement.

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L. Student Services:

- a. High school students in dual credit courses will be given access to the College library, accorded appropriate privileges, and have adequate library resources convenient for use at the site where the course is offered.
- b. High school students in dual credit courses will be provided the academic support services, including academic advising and counseling, as those on the college campus.
- c. Prior to the start of each academic year, the High School and College shall collaborate on the development and communication of procedures for the provision of accommodations for students with disabilities enrolled in Dual Credit courses ("Established Procedures"). High School and College shall provide disability services in accordance with Established Procedures and applicable law.
- d. If a student is enrolled simultaneously in College and in high school in a dual credit program, the two schools may share information regarding the student, in accordance with FERPA.
- e. All other services provided to regular Dallas College students will also be provided to high school students enrolled in dual credit courses in accordance with applicable law and Dallas College policies.

M. Eligible Courses:

- a. Courses to be offered must be college-level courses included in the current edition of the Lower Division Academic Course Guide Manual or the Workforce Education Course Guide Manual approved by THECB. Course name and number are subject to change.
- b. Dual credit classes must demonstrate the same quality and rigor to classes on the College campus.
- c. Textbooks, textbook access codes, required course supplies/instructional tools and other materials to be utilized will be those normally used or approved by full-time faculty teaching the course at the College.
- d. The syllabus will contain all elements common to the syllabi for the same course as taught at the college.
- e. Regular academic policies applicable to courses taught at the college's main campus must also apply to dual credit courses. These policies include the appeal process for disputed grades, drop policy, the communication of grading policy to students, and the distribution of a syllabus comparable to that utilized on the College campus.
- f. Colleges will not receive formula funding from the state for PHED 1164 dual credit course and the College will not scholarship this course for students who are not in an ECHS/P-TECH program. Texas law does restrict institutions of higher education from enrolling dual credit students in PHED 1164. Non-ECHS/P-TECH students will need to make payment when registered for PHED 1164 as it is not covered by the dual credit scholarship.

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- N. Transcription of Credit. Transcription of dual credit courses on a college transcript should be handled exactly as it is for other college-level courses. Prior to the start of each academic year, college and High School/ISD administration shall confirm that approved college courses are aligned to appropriate high school course and PEIMS code.
- O. Evaluation and Accountability. The High School/ISD and the College shall be responsible for the development and implementation of an evaluation process to determine the effectiveness of the dual credit program. Measures of effectiveness shall include, but are not limited to, student results on the K-12 accountability assessments (e.g., TAKS/STAAR or other state-designated instrument(s)) and success indicators of graduates at Texas public institutions of higher education (e.g., participation rates, grade point averages, retention rates, and graduation rates).
- P. Funding:
 - a. State funding for high school and college will be available to the public school district and Dallas College based on the current funding rules of the State Board of Education and the Texas Higher Education Coordinating Board.
 - b. The College may claim funding for all high school students receiving college credit.
- Q. By written agreement with various high schools, the College is authorized to offer dual credit enrollment classes to high school students as permitted by Chapter 130 of the Texas Education Code.
- R. A tuition scholarship will be awarded to high school students enrolled in dual credit courses. The scholarship structure is determined by the high school location and type.
 - a. Texas Public High Schools; Dallas County Home Schools; and Dallas County Private High Schools – A signed Dual Credit Agreement between the college and the school district, charter school, private school, or home school must be on file for students to receive a tuition scholarship for dual credit courses. Tuition scholarships and THECB dual credit tuition rates are not available to high school students enrolled in concurrent college courses where only college credit is awarded.
 - b. Out-of-Dallas-County Home Schools and Private High Schools - A signed Dual Credit Agreement between the college and the private school or home school located outside of Dallas County and within the state of Texas must be on file for students to receive the dual credit tuition rate outlined by THECB. Parent is responsible for tuition in full unless high school offers to sponsor/scholarship student tuition. Educational institutions file Form 1098-T for each student they enroll and for whom a reportable transaction is made for dual credit courses, including online dual credit courses and repeated dual credit courses. To the extent dual credit courses are to be offered outside of Dallas County and within the State of Texas and involve additional costs for specialized equipment or supplies, the written dual credit agreement shall specify the additional course costs associated with same. THECB dual credit tuition rates are not provided for out-of-county

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- home school or private high school students enrolled in concurrent college courses where only college credit is awarded.
- c. Students may take no more dual credit courses than permitted by the TEA course graduation guidelines. Students who have met all high school graduation requirements are not eligible for dual credit courses.
 - d. The College may charge the school district for the cost of textbooks, textbook access codes, required course supplies and the cost of additional Dallas College personnel to assist in labs/classrooms.
- S. For the purposes of dual credit, the high school or the College may charge the other any expenses associated with the use of facilities.
- T. As rules and regulations are subject to change, please refer to the Dallas College web catalog at <https://www1.dcccd.edu/catalog/cattoc.cfm?loc=econ> for updated general and academic information for your needs.

Attachment B Dallas College and DeSoto ISD
THECB Approved CORE, Academic, Career Technical Education, and Foreign Language Courses for Dual Credit
2026-2027

(Some Course Rubrics and/or Numbers are subject to change throughout the year.)

Course Availability	Dallas College Course Number	Dallas College Course Name	Location	Faculty	College Credit	Semester	Core Curriculum Foundation Category/Component Area	State Number (PEIMS)	Local ID #	DeSoto ISD Course Name	HS Credit	Approved College
COMP	ARTS 1301	Art Appreciation	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03500110	13038	DC Art Appreciation	1.0	Dallas College
ECHS	ARTS 1301	Art Appreciation	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03500110	13037	ECHS Art Appreciation DC	1.0	Dallas College
COMP	AUMT 1305	Introduction to Automotive Technology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13039600	16866A	Auto Tech I: Maint & Light Rep	1.0	Dallas College
COMP	AUMT 1307	Automotive Electrical Systems	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13039600	16866B	Auto Tech I: Maint & Light Rep	1.0	Dallas College
COMP	AUMT 1310	Automotive Brake Systems	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13039700	16869A	Auto Tech II: Automotive Service	1.0	Dallas College
COMP	AUMT 1316	Automotive Suspension and Steering Systems	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13039700	16869B	Auto Tech II: Automotive Service	1.0	Dallas College
COMP	AUMT 2321	Automotive Electrical Diagnosis and Repair	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13040450	16867	DC Pract in Transp Sys	1.0	Dallas College
COMP	BCIS 1405	Business Computer Applications	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	THECB	13011400	13096	DC Bus Management I	1.0	Dallas College
ECHS	BCIS 1405	Business Computer Applications	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	THECB	13011400	13095	ECHS Bus Management I DC	1.0	Dallas College
COMP	BIOL 1406	Biology for Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	03020000	18082A	DC Env Sys Sci Major I	0.5	Dallas College
ECHS	BIOL 1406	Biology for Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	03020000	18081A	ECHS Env Sys Sci Major I DC	0.5	Dallas College
COMP	BIOL 1407	Biology for Science Majors II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	03020000	18082B	DC Env Sys Sci Major II	0.5	Dallas College
ECHS	BIOL 1407	Biology for Science Majors II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	03020000	18081B	ECHS Env Sys Sci Major II DC	0.5	Dallas College
COMP	BIOL 1408	Biology for Non-Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	13068A	DC SCIRD Non Bio Major I	0.5	Dallas College
ECHS	BIOL 1408	Biology for Non-Science Majors I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	13067A	ECHS-SCIRD Non Bio Major I DC	0.5	Dallas College
COMP	BIOL 1409	Biology for Non-Science Majors II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	13068B	DC SCIRD Non Bio Major II	0.5	Dallas College
ECHS	BIOL 1409	Biology for Non-Science Majors II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037200	13067B	ECHS-SCIRD Non Bio Major II DC	0.5	Dallas College
COMP	BMGT 1327	Principles of Management	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13012100	16276	DC Business Management	1.0	Dallas College
ECHS	BMGT 1327	Principles of Management	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13012100	16814	ECHS Business Management DC	1.0	Dallas College
COMP	BUSI 1301	Business Principles	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB	13011200	16817	DC Prin Bus Market-Bus	1.0	Dallas College
ECHS	BUSI 1301	Business Principles	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB	13011200	16812	ECHS Prin Bus Market-Bus DC	1.0	Dallas College
COMP	CHEM 1411	General Chemistry I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037210	18054A	DC SCIRD2 Gen Chemistry I	0.5	Dallas College
ECHS	CHEM 1411	General Chemistry I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037210	18051A	ECHS SCIRD2 Gen Chemistry I DC	0.5	Dallas College
COMP	CHEM 1412	General Chemistry II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037210	18054B	DC SCIRD2 Gen Chemistry II	0.5	Dallas College
ECHS	CHEM 1412	General Chemistry II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037210	18051B	ECHS SCIRD2 Gen Chemistry II DC	0.5	Dallas College
COMP	ECON 2301	Principles of Macroeconomics	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03310300	19053	DC Economics	0.5	Dallas College
ECHS	ECON 2301	Principles of Macroeconomics	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03310300	19056	ECHS Economics DC	0.5	Dallas College
COMP	EDUC 1300	Learning Frameworks	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB	N1290050	13006	DC College Transitions	1.0	Dallas College
ECHS	EDUC 1300	Learning Frameworks	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	THECB	N1290050	13005	ECHS College Transitions DC	1.0	Dallas College
COMP	ENGL 1301	Composition I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220300	12135A	DC English III A	0.5	Dallas College
ECHS	ENGL 1301	Composition I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220300	13091A	ECHS English III A DC	0.5	Dallas College
COMP	ENGL 1302	Composition II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220300	12135B	DC English III B	0.5	Dallas College
ECHS	ENGL 1302	Composition II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220300	13091B	ECHS English III B DC	0.5	Dallas College
COMP	ENGL 2322	British Literature I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3220400	12144A	DC English IVA British Literature	1.0	Dallas College
ECHS	ENGL 2322	British Literature I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3220400	13093A	ECHS English IVA British Literature DC	1.0	Dallas College
COMP	ENGL 2323	British Literature II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3220400	12144B	DC English IVB British Literature	1.0	Dallas College
ECHS	ENGL 2323	British Literature II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	3220400	13093B	ECHS English IVB British Literature DC	1.0	Dallas College
COMP	ENGL 2327	American Literature I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220400	12143A	DC English IV A	0.5	Dallas College
ECHS	ENGL 2327	American Literature I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220400	13092A	ECHS English IVA British Literature DC	0.5	Dallas College
COMP	ENGL 2328	American Literature II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220400	12143B	DC English IV B	0.5	Dallas College
ECHS	ENGL 2328	American Literature II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03220400	13092B	ECHS English IV B DC	0.5	Dallas College
COMP	GOVT 2305	Federal Government	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03330100	19036	DC U.S. Government	0.5	Dallas College
ECHS	GOVT 2305	Federal Government	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03330100	13082	ECHS U.S. Government DC	0.5	Dallas College
COMP	GOVT 2306	Texas Government	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03380002	13094	DC - SPC Topics in SS: Tx Gov	0.5	Dallas College

Course Availability	Dallas College Course Number	Dallas College Course Name	Location	Faculty	College Credit	Semester	Core Curriculum Foundation Category/Component Area	State Number (PEIMS)	Local ID #	DeSoto ISD Course Name	HS Credit	Approved College
ECHS	GOVT 2306	Texas Government	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03380002	13080	ECHS - SPC Topics in SS: Tx Gov DC	0.5	Dallas College
COMP	HIST 1301	United States History I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340100	19038A	DC United States History I	0.5	Dallas College
ECHS	HIST 1301	United States History I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340100	13083A	ECHS United States History I DC	0.5	Dallas College
COMP	HIST 1302	United States History II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340100	19038B	DC United States History II	0.5	Dallas College
ECHS	HIST 1302	United States History II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340100	13083B	ECHS United States History II DC	0.5	Dallas College
COMP	HIST 2321	World Civilizations I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340400	13097A	DC World History I	0.5	Dallas College
ECHS	HIST 2321	World Civilizations I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340400	13081A	ECHS World History I DC	0.5	Dallas College
COMP	HIST 2322	World Civilizations II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340400	13097B	DC World History II	0.5	Dallas College
ECHS	HIST 2322	World Civilizations II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03340400	13081B	ECHS World History II DC	0.5	Dallas College
PTCH	HPRS 1201	Introduction to Health Professions	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	CTE	13020200	17335A	PTCH Prin of Health Sci DC	0.5	Dallas College
PTCH	HPRS 1202	Wellness and Health Promotion	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	CTE	13020200	17335B	PTCH Prin of Health Sci DC	0.5	Dallas College
COMP	HRPO 2301	Human Resources Management	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13011900	16281	DC Human Resources Management	0.5	Dallas College
COMP	HUMA 1302	Introduction to Humanities II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03221600	19077	DC Humanities	0.5	Dallas College
ECHS	HUMA 1302	Introduction to Humanities II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03221600	19076	ECHS Humanities DC	0.5	Dallas College
COMP	MATH 1314	College Algebra	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03102500	15010	DC Indep Studies College Alg	0.5	Dallas College
ECHS	MATH 1314	College Algebra	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03102500	13053	ECHS Indep St College Alg DC	0.5	Dallas College
COMP	MATH 1316	Plane Trigonometry	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03102501	15032	DC Ind St Math II: Plane Trig	0.5	Dallas College
ECHS	MATH 1316	Plane Trigonometry	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03102501	13049	ECHS Ind St Math II: Plane Trig DC	0.5	Dallas College
COMP	MATH 1332	Reasoning)	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03102510	15074	DC Advanced Quant Reasoning	1.0	Dallas College
ECHS	MATH 1332	Reasoning)	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03102510	15072	ECHS Advanced Quant Reasoning DC	1.0	Dallas College
ECHS	MRKG 1311	Principles of Marketing	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	CTE	13011200	16813	ECHS Prin Bus Market-Market DC	1.0	Dallas College
ECHS	MRKG 1311	Principles of Marketing	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	CTE	13011200	16818	DC Prin Bus Market-Market	1.0	Dallas College
ECHS	PHED 1164	Introduction to Physical Fitness & Wellness	COLLEGE/HS	COLLEGE/HS	1	SU, FA, SP	Core	PE500051	13045	ECHS PE DC	0.5	Dallas College
COMP	PHED 1304	Personal/Community Health	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03820300	13034	DC Adv Health Education	0.5	Dallas College
ECHS	PHED 1304	Personal/Community Health	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03820300	13033	ECHS Adv Health Education DC	0.5	Dallas College
COMP	PHYS 1405	Elementary Physics I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	13191A	DC SCIRD3 Elem Physics I	0.5	Dallas College
ECHS	PHYS 1405	Elementary Physics I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	13078A	ECHS SCIRD3 Elem Physics I DC	0.5	Dallas College
COMP	PHYS 1407	Elementary Physics II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	13191B	DC SCIRD3 Elem Physics II DC	0.5	Dallas College
ECHS	PHYS 1407	Elementary Physics II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Core	13037220	13078B	ECHS SCIRD3 Elem Physics II DC	0.5	Dallas College
COMP	PSYC 2301	General Psychology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03350100	19063	DC Psychology	0.5	Dallas College
ECHS	PSYC 2301	General Psychology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03350100	13085	ECHS Psychology DC	0.5	Dallas College
COMP	SOCI 1301	Introduction to Sociology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03370100	19075	DC Sociology	0.5	Dallas College
ECHS	SOCI 1301	Introduction to Sociology	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	03370100	13086	ECHS Sociology DC	0.5	Dallas College
COMP	SPAN 1411	Beginning Spanish I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	03440300	17332A	DC Spanish III	0.5	Dallas College
ECHS	SPAN 1411	Beginning Spanish I	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	03440300	17330A	ECHS Spanish III DC	0.5	Dallas College
COMP	SPAN 1412	Beginning Spanish II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	03440300	17332B	DC Spanish III	0.5	Dallas College
ECHS	SPAN 1412	Beginning Spanish II	COLLEGE/HS	COLLEGE/HS	4	SU, FA, SP	Foreign Language	03440300	17330B	ECHS Spanish III DC	0.5	Dallas College
COMP	SPAN 2311	Intermediate Spanish I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	03440400	17333A	DC Spanish IV	0.5	Dallas College
ECHS	SPAN 2311	Intermediate Spanish I	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	03440400	17334A	ECHS Spanish IV DC	0.5	Dallas College
COMP	SPAN 2312	Intermediate Spanish II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	03440400	17333B	DC Spanish IV	0.5	Dallas College
ECHS	SPAN 2312	Intermediate Spanish II	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Foreign Language	03440400	17334B	ECHS Spanish IV DC	0.5	Dallas College
COMP	SPCH 1311	Introduction to Speech Communication	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	13009900	13041	DC Prof Communications	0.5	Dallas College
ECHS	SPCH 1311	Introduction to Speech Communication	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	Core	13009900	13032	ECHS Prof Communications DC	0.5	Dallas College
ECHS	HPRS 2231	General Health Professional Management	COLLEGE/HS	COLLEGE/HS	2	SU, FA, SP	WECM	13012100	16278	PTECH Business Management DC	1.0	Dallas College
ECHS	HPRS 1204	Basic Health Professional Skills	COLLEGE/HS	COLLEGE/HS	2	SU, FA, SP	WECM	13020410	16559A	PTECH Health Sci T/Clinical DC	1.0	Dallas College
ECHS	HPRS 2210	Basic Health Professional Skills II	COLLEGE/HS	COLLEGE/HS	2	SU, FA, SP	WECM	13020410	16559B	PTECH Health Sci T/Clinical DC	1.0	Dallas College
ECHS	HPRS 2201	Pathophysiology	COLLEGE/HS	COLLEGE/HS	2	SU, FA, SP	WECM	13020800	16476	PTECH Pathophysiology DC	1.0	Dallas College
ECHS	HPRS 2300	Pharmacology for Health Professions	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13020950	16477	PTECH Pharmacology DC	1.0	Dallas College
ECHS	HPRS 1191	Special Topics in Health Prof & Related Sciences	COLLEGE/HS	COLLEGE/HS	1	SU, FA, SP	WECM	13020500	16479	PTECH Practicum in Health Sci DC	0.5	Dallas College
ECHS	AUMT 2380	Technology/Technician	COLLEGE/HS	COLLEGE/HS	3	SU, FA, SP	WECM	13040450	16873	PTECH Pract in Trans Sys DC	1.0	Dallas College

Payment of Services:

1. For courses taught at a High School facility utilizing High School teachers who are qualified by Dallas College using Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) standards to teach college level courses, Dallas College shall pay as follows:
 - a. **A minimum class size of 15 students per section is required for DeSoto Independent School District to receive payment from the College. Compensation will be paid at \$1,000 per section. There is no pro-rating for classes with less than 15 students and no payment will be made for classes with less than 15 students. A typical credit course can vary from 1 to 5 credit hours depending upon the course requirements.**
 - b. Actual attendance is based on the census date for state reporting, which is the College's 12th class day for 16-week and 10-week classes. For an 8-week session, the census date and certification of attendance is based on the 6th class day. For 5-week sessions, the census date and certification of attendance is based on the 4th class day.
 - c. In the event that a high school teacher has to be replaced by a Dallas College instructor during the course of the semester, compensation for the section(s) may not be provided.
 - d. College will provide payment at the end of the semester(s) or academic year. The total compensation that College pays DeSoto Independent School District under this Agreement with College shall not exceed **\$20,000** for the Initial Term. Provided, further, that the total compensation paid by the college under the Initial Term and any Renewal Terms, if any, in the aggregate, shall not exceed the sum of **\$60,000**.
2. College's performance of its duties under this Agreement is specifically contingent upon receipt of adequate funding from the State of Texas and its funding sources.

Technology Support Addendum 2026-2027

All technology contractual agreements and requests specific to Dual Credit program at Dallas College and ECHS & P-TECH environments on the College properties are to be coordinated through the ISD/High School central technology departments and delivered to **College ISD Technology Engagement and Support**. The following terms of collaborative responsibilities supersede other existing technology contractual agreements associated with all College locations.

Technology Support Responsibilities of College:

Educational Technology and Cyber/Information Security

- 1) College shall furnish ISD/High School with detailed information on the minimum standards for hardware and the requirements for academic software, including but not limited to instructional and proctorial applications. This information shall be provided in a timely manner to ensure Dual Credit students have equal access to the College's educational technology resources.
- 2) College shall grant Dual Credit students access to the necessary applications and software required for college-level dual credit coursework, both at College locations and through the Virtual Desktop.
- 3) In instances where Dual Credit students are unable to access the required educational technology within ISD/High School environments, College shall make reasonable arrangements for students to access the necessary technology for college-level dual credit work at College locations. This includes providing instructional and testing environments.
- 4) College shall work with ISD/High School to ensure compliance with College security measures and policies relating to the use of College information resources by ISD/High School employees and students. College is responsible for providing ISD/High School with the most current College Board policies on Technology Resources and Information Security.
- 5) College shall be responsible for supplying the ISD/High School with support information and managing ISD/High School employees' and Dual Credit students' access to the College's information resources, including but not limited to securing multi-layered access thereto.
- 6) College shall provide necessary information to, and collaborate with, ISD/High School central technology departments to resolve compromised accounts and devices and subsequently authorize and grant approved access to the College's information resources.
- 7) ECHS & P-TECH Environments at College Locations College will be responsible for the evaluation of ISD/High School technology requests specific to ECHS environments at College locations prior to the approval for modifications and/or installations to ensure the integrity of the network infrastructure, information security and service quality.
- 8) To ensure the compatibility of any ISD/High School technology and/or equipment with College infrastructure, College shall provide the ISD/High School with the College's minimum standards for use of instructional technology in College classrooms and laboratories.

- 9) In accordance with applicable College license agreements and College policies and procedures relating to access to and use of College information resources, the College shall provide ISD/High School Dual Credit, ECHS, and P-TECH students and ECHS and P-TECH faculty access to College network, instructor station computers, and AV system, as necessary and appropriate under this Agreement.
- 10) College shall collaborate with ISD central technology departments to evaluate the required technical operations in the ECHS and P-TECH administrative areas and provide necessary information on College identified /Panduit-certified vendors.
- 11) College shall be responsible for the cost, repair, storage and maintenance of College's technology property, equipment, and infrastructures placed or installed in College buildings and utilized by ISD/High School, Dual Credit, ECHS & P-TECH students, faculty and staff.
- 12) Included in the ECHS Facilities Fees, College shall be responsible for the following approved services during the period of this agreement:
 - The installation of approved data cable and drops, up to 25 units annually, for approved ISD/High School equipment connecting to College network;
 - Approved existing numbers and locations of College telephones and up to 10 units for each new ECHS physically located at College locations.
- 13) In designated ECHS & P-TECH administrative areas, College will be responsible for providing the approved usage of College network and operational functions of the core network equipment and backbone systems based on College Standards.
- 14) When requesting generic technical support of the College's Service Desk, College shall provide ECHS administrators/staff/faculty reasonable time lengths of service based on the availability of College IT personnel.
- 15) With prior approval, College is responsible for providing the ISD escorted access to College system or security areas for maintaining operational functions of ISD devices/equipment and network infrastructure.
- 16) College shall provide ECHS and ISD the unified process for technology support requests with:
 - College ISD Technology Engagement and Support as the main contact point,
 - assigned specific time lengths for completing each project request, and
 - designated personnel providing services where possible.

Technology Support Responsibilities of the ISD/High School:

Educational Technology and Cyber/Information Security

- 1) ISD/High School shall ensure that Dual Credit students are equipped with hardware that meets the minimum standards specified by College to access the College's educational technology resources.
- 2) ISD/High School shall facilitate Dual Credit students' access to the necessary academic applications required for college-level dual credit coursework, ensuring that these resources, including instructional and proctorial software, are available and compatible through ISD/High School-issued devices and digital environments.

Attachment D

- 3) In the event that ISD/High School's institutional security protocols are incompatible with College academic requirements, or in circumstances where Dual Credit students lack access to the requisite academic software using ISD/High School-issued devices, the ISD/High School shall facilitate specific arrangements within high school environments or coordinate with the College at College locations to ensure students' access to the necessary technology.
- 4) ISD/High School shall ensure compliance with the security measures required to access the College's information resources, adhering to the most current College Board policies on Technology Resources and Information Security provided by College.
- 5) In instances where security policies at both institutions are misaligned, the ISD/High School, in collaboration with the College, shall be responsible for achieving a consensus on a jointly approved practice for technical operations and system access.
- 6) ISD/High School shall collaborate with College and take the necessary actions to resolve ISD/High School employees' and students' compromised accounts and devices in order to restore access to the College's information resources.

ECHS & P-TECH Environments at College Locations

- 1) ISD, ECHS & P-TECH faculty and staff shall comply with all applicable College policies, procedures, rules, regulations and guidelines (collectively, the "College Policies"), including but not limited to the following:
 - College Standards for technology setup in all College classrooms and laboratories and the requirements of classroom restoration to the original setup at close of day.
 - College Computer Use Policy , including the College right to deny or remove ISD, ECHS and-TECH faculty, staff or student access to College network infrastructure for violation of College Policies..
- 2) ISD central technology departments shall be responsible for providing portable instructional devices to ECHS and P-TECH faculty and students in College classrooms, if needed. ECHS and P-TECH faculty and staff shall be responsible for the storage and maintenance of ISD/High School-issued non-instructional devices and/or any personal devices.
- 3) Prior to scheduling a technical modification/installation at College locations, ISD central technology departments shall, in accordance with College Policies obtain written approval from College.
- 4) With prior written approval, the ISD will be allowed to install the ISD network in designated College ECHS & P-TECH administrative areas contracting with College identified /Panduit-certified vendors. The ISD shall be responsible for the cost of installing ISD networking equipment.
- 5) If damage to College's existing system and equipment occurs as a result of such modification or installation by the ISD, ISD and any ISD-contracted vendors will be responsible for the cost of repairs or replacement.
- 6) To ensure federal requirements are met for information security, ISD/High School shall accept College's risk assessment requirements in connection with the installation/modification of technical hardware and software, and provide a standard

Attachment D

naming convention for identification of ISD/High School-issued computing devices connecting to College network infrastructure via wired or wireless networks.

- 7) For the safety of all students, ISD technical staff and vendors shall comply with applicable College Policies, including but not limited to, the College's official check-in protocol, which requires ISD technical staff and vendors to check-in with designated College staff before carrying out duties at College locations.
- 8) To obtain access to IDF/MDF closets at College locations, the ISD shall provide College ISD Technology Engagement and Support a minimum of 24-hour notice. In the event access is approved, the College will provide ISD staff with appropriate access and assign College staff to serve as their escort.
- 9) ECHS & P-TECH administrators and staff shall follow College's process for technology support requests.
- 10) ISD/High School is responsible for the maintenance and providing the vendors required information to maintain operational functions of the ISD/High School devices/equipment and network infrastructure at College locations.

DALLAS COLLEGE DUAL CREDIT TUITION AND FEE GUIDELINES

2026-2027 Academic Year

The following guidelines reflect current Dallas College (the “College”) policies and procedures in alignment with Texas Higher Education Coordinating Board (“THECB”) guidelines relating to dual credit tuition and fees.

Guidelines for Dual Credit Tuition

1. Dallas College partners with public and private schools to provide dual credit instructional opportunities to students. Dallas College is also a THECB Financial Aid for Swift Transfer (FAST) Program participant.
2. These partnerships support the Dallas College mission to transform lives and communities through higher education by providing students with early access to a quality postsecondary education. As such, Dallas College has, in accordance with College policies and procedures and THECB rules, adopted a tuition structure that aims to reduce the cost of student participation in the College Dual Credit Program.
3. The dual credit tuition structure is determined by a student’s high school location and type of high school, i.e., Homeschool, ISD, or Charter School. The payment terms for each program type are outlined in the chart below:

High School Type and Location	Tuition Cost Per Credit Hour
ISD In-District	Waived
ISD Out of District	Waived
ISD Out of State	\$250
Charter In District	Waived
Charter Out of District	Waived
Charter Out of State	\$250
Private In District	Waived
Private Out of District	\$169
Private Out of State	\$250
Homeschool In District	Waived
Homeschool Out of District	\$169
Homeschool Out of State	\$250

4. Online School Tuition: Online schools are classified according to their program type (Private, Texas Charter, or Texas ISD). Tuition for students enrolled in online schools is determined by the student’s residency, except for online programs operated by a Texas public ISD or Texas Charter, for which residency-based tuition does not apply.

**DALLAS COLLEGE GUIDELINES FOR DUAL CREDIT LEARNING
MATERIALS RELATED TO COURSES OFFERED IN PARTNERSHIP WITH
TEXAS SCHOOLS
2026-2027 Academic Year**

The following guidelines reflect current Dallas College (the “College”) policies and procedures, which align with Texas Higher Education Coordinating Board (“THECB”) rules relating to dual credit learning materials: (Financial Aid for Swift Transfer (FAST) Program passed under House Bill (HB) 8).

Guidelines for Course Materials for Dual Credit Students

1. Dallas College partners with public and private schools to provide dual credit instructional opportunities to students.
2. To ensure students have access to quality education and instructional materials, dual credit students will be provided access to instructional materials as part of their participation in dual credit programming.
 - A. The dual credit partnership will require School Districts or High Schools to partner in supporting instructional material costs for dual credit students participating in dual credit programming through their high schools. Dallas College will continue to sponsor tuition waivers in alignment with the Dallas College Guidelines for Learning Materials (Attachment F).

Instructional Materials Financial Terms

1. Dallas College will provide dual credit students all learning materials at the start of each academic term. College learning materials shall be determined and made available prior to the start of classes.
2. The college will invoice dual credit partners (School District or High School as applicable) directly for Instructional Materials at a rate of \$23.00 per credit hour for all eligible students from their institution enrolled in Dual Credit courses.
 - a. All student enrollments are subject to the instructional materials fees. This includes initial and subsequent enrollments in college courses.
3. Dual credit partners may elect to directly bill students who are not FAST eligible for the course material fees. This is subject to the partners’ discretion and subject to the requirements for Financial Aid for Swift Transfer (FAST) Program.
4. Texas Public School Partners Only:
 - a. Dallas College will receive a FAST eligibility participant list at the close of each academic term from the THECB. This list will be shared by request with the School District or High School upon receipt.

Attachment F

- i. Students who are identified by the THECB as FAST-eligible students will not be charged for instructional materials.
- ii. Accordingly, students on the FAST-eligible list may not be billed by the School District, High School, or College for their instructional materials. Any direct billing processes initiated by the partner must exclude FAST-eligible students.

Instructional Material Invoice Guidelines

1. Dallas College will directly invoice all dual credit partners for student learning materials.
 - a. Invoice will include a roster of students enrolled post-census date of the applicable billing term.
 - b. All invoicing will be completed semesterly following the completion of the final fall, spring, or summer census date.
2. Partners will be provided 45 days from the invoice date to submit payment to Dallas College.
3. Invoicing will be done at the district level or high school level if not a part of a school district.

DALLAS COLLEGE GUIDELINES FOR CREDENTIALLED INSTRUCTORS RELATED TO COURSES OFFERED IN PARTNERSHIP WITH TEXAS SCHOOLS

2026-2027 Academic Year

The following guidelines reflect current Dallas College policies and procedures in alignment with Texas Higher Education Coordinating Board ("THECB") guidelines relating to credentialed instructors. High school employees who serve as credentialed instructors must comply with Dallas College academic and instructional standards.

Guidelines for Credentialed Instructors

When teaching Dallas College courses for dual credit at high schools, Dual Credit instructors must align with all academic standards of the college. Credentialed Instructors are responsible for the academic integrity of course curriculum delivered at the high schools while instructing dual credit courses.

Semesterly Instructional Expectations

1. Credentialed instructors must meet all critical semesterly activities in alignment with Dallas College instructional policies.
 - A. Course Syllabus/Curriculum Vitae: A course syllabus must be created using the Dallas College template and uploaded to the appropriate Dallas College site prior to the start of class within the established timelines.
 - B. Course materials will be adopted by the Dallas College Academic school based on the preferred learning material determined by the college faculty and school academic administration. The credentialed instructor may work with the academic school to identify, update, or change adopted learning materials. Credentialed Instructors must engage the academic chair and/or dean who will provide specific information on the process and timelines for each academic term. Course adoptions must be done in advance of the academic term in which they will be utilized. All course adoptions are subject to approval by the academic school of administration.
 - C. Course Certification: Courses must be confirmed and certified in compliance with the established Dallas College timelines.
 - D. Progress Reports: Credentialed instructors must submit student progress grades and final grades in compliance with the established Dallas College timelines.
 - E. Grade Reporting: Assignment grading must be recorded and available in the Dallas College academic platform. Final grades must be submitted in compliance with the established Dallas College timelines.

Attachment G

- i. All instructional due dates are provided to credentialed instructors directly via email by their respective academic school. Instructional due dates may also be found on the Dallas College Faculty One Stop SharePoint site.
2. Credentialed instructors must be familiar with the contents of handbooks, instructional resource guides, pertinent federal and local policies, and other items of information which are distributed for faculty use, including the Dallas College code of conduct, FERPA, and other academic resources provided for instructional purposes.
3. Credentialed instructors must ensure completion of annual professional development in alignment with college standards. This includes completion of Title IX, FERPA, and Cybersecurity training. The credentialed instructor may complete training as part of the high school requirements and provide confirmation to Dallas College to meet this requirement. Credentialed instructors are also provided access to the college web-based versions of these training courses as an alternative should the high school not require and/or offer annual training in these areas.

Communication and System Access

1. Credentialed instructors will be provided a secure login to access Dallas College networks and systems which align with instructional needs. This includes access to reporting systems, the college SharePoint site, and collegiate academic resources for professional development.
2. Credentialed instructors will be provided a secure Dallas College email which must be used for official student and collegiate communication.
 - a. This email must be checked regularly as the college will use this address to related important instructional and academic information to credentialed instructors.

Academic and Instructional Support

1. Credentialed instructors are a part of the Academic School which aligns with their discipline. The collegiate instructor provided will be subject to academic oversight by the appropriate academic discipline.
2. Credentialed instructors are expected to respond to and engage with the Academic School which aligns with their course discipline. They will need to communicate with Academic Deans, Chairs, and Educational Partnerships staff regarding their curricular expectations and student academic progress.
3. Credentialed instructors will have access to faculty development resources which include in-person coaching, access to the Center for Teaching and Learning, and online professional development activities.
4. Credentialed instructors will be expected to participate in classroom observations. These activities will generally take place annually; however, the college reserves the right to add additional coaching as needed to ensure academic alignment with college curriculum standards.

Participation Terms

Attachment G

High school teachers who serve as credentialed instructors must be employed within school districts and/or high schools with which Dallas College has an active dual credit agreement. Eligibility for credentialing must align with Dallas College faculty credentialing academic standards. If approved, assignment of a credentialed instructor to a college dual credit course must be coordinated by the designated independent school district or high school.

Participation as credentialed instructors is subject to termination and may be ended at the discretion of the high school or college. Failure to comply with academic standards may result in termination of the credentialed instructor approved standing.

Credentialed instructors are not Dallas College employees. Participation as a credentialed instructor is not an offer of employment and does not provide any preferential status for future hiring practices. Dallas College shall not provide any financial compensation directly to credential instructors for instructional services rendered. All credentialed instructors will be required to agree to these standards annually to be eligible for credentialed instruction service during the designated academic year.