



AGENDA ITEM: 26-15  
DATE OF MEETING: May 13, 2026  
ACTION:   
INFORMATION:

**APPROVE AND ADOPT THE REVISED  
FISCAL YEAR 2025/2026 ANNUAL BUDGET AND VENDOR LIST OF  
FIRST 5 RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION**

**SUMMARY OF REQUEST**

Approve and adopt the revised Fiscal Year (FY) 2025/2026 Annual Budget and Vendor List for Fund 25800 to reflect revenue and expenditure adjustments since prior Commission approval, and to authorize associated expenditures in accordance with the Commission-approved budget and procurement policies.

**BACKGROUND**

This revision reflects updated revenue allocations and expenditure adjustments to maintain alignment with current program implementation, contractual commitments, and operational needs through the remainder of the fiscal year.

January 21, 2026 (Action Item 26-06): The Commission approved a revised FY 2025/2026 budget, reflecting a net increase of \$129,103 in Fund 25800 revenues due to adjustments in CalWORKs funding, First CA IMPACT funding, program revenue from the Riverside County Office of Education, and the addition of unused Unincorporated Communities Initiative (UCI) funds from the prior fiscal year. Expenditures in Fund 25800 reflect a net increase of \$5.3 million in Commission-approved funding for ECE Infrastructure Prop 10 Match, along with a \$75,000 transfer for conference room audio equipment, reallocated from Appropriation 2 to Appropriation 4 (Capital Assets).

September 10, 2025 (Action Item 25-34): The Commission approved the FY 2025/2026 revised annual budget and vendor list, which reflected a net increase of \$445,636 in unspent American Rescue Plan Act (ARPA) funds to support the completion of infrastructure expansion at the Jan Peterson Child Day Care Center.

May 14, 2025 (Action Item 25-25): The Commission approved the FY 2025/2026 annual budget and vendor list, inclusive of Fund 25800 and Fund 25820. The budget reflected estimated revenues of \$26,724,752, which included \$250,000 in ARPA funds. Total expenditures were projected at \$31,656,754, which included \$250,000 in corresponding ARPA fund expenses.

**BUDGET ADJUSTMENT SUMMARY**

**Revenue – Fund 25800 (\$27,511,422):** Reflects a net increase of \$907,567 from the January revised budget due to increased CalWORKs funding allocation.

**Expenditures – Fund 25800 (\$622,030):** Reflects a net increase of \$622,030 from the January revised budget. as detailed below:

- ISF & County Operational Costs – Building maintenance costs have increased by \$260,000 for unexpected roofing and carpet repairs.
- ECE Infrastructure Prop10 Match – Infrastructure funding has increased by \$362,030 to align with the contracted budget, as all infrastructure projects are expected to be completed during FY 2025–2026.

Fund 25820 remains unchanged.

**RECOMMENDED ACTION**

That the Commission:

1. Approve and adopt the revised FY 2025/2026 budget (Fund 25800) as proposed.
2. Authorize the Executive Director to:
  - a. Expend funds for the vendors listed below under the Operational Expense section of the budget; and

*Table A. Cumulative Vendor List*

<b>Cumulative Vendor – Description</b>	<b>Total</b>
<b>Action Item – 25-25</b>	
First 5 Association – Membership	\$50,000
Total Plan and/or GM Business Interiors – Office Reconfigurations	\$165,000
Absolute Security – Mecca FRC Security Guard Services	\$85,000
US Bank – County Credit Card & Travel Program Bank	\$100,000
Social Solutions Global, Inc. – A360 Licenses	\$100,000
Taborda Solutions, Inc. – Salesforce Licenses	\$123,234
<b>Action Item – 25-34</b>	
SA Partners – Countywide Leadership Shingo Professional Training	\$60,000
Raising A Reader National – Early Literacy Affiliate Sites	\$75,000
<b>Action Item – 26-06</b>	

Raising A Reader National – Early Literacy Affiliate Sites (additional \$120,000)	\$195,000
SA Partners (US Bank) – All Staff Foundation Shingo Professional Training	\$4,600
Regional Access Project Foundation – Keynote Speaker	\$30,000
C & C Interpreting Services – QEL Conference	\$30,000
Konica Minolta Business Solutions or comparable vendor – Copier replacements & maintenance	\$40,000
UCR Extension – Accounting for Governmental & Nonprofit Organizations Training	\$45,000
<b>Action Item – D-4</b>	
Crash Creative Studios – Videography	\$27,500
RCIT (County Dept Internal Transfer) – Commission Meeting Conference Room Audio System Repair & Upgrade	\$75,000
FM (County Dept Internal Transfer) – Roof Repair & Sealing	\$65,000
FM (County Dept Internal Transfer) – Carpet Removal & Replacement	\$75,000
<b>Action Item – 26-15</b>	
US Bank – County Credit Card & Travel Program Bank (additional \$50,000)	\$150,000
FM (County Dept Internal Transfer) – Roof Repair & Sealing (additional \$10,000)	\$75,000
FM (County Dept Internal Transfer) – Carpet Removal & Replacement (additional \$20,000)	\$95,000
Low Income Investment Fund – QEL Consulting	\$50,000
Kristin Gist Consulting – CHD Consulting	\$50,000
City of Temecula – Drowning Prevention	\$40,178
Viva Strategy and Communication LLC – CHD Consulting	\$50,000
Amazon Business – Office Supplies, Event Supplies, Books, Etc.	\$50,000
Verizon Wireless – Cell Phone Carrier & Equipment	\$30,000
4imprint Inc – Promotional Products & F5RC Branded Items	\$40,000
RUHS Foundation – Two Sponsorships	\$30,000
Reach Out West End – Sponsorship	\$15,000
Children’s Partnership – So Cal Workgroup Medi-Cal Waiver	\$50,000
Various Book Vendors – Reach Out and Read Program	\$100,000

- b. Expend funds for internal service fees, countywide cost allocation plan, and inter-departmental administrative and operational costs as set forth in the attached budget and per the Commission-approved contract and procurement policy.
- c. Execute documents, contracts, and amendments, and take all actions necessary to expend funds in accordance with established Commission policy and as set forth in the approved budget.

## ATTACHMENTS

1. FY 2025/2026 Revised Budget Summary Fund 25800
2. FY 2025/2026 Cumulative Vendor List
3. FY 2025/2026 Third Quarter Financial Highlights