

REGULAR MEETING
Monday, March 10, 2025
HLWW High School Media Center

The Monday, March 10, 2025 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:30 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Marketon recommended approval of the agenda; Puncochar seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Marketon recommended approval of the consent agenda; Mulvihill seconded; passed unanimously.

The consent agenda included the February 10, 2025 Regular Board meeting minutes, February 24, 2025 Work Session meeting minutes, P-Card, February Bills, March 10, 2025, Check Register, the monthly treasurer report, February 2025 enrollment, the resignations of **Kailee Byrd** as an Elementary Teacher at Winsted Elementary effective at the end of the 2024-25 school year, **Josh Klenken** as a Humphrey Elementary Teacher effective March 4, 2025; and **Keith Say** as an evening lead custodian at the high/middle school effective March 10, 2025; and the retirements of **Pam Henry-Neaton** as a Preschool Teacher effective at the end of the 2024-25 school year; and **Gary Schmidt** as a high school teacher effective at the end of the 2024-25 school year, the employment of **Whitney Happle** as an Elementary Para at Winsted Elementary effective March 3, 2025 replacing an open position; **Jennifer Poppler** as a 1.0 FTE Preschool Teacher effective starting the 2025-26 school year replacing Pam Henry-Neaton; **Emily Ziemer** as a High School Ag Teacher starting the 2025-26 school year replacing James Weninger; and **Keith Say** as a part-time evening custodian at Humphrey Elementary effective March 10, 2025, and the Elementary Laker News and a thank you card from Officer Johnson's family.

B Borrell specifically recognized Mrs Pam Henry-Neaton for her years of service in the district and thanked her for a great job.

(Item VII, Subd. A) Joe Puncochar, Activities Director, gave an update about HLWW Activities and reviewed the goals he is working on.

(Item VII, Subd. B) Kelli Westling, District Assessment Coordinator, gave an update about the American Indian Parent Advisory Committee (AIPAC).

Koch recommended approval that the AIPAC is in compliance with Minnesota Statutes; Puncochar seconded; passed unanimously.

(Item VII, Subd. C) Superintendent Walbruch reviewed the Long-Term Facilities Maintenance information from Wright Tech Center.

Mulvihill motioned to approve the Long-Term Facilities Maintenance resolution for Wright Tech Center; J Borrell seconded; those in favor: Marketon, Bauman, Koch, J Borrell, Puncochar, Mulvihill and B Borrell; opposed: none; passed unanimously.

(Item VII, Subd. D) Business Manager Megan Tormanen reviewed the revised 2024-25 budget and recommended its approval.

Puncochar recommended approval of the revised 2024-25 budget; Koch seconded; passed unanimously.

(Item VII, Subd. E) Marketon recommended approval of Andy's Lawn Care for the 2025 lawn care season; J Borrell; seconded; passed unanimously.

(Item VII, Subd. F) Superintendent Walbruch reviewed the recommendation from Community Education Director, Rachel Bender, recommending a 0.5FTE (part-time) preschool teacher effective the 2025-26 school year.

Koch asked where the part-time kindergarten class would be held. Walbruch reported the classroom would be at Humphrey Elementary. Mulvihill asked if there was enough interest. Walbruch indicated there was enough interest.

Marketon recommends approval of the 0.5FTE preschool teacher effective the 2025-26 school year; Bauman seconded; passed unanimously.

(Item VII, Subd. G) Superintendent Walbruch gave an update on the grade-level transition.

(Item VII, Subd. H) B Borrell read the list of donations.

Bauman recommended approval of the resolution accepting donations; Koch seconded; those in favor: Mulvihill, Puncochar, J Borrell, Koch, Bauman and B Borrell; those opposed: none; those abstaining: Marketon; passed unanimously.

(Item VII, Subd. I) B Borrell indicated there are not work session agenda items at this time however we will wait until mid-next week until making the decision to cancel the meeting.

(Item VII, Subd. J) Each board member gave positive affirmation about things happening in the district.

Marketon reported he attended the middle school meal packing event and it was good to see the students working together. Marketon indicated the fifth grade parents really stood out to him.

Koch reported the AIPAC Committee is working on trying to connect with students and families. Koch reported she was inspired about how they were thinking outside the box on how to connect with students and families.

Bauman reported she attend her first speech meet on Saturday and it was very interesting. Bauman also reported the PTA had a movie night event.

J Borrell reported he was impressed with getting an email inviting the board members to the meet.

Puncochar reported she also was impressed with the student who had the presence to invite the board members. Puncochar also thanked Greeley and Knuth for helping with the enrollment situation for her family.

Mulvihill reported this was her first time volunteering at the Food For Kidz event and the fifth graders were very excited.

B Borrell thanked Emily Holm for all she does for the district.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- The district has historically used EF Tours for teachers, chaperones and students when they are traveling. However, we as the district will no longer be endorsing them. Teachers are allowed to still use them; however the district will not endorse/approve a trip due to the potential liability that could be involved.
- Thank you to Mr. Schimelpfenig for facilitating the Commissioner of Education and Representative Joe McDonald visiting the school district.
- I was at the Capital today meeting with representatives on the impact of things at our school district.
- We are almost done collecting information about a more unified communication plan to start next year.

(Item VIII, Subd. B) Principal Schimelpfenig reported:

- We are coming to an end of the reading training for this year. The next step is to determine how to implement and make things happen.
- The Food For Kidz raised \$6,077 for packaging day. Thank you to all the volunteers.
- DARE is back and the School Resource Officer attended the training and is doing an awesome job teaching the fifth grade students. DARE graduation will be Wednesday.

Principal Kuehn reported:

- ACT testing will be March 11, and a College and Career Fair will be March 14.
- Kristi Main and her classes are working on painting the school colors in the hallways.
- We are working on awards night, and graduation prep.

Principal Olson reported:

- Humphrey Elementary is celebrating School of Excellence week with dress up days and assembly on Friday at 8:30am.
- Kindergarten registration last week at Winsted Elementary went well and this week will be Humphrey Elementary's registration.
- FastBridge assessments are being conducted with the help of volunteers.

(Item VIII, Subd. C) B Borrell indicated the school board committee reports are included.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Humphrey Elementary Kindergarten Registration, March 11 @ 5:30pm

High School Band Concert March 13 @ 7pm

High School Choir Concert March 17 @ 7pm

Winsted Elm Grades 1-2 Music Program, March 18 (change) @ HLWW HS Auditorium 1 & 7pm

Students of Excellence April 23-Resource Training @ 4:30pm

Humphrey Elementary School of Excellence Celebration March 14 at 8:30am.

(Item IX) Next Meeting Dates:

Work Session Meeting- March 31, 2025 6:30 pm HLWW HS Media Center

Regular Board Meeting-April 14, 2025 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Regular Meeting:

- Bill Reader for April B Borrell
- Bill Reader for May J Borrell
- Department Report-Community Ed
- Board Member Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations/Lane Changes
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

B Borrell adjourned the meeting at 7:45 pm.

Respectfully submitted,

Katie Koch, Clerk