

**GRANBY PUBLIC SCHOOLS**  
**BUSINESS OFFICE**  
**15-B North Granby Road**  
**Granby, CT 06035**  
**(860) 844-5253**

*stevensonn@granbyschools.org*

To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: April 2026 Budget Expense Report

Date: May 15, 2026

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Please find attached the April 2026 budget expense report for the current fiscal year.

**Personnel and Program Accounts**

The overall budget remains within the approved appropriation. As is typical throughout the school year, both realized and anticipated savings are identified to support unplanned needs, current and future obligations, and year-end initiatives. Any unexpended funds not designated for anticipated expenses will either be returned to the Town for future educational use or deposited into the BOE Non-Lapsing Education Fund.

As we continue to close out FY 2026, account transfers will increase to support key purchases, including transfers between personnel and program accounts and all major categories. Please note that invoices for goods and services received in May and June will continue to be processed through July.

**Special Education**

Special education expenditures will continue to be closely monitored; however, no significant unforeseen costs are anticipated at this time, and expenditures are expected to remain stable through year-end.

**Quality and Diversity Fund (Q&D)**

The Quality and Diversity Fund remains in a strong financial position. We are currently projecting a year-end balance of approximately \$430,000.

**Reimbursement Revenue to the Town**

The total reimbursement to the Town is currently projected at \$2,436,766, representing a decrease of approximately \$65,600. This reduction is primarily attributable to Hartford special education billing adjustments following a detailed final review of services provided. Due to shifts in service levels and delivery throughout the year, the final year-end invoice was reduced.

As you know, special education billing is a highly detailed process, and even minor changes in services, at times occurring on a daily basis, can impact reimbursement calculations. Additionally, the Special Services Department continues to identify opportunities to streamline supports when appropriate. This year, increased use of shared adult support, in place of individual 1:1 support when feasible, resulted in lower overall expenditures and, consequently, reduced reimbursement revenue billed to Hartford.

**PROGRAM ACCOUNTS**  
**Granby Board of Education FY 2026**  
**April 2026 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	\$92,889	\$92,887	\$63,719	\$28,087	\$1,081	98.8%
02	Conference & Travel	\$53,994	\$45,750	\$23,114	\$12,611	\$10,025	78.1%
03	Dues and Fees	\$40,012	\$39,250	\$36,100	\$928	\$2,222	94.3%
04	Equipment/Furniture	\$9,500	\$61,043	\$5,852	\$54,834	\$357	99.4%
05	Legal Services/Insurance	\$160,470	\$162,030	\$138,385	\$23,455	\$191	99.9%
06	Library/Media	\$60,581	\$60,581	\$55,205	\$4,163	\$1,213	98.0%
07	Purchased Services	\$1,212,475	\$1,195,798	\$845,236	\$348,107	\$2,455	99.8%
08	Repairs & Maintenance	\$568,244	\$560,228	\$432,336	\$127,851	\$41	100.0%
09	Software	\$500,305	\$467,237	\$411,172	\$43,419	\$12,646	97.3%
10	Special Education	\$4,314,930	\$4,568,540	\$3,224,927	\$1,307,966	\$35,648	99.2%
11	Student Activities/Athletics	\$415,776	\$365,737	\$262,367	\$85,777	\$17,594	95.2%
12	Supplies	\$579,012	\$553,856	\$419,130	\$108,388	\$26,338	95.2%
13	Textbooks	\$112,880	\$94,017	\$56,634	\$33,251	\$4,132	95.6%
14	Transportation	\$1,232,920	\$1,189,351	\$845,371	\$338,009	\$5,971	99.5%
15	Tuition	\$11,317	\$11,578	\$11,578	\$0	\$0	100.0%
16	Utilities	\$852,044	\$788,464	\$588,727	\$195,383	\$4,355	99.4%
17	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	<b>Program</b>	<b>\$10,217,348</b>	<b>\$10,256,348</b>	<b>\$7,419,852</b>	<b>\$2,712,229</b>	<b>\$124,267</b>	<b>98.8%</b>

**PERSONNEL ACCOUNTS**  
**Granby Board of Education FY 2026**  
**April 2026 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	\$1,692,632	\$1,725,960	\$1,396,931	\$329,029	\$0	100.0%
19	Central Office	\$598,191	\$578,520	\$454,423	\$124,096	\$0	100.0%
20	Certified Staff	\$11,870,327	\$11,863,077	\$8,360,860	\$3,473,800	\$28,416	99.8%
21	Custodial and Maintenance	\$1,533,303	\$1,611,027	\$1,283,788	\$314,323	\$12,917	99.2%
22	School Secretaries	\$706,231	\$727,926	\$573,253	\$154,673	\$0	100.0%
23	Special Education	\$4,819,753	\$4,456,593	\$3,280,614	\$1,123,203	\$52,776	98.8%
24	Student Activities/Athletics	\$574,117	\$536,575	\$341,292	\$192,359	\$2,924	99.5%
25	Teaching Assistants	\$445,622	\$445,264	\$325,678	\$99,535	\$20,052	95.5%
26	Technology Support Services	\$274,096	\$274,896	\$218,074	\$56,822	\$0	100.0%
27	Tutors	\$35,589	\$35,102	\$17,887	\$8,880	\$8,335	76.3%
28	Employee Benefits	\$6,650,933	\$6,906,855	\$5,453,082	\$1,409,549	\$44,224	99.4%
29	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
	<b>Personnel</b>	<b>\$29,200,794</b>	<b>\$29,161,794</b>	<b>\$21,705,881</b>	<b>\$7,286,270</b>	<b>\$169,644</b>	<b>99.4%</b>
	<b>100 General Fund</b>	<b>\$39,418,142</b>	<b>\$39,418,142</b>	<b>\$29,125,732</b>	<b>\$9,998,499</b>	<b>\$293,911</b>	<b>99.3%</b>

**SPECIAL EDUCATION ACCOUNT DETAIL**  
**Granby Board of Education FY 2026**  
**April 2026 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Administrative/Certified	\$2,296,877	\$2,225,511	\$1,618,493	\$607,017	\$0	100.0%
02	Secretaries	\$110,692	\$110,790	\$86,706	\$24,084	\$0	100.0%
03	Support Services	\$519,932	\$466,154	\$347,247	\$118,907	\$0	100.0%
04	Teaching Assistants	\$1,830,695	\$1,631,003	\$1,226,083	\$371,195	\$33,725	97.9%
05	Tutors	\$61,556	\$23,136	\$2,085	\$2,000	\$19,051	17.7%
	<b>TOTAL PERSONNEL</b>	<b>\$4,819,753</b>	<b>\$4,456,593</b>	<b>\$3,280,614</b>	<b>\$1,123,203</b>	<b>\$52,776</b>	<b>98.8%</b>
06	Communications	\$100	\$116	\$116	\$0	\$0	100.0%
07	Conference & Travel	\$14,125	\$9,203	\$7,427	\$323	\$1,453	84.2%
08	Dues and Fees	\$2,250	\$2,250	\$805	\$250	\$1,195	46.9%
09	Legal Services	\$27,500	\$15,500	\$5,609	\$9,891	\$0	100.0%
10	Purchased Services	\$182,017	\$166,696	\$113,975	\$48,738	\$3,983	97.6%
11	Software	\$9,860	\$8,799	\$7,791	\$1,008	\$0	100.0%
12	Supplies/Textbooks	\$51,950	\$51,950	\$26,928	\$6,068	\$18,954	63.5%
13	Transportation	\$1,137,463	\$1,185,885	\$736,584	\$448,662	\$639	99.9%
14	Tuition	\$2,889,666	\$3,128,142	\$2,325,691	\$793,027	\$9,423	99.7%
	<b>TOTAL PROGRAM</b>	<b>\$4,314,930</b>	<b>\$4,568,540</b>	<b>\$3,224,927</b>	<b>\$1,307,966</b>	<b>\$35,648</b>	
	<b>OVERALL TOTAL</b>	<b>\$9,134,683</b>	<b>\$9,025,133</b>	<b>\$6,505,540</b>	<b>\$2,431,170</b>	<b>\$88,423</b>	<b>99.0%</b>

**SUPPLEMENTAL INFORMATION**  
**Granby Board of Education FY 2026**  
**April 2026 Budget Expense Report**

**REVENUE TO TOWN SUMMARY**  
**REIMBURSEMENTS FOR BOE EXPENDITURES**

Description	Budget	Anticipated	Received To Date	Difference (Received minus Anticipated)
Regular Education Tuition*	\$787,550	\$663,072	\$663,072	\$0
Special Education Tuition*	\$759,666	\$877,260	\$16,477	-\$860,783
B.E.A.R. Transition Academy Tuition*	\$84,737	\$55,578	\$28,044	-\$27,535
Granby Alternative Program Tuition (GAP)*	\$0	\$28,020	\$28,020	\$0
Excess Cost Grant	\$587,858	\$770,836	\$530,004	-\$240,832
Pay for Participation	\$42,000	\$42,000	\$36,525	-\$5,475
<b>Totals</b>	<b>\$2,261,811</b>	<b>\$2,436,766</b>	<b>\$1,302,141</b>	<b>-\$1,134,625</b>

\*From Other Towns

**QUALITY AND DIVERSITY FUND (Q&D)**

Description	Budget	YTD	Difference (YTD vs. Budget)
<b>Opening Balance</b>	<b>\$211,803</b>	<b>-</b>	<b>-</b>
Expenses	\$984,237	\$668,412	\$315,825
Revenue	\$969,686	\$1,144,080	\$174,394
<b>Ending Balance</b>	<b>\$197,252</b>	<b>\$687,471</b>	<b>\$490,218</b>