

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT  
AGENDA ACTION SHEET**

Date: August 23, 2021

Subject: **DISCUSS AND CONSIDER AWARD OF RFP# 21-0012- Licensed Specialist in School Psychology, RFP# 21-0013-Orientation & Mobility Services, RFP# 21-0014-Diagnostician Services**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only  Action Needed

B. Authority for this Action:

Local Policy \_\_\_\_\_  Law or Rule CH LOCAL

C. Strategic Objective, Goal, or Need Addressed:

The objective is to award the proposals for various subjects.

D. Summary:

On July 21, 2021 the District issued a Request for Proposals (RFP) for RFP# 21-0012- Licensed Specialist in School Psychology, RFP# 21-0013-Orientation & Mobility Services, RFP# 21-0014-Diagnostician Services.

The District is seeking qualified vendors to provide services for Robstown ISD. The initial contract award will be for two (2) years with the option to renew an additional three (3) years for successful service delivery. Contract extensions will be granted in (1) year increments. The RFQ was advertised in the Corpus Christi Caller Times on July 17 and 28, 2021. The proposals were due to the district August 4, 2021.

A scoring committee reviewed the proposals based on monetary proposal amount, answers to questionnaire, experience with school districts and experience with vendors our size. After careful review administration requests to approve the following vendors:

**RFP# 21-00012 Licensed Specialist in School Psychology**

- a) Dubois Psychological Clinic
- b) Trinity Educational Services

**RFP# 21-00013 Orientation and Mobility Services**

- a) Irma Cantu

**RFP# 21-00014 Diagnostician Services**

- a) Julianne Alegria

E. Administrative Recommendation:

It is administrations recommendation that you approve selected vendors for the RFP and delegate the authority to the Superintendent to negotiate contracts with each vendor.

F. Monitoring and Reporting Time-Line: Fiscal Year 2021