



**HLWW Public Schools**  
Employment Recommendation Form

Date: July 13, 2023

Name of Applicant: Denise Kaeter

Recommended By: Jim Schimelpfenig

Title of Position: 8<sup>th</sup> grade Math

Location: Middle School

Step/Lane: MA Sttep 3

Position Supervised By: Jim Schimelpfenig

Pay Rate (hourly employees):

Position Term Description (part time, full time, year-round, school year, etc) Full Time

Starting 23-24 school year

Is applicant replacing someone or is this a new hire? Replacing Kayla Stansbury

Top Priorities for the Position:

1. Best fit for our students and 8th grade team
2. Build positive relationships with students and staff
3. Experience and desire to teach math

Number of Applicants: 1

Number of Candidates Interviewed: 1

Interview Team: Jim Schimelpfenig

Educational Background of Candidate: bachelor's degree Saint Cloud State University, master's degree College of Saint Scholastica

Employment Background of Candidate: 4 years at St. Timothy's Parish Maple Lake, 1 year long term sub at Buffalo Middle School. Student taught at Winsted Elementary School.

Administrative Recommendation (include qualities that applicant brings to the position: Ms. Kaeter has teaching experience and experience with mathematics as she was a geophysicist in her previous career.

Previous Tenure (teaching positions ONLY) Yes \_\_\_\_\_ No  X

Supervisor Signature Jim Schimelpfenig Date 7/13/23

<i>Office Use ONLY</i>	
Copy to HR (prior to board meeting) _____	
Copy to Employee _____	Date of HR Meeting _____
Union Steward Contacted (where applicable) _____	