

MEMO OF UNDERSTANDING / LEGAL SERVICES CONTRACT

The parties

Amanda N Odette, Attorney at Law, for Amanda N. Odette, PLLC, partner and sole member, located at 702 Church Street, Flint, Michigan, 48502, "Attorney," and the Charter Township of Vienna "The Township" located at 3400 West Vienna Road, Clio, Michigan 48420.

The Term/Conditions

Attorney shall commence representation, effective on July 1, 2026, and this agreement shall be effective until termination by either party, with or without cause, upon 30 days written notice.

The Services and Proposal are as set forth below:

- Acting as the Prosecutor for all Township Criminal Ordinance violations. This includes, but is not limited to, review of files, attending and conducting pretrial conferences, criminal motions, trials, and sentencings when necessary.
- Advising the Township regarding criminal ordinances.
- Working with Township law enforcement regarding the prosecution of and advisement regarding criminal ordinances.
- Keeping the Township apprised of criminal matters as necessary.
- Other legal services as directed by the Township

The cost proposal is an hourly rate of \$175/hour billed in quarter hour increments. Billing will be submitted to the Township on a monthly basis, at the beginning of each month for the prior month's services.

Additional terms:

Attorney may be assisted by a team of coverage attorneys. In the event Attorney requires coverage for a court appearance or other municipal or legal matter, such coverage attorney will be designated at Attorney's discretion.

Should Township object to any specific coverage attorney, Township may notify Attorney and Attorney may redesignate as appropriate.

Signed: _____
Charter Township of Vienna

Date: _____

Signed: _____
Amanda N. Odette, Attorney

Date: _____