

## License Agreement

This License Agreement (“Agreement”) is made by and between the Board of Regents of the University of Nebraska, a public body corporate, for and on behalf of the University of Nebraska at Kearney (“Licensor”) and Central Community College (“Licensee”).

### RECITALS

A. Licensor is the owner of the land and building in Buffalo County, Nebraska, commonly known as 2504 University Drive, Kearney, NE 68849 (the “Property”).

B. Licensor desires to grant Licensee a license to use a portion of the Property consisting of Room 125 as more particularly described in Exhibit A (the “Licensed Area”), and Licensee desires to accept such license for the Licensed Area from Licensor.

C. Licensor and Licensee agree to enter into this License of the on the terms and conditions set forth below.

### AGREEMENT

NOW THEREFORE, in consideration of the mutual promises and covenants set forth in this Agreement and the above recitals, which are incorporated herein by this reference, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

1. Licensed Area. Licensor, for and in consideration of the Licensee’s payment of the License Fee and other amounts due hereunder and performance of the covenants contained in this Agreement, licenses to Licensee the Licensed Area, on the terms and conditions set forth herein. Licensor shall prioritize Licensee’s scheduling requests for use of the Licensed Area over all other scheduling requests for use of the Licensed Area.

2. Use of Common Areas. During the Term, Licensee shall have the right to reasonably use common areas, including the following specific areas at the Property: sidewalks, common hallways, and restrooms.

3. Term. This License shall be effective as of January 1, 2026 (“Effective Date”) and shall terminate on twenty (20) years after the Effective Date unless sooner terminated as provided herein (the “Term”). Notwithstanding anything to the contrary herein, this Agreement may be terminated by either party upon thirty (30) days’ prior written notice.

4. License Fee. In consideration of the license granted herein and the associated services provided by Licensor, Licensee shall pay Licensor an annual fee of \$31,248 (the “License Fee”), which License Fee shall increase by three percent (3%) on the anniversary of the Effective Date during each year in the Term.

5. Technology, Furniture, and Equipment. Technology, furniture, and equipment in the Licensed Area shall remain the property of Licensor but be accessible for Licensee’s use. Licensee is responsible for the cost of any information technology repairs, replacements, upgrades and/or connections Licensee requires for use of the Licensed Area. Licensee shall use Licensor technology and execute upgrades and connections in accordance with Licensor’s information technology policies and procedures.

All upgrades and connections by Licensee to Licensor technology shall be approved in advance by Licensor. Licensor will provide Licensee with credentials for accessing the internet in the Licensed Area.

6. Use of Licensed Area. The Licensed Area is licensed to Licensee, and is to be used by Licensee, for health education and related purposes and for no other purpose without the prior written consent of Licensor. Licensee agrees to use the Licensed Area in such a manner as to not interfere with the rights of other occupants of the Property; to comply with all applicable governmental laws, ordinances, and regulations in connection with its use of the Licensed Area, including without limitation all environmental laws; to keep the Licensed Area in a clean and sanitary condition; and to use all reasonable precaution to prevent waste, damage, or injury to the Licensed Area. Licensee shall not use or occupy the Licensed Area or permit anything to be done in or about the Licensed Area in violation of any declaration, covenant, condition, restriction, law, statute, ordinance, or governmental rule, regulation or requirement now in force or which may hereafter be enacted or promulgated. Licensee shall, at its sole cost and expense, upon notice from Licensor, immediately discontinue any use of the Licensed Area which is declared by any governmental authority having jurisdiction to be a violation of law or the certificate of occupancy. Licensee shall promptly comply, at its sole cost and expense, with all laws, statutes, ordinances and governmental rules, regulations, or requirements now in force or which may hereafter be imposed upon Licensor by reason of Licensee's use or occupancy of the Licensed Area.

7. Access; Parking. Licensee and its students, employees, and agents must purchase required parking permits directly from Licensor's parking services. Licensor will arrange for Licensee's access to the Licensed Area and common areas as is reasonably required for Licensee's use of the Licensed Area. The first access card will be provided to Licensee's students and employees at no charge. Subsequent access cards will be replaced for a \$10 fee. Licensee agrees to comply with all of Licensor's policies and security requirements related to parking and access to the Licensed Area, common areas, and Property.

8. Services. Licensor or Licensor's designee will provide all maintenance and utilities, including, but not limited to, electricity, air conditioning, heating, gas, water, janitorial, sanitary sewer, and waste removal to the Licensed Area. The cost of such services consumed by Licensee for its use of the Licensed Area are included in the License Fee. Licensee may at its sole cost and expense request services beyond the standard services provided by Licensor under this section.

9. Assignment. Licensee shall not assign this Agreement, transfer this Agreement by operation of law or otherwise, or permit any other person, except agents, clients, and employees of Licensee, to occupy the Licensed Area, or any part thereof, without the prior written consent of Licensor, which consent may be withheld in Licensor's sole and absolute discretion. Any attempt by Licensee to assign its rights or obligations hereunder without the prior written consent of Licensor shall be void.

10. Improvements. Licensee shall not make any improvements or other alterations to the interior of the Licensed Area without the prior written consent of Licensor.

11. Condition of Premises. Licensee accepts the Licensed Area as is. Licensee agrees that no promises, representations, statements, or warranties have been made on behalf of Licensor to Licensee respecting the condition of the Licensed Area, or the making of any repairs to the Licensed Area. Licensee shall, at the termination of this Agreement, by lapse of time or otherwise, remove all of Licensee's property and surrender the Licensed Area in as good condition as when Licensee took possession, normal wear excepted.

12. Personal Property at Risk of Licensee. Except to the extent caused by Licensor's negligence, Licensor shall not be liable for any damage to any property of Licensee or its agents or employees in the Licensed Area caused by any reason whatsoever, including, without limitation, fire, theft, steam, electricity, sewage, gas, or odors or from water, rain, or snow which may leak into, issue from, or flow into the Licensed Area from any part of the Property or from any other place or for any damage done to Licensee's property in moving the same to or from the Property or the Licensed Area. Licensee shall give Licensor, or its agents, prompt written notice of any damage to or defects in water pipes and gas or warming or cooling apparatus in the Licensed Area.

13. Rules and Regulations. Licensee agrees to comply with (and cause its agents, contractors, employees, and invitees to comply with) the rules and regulations promulgated by Licensor and/or Licensor's agent with respect to Property. Notwithstanding anything to the contrary contained herein or in any such rules and regulations now or hereafter adopted, neither Licensor nor any person or entity shall claim any right, title, or interest in any work product created by Licensee pursuant to its use of the Licensed Area.

14. Licensor's Reserved Rights. Without notice to Licensee; without liability to Licensee for damage or injury to property, person, or business; and without effecting an eviction of Licensee or a disturbance of Licensee's use or possession or giving rise to any claim for set off or abatement of the License Fee, Licensor shall have the right to:

- a. Access the Licensed Area from time to time during the Term upon providing at least 24-hours written notice to Licensee, except in the event of an emergency or service and maintenance need; and
- b. Take any and all reasonable measures, including inspections or the making of repairs, alterations, and additions and improvements to the Licensed Area, which Licensor deems necessary or desirable for the safety, protection, operation, or preservation of the Licensed Area.

In exercising its rights under this section, Licensor will use reasonable efforts to minimize any material negative impacts on Licensee's use of the Licensed Area.

15. Insurance. Licensee shall not use or occupy the Licensed Area or any part thereof in any manner which could invalidate any policies of insurance now or hereafter placed by the Licensor on the Licensed Area and/or the Property, or increase the risks covered by insurance or self-insurance on the Property or the Licensed Area or necessitate additional insurance premiums or policies of insurance, even if such use may be in furtherance of Licensee's business purposes. In the event any policies of insurance are invalidated by acts or omissions of Licensee, Licensor shall have the right to terminate this Agreement or, at Licensor's option, to charge Licensee for extra insurance premiums required on account of the increased risk caused by Licensee's use and occupancy of the Licensed Area. Licensor and Licensee hereby waive all claims for recovery from the other for any loss or damage to any of the property insured, or required hereunder to have been insured, under valid and collectible insurance policies to the extent of any recovery collectible under such policies; provided, however, that this waiver shall apply only when permitted by the applicable policy of insurance. Licensee shall promptly, upon demand, reimburse Licensor for any additional premium charged for violation of this section.

16. Indemnity. Licensee shall indemnify, hold harmless, and defend Licensor from and against, and Licensor shall not be liable to Licensee on account of, any and all costs, expenses, liabilities, losses,

damages, suits, actions, fines, penalties, demands or any claims of any kind, including reasonable attorneys' fees, asserted by or on behalf of any person, entity or governmental authority arising out of or in any way connected with either (a) Licensee's use and occupancy of the Licensed Area, the common Area, or the Property, or any work, activity or thing done, allowed or suffered by Licensee in, on, or about the Licensed Area, the common areas, or the Property; (b) a failure by Licensee to perform any of the agreements, terms, or conditions of this Agreement required to be performed by Licensee; (c) a failure by Licensee to comply with any laws, statutes, ordinances, regulations, or orders of any governmental authority or the policies of Licensor applicable to the Licensed Area; or (d) any accident, death, or personal injury, or damage to, or loss or theft of property which shall occur on or about the Licensed Area, the common areas or the Property, except as the same may be the result of the negligence of Licensor, its employees or agents. Licensee shall not be liable to Licensor for any costs, expenses, liabilities, losses, damages, suits, actions, fines, penalties, demands, or any claims of any kind, including reasonable attorneys' fees (collectively, "Losses") to the extent such Losses are caused by the actions of Licensor or any other licensee or user of the Property. Furthermore, Licensor, to the extent allowed by law, shall be responsible for any and all Losses to the extent arising from any activity, work, or things done, permitted, or suffered by Licensor or its agents in or about the Licensed Area or the Property unless caused by the negligence of Licensee, its employees, or agents and to the extent not covered by Licensee's fire, casualty or liability insurance. Notwithstanding the foregoing, each party shall be responsible for its own acts and omissions and the results thereof and shall not be responsible for the acts or omissions of the other party and the results thereof. Each party therefore agrees that it will assume all risk and liability to itself, its agents, or its employees for any injury to persons or property to the extent resulting in any manner from the conduct of its own operations and the operations of its agents or employees under the Agreement, and for any loss, cost, or damage to the extent caused thereby during the performance of this Agreement.

17. Default or Breach. Each of the following events shall constitute a default or breach of this Agreement by Licensee:

- a. Licensee fails to pay Licensor any License Fee payment or other payments when due hereunder and thereafter fails to make such payments within five (5) days after the same are due;
- b. If Licensee abandons the Licensed Area;
- c. If Licensee files a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or voluntarily takes advantage of any such act by answer or otherwise, or makes an assignment for the benefit of creditors;
- d. If involuntary proceedings under any bankruptcy or insolvency act shall be instituted against Licensee, or if a receiver or trustee shall be appointed of all or substantially all of the property of Licensee, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within thirty (30) days after the institution or appointment; or
- e. If Licensee fails to perform or comply with any material term or condition of this Agreement, or any of the rules and regulations established by Licensor and if such nonperformance shall continue for a period of fifteen (15) days after notice thereof by Licensor to Licensee, time being of the essence.

18. Right to Cure. In the event of any default or breach hereunder, Licensee shall have ten (10) days to cure the breach or default upon written notice provided by Licensor.

19. Effect of Default or Breach. In the event of any default or breach hereunder and the failure of Licensee to cure the default or breach as provided in Section 18 herein, and in addition to any other right or remedy available to Licensor, either at law or in equity, Licensor may exert any one or more of the following rights:

- a. Licensor may re-enter the Licensed Area immediately and remove the property of Licensee, and shall have the right, but not the obligation, to store such property in a public warehouse or at a place selected by Licensor, at the risk and expense of Licensee.
- b. Licensor may retake the Licensed Area and may terminate this Agreement by giving written notice of termination to Licensee. Without such notice, Licensor's retaking will not terminate this Agreement. On termination, Licensor may recover from Licensee all damages proximately resulting from the breach, including the cost of recovering the Licensed Area (including attorneys' fees, costs of litigation and the like), and the difference between the License Fee due for the balance of the Term, as though this Agreement had not been terminated, and the reasonable license value of the Licensed Area, which sum shall be immediately due to Licensor from Licensee.
- c. Licensor may retake and re-license the Licensed Area or any part thereof for any term without terminating this Agreement at such rate and on such terms as Licensor may choose. Licensor may make alterations and repairs to the Licensed Area. In addition to Licensee's liability to Licensor for breach of this Agreement, Licensee shall be liable for all expenses of the re-licensing, any alterations and repairs made, and the License Fee due for the balance of the Term, which sum shall be immediately due to Licensor from Licensee. The amount due to Licensor will be reduced by the net payments received by Licensor during the remaining term of this Agreement from re-licensing the Licensed Area or any part thereof. If during the remaining term of this Agreement, Licensor receives more than the amount due to Licensor under this sub-section, Licensor shall retain such excess.

20. Notices. All notices and correspondence under this Agreement shall be given by certified or registered mail or by overnight delivery with a national courier providing confirmation of delivery to the following addresses, or any address designated by a party by giving notice to the other parties pursuant to this section:

|                 |   |
|-----------------|---|
| If to Licensor: | University of Nebraska at Kearney<br>Strategic Partnerships and Operations<br>2204 University Drive, Suite 105<br>Kearney, NE 68845 |
| with a copy to: | University of Nebraska<br>Office of the Vice President and General Counsel<br>3835 Holdrege St.<br>Lincoln, NE 68583-0745           |
| If to Licensee: | Central Community College<br>Vice President of Administrative Services<br>3134 W. Highway 34<br>Grand Island, NE 68802-4903         |

21. Entire Agreement. This Agreement, and any attachments hereto, contains the entire agreement between the parties hereto, and no prior or subsequent agreement shall operate to change, modify, terminate, or discharge this Agreement in whole or in part unless such agreement is in writing and signed by the parties. Licensor has made no representations or promises with respect to the Licensed Area except as are expressly set forth in this Agreement. Time is of the essence with respect to all obligations to be performed hereunder.

22. Force Majeure. Any failure to perform or delay in performance by either party of any obligation under this Agreement, other than Licensee's obligation to pay the License Fee, shall be excused if such failure or delay is caused by any strike, lockout, governmental restriction, pandemic or epidemic, natural disaster, or any similar cause beyond the control of the party so failing to perform, to the extent and for the period that such continues.

23. Accord and Satisfaction. No payment by Licensee or receipt by Licensor of a lesser amount than the amount owing hereunder shall be deemed to be other than on account of the earliest stipulated amount receivable from Licensee, nor shall any endorsement or statement on any check or any letter accompanying any check or payment as the License Fee be deemed an accord and satisfaction, and Licensor may accept such check or payment without prejudice to Licensor's right to recover the balance of such License Fee or receivable or pursue any other remedy available under this Agreement or the laws of the State of Nebraska.

24. Nondiscrimination. Licensee herein covenants by and for itself, its heirs, executors, administrators and assigns and all persons claiming under or through it, and this Agreement is made and accepted upon and subject to the following conditions: That there shall be no discrimination against or segregation of any person or group of persons on account of race, sex, marital status, color, creed, national origin, or ancestry, in the licensing, assigning, use, occupancy, tenure, or enjoyment of the Licensed Area, nor shall the Licensee itself, or any person claiming under or through it, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use, or occupancy of licensees in the Licensed Area. No party nor any of its subcontractors shall discriminate against any employee, or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions, or privilege of employment because of the race, color, religion, sex, disability, or national origin of the employee or applicant in accordance with the Nebraska Fair Employment Practice Act (Neb. Rev. Stat. §§ 48-1101 to 48-1125).

25. Severability. If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance shall be invalid or unenforceable to any extent, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

26. Waiver. The failure of any party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with each and every provision of this Agreement.

27. Governing Law and Venue. The Agreement shall be governed by the laws of the State of Nebraska without giving effect to its conflicts of law provisions. Any legal actions brought by any party hereunder shall be in the state courts located in Lancaster County, Nebraska. Any legal action by Licensee

in relation to the Agreement shall be instituted in accordance with the provisions of the Nebraska State Contract Claims Act (Neb. Rev. Stat. §§ 81-8,302 to 81-8,306).

28. Counterparts. This Agreement may be signed in one or more counterparts, which when taken together, shall constitute one and the same Agreement. The parties may execute this Agreement and exchange counterparts by means of facsimile or electronic transmission and the parties agree that the receipt of such executed counterparts shall be binding on the parties and shall be construed as originals.

29. Authorization. Each party has full right and authority to enter into this Agreement pursuant to the terms of its state of formation, and that each person signing on behalf of the particular party is authorized to do so with such action constituting the valid and binding agreement of such party without further approval required.

30. Conflict of Interest. Licensee certifies, to the best of its knowledge and belief, that there is no unresolved actual or potential conflict of interest related to the Agreement. If an actual or potential conflict of interest related to the Agreement arises during the Term, Licensee shall provide to the vice chancellor for business and finance a written disclosure statement that describes all relevant information concerning the actual or potential conflict of interest. If the actual or potential conflict of interest cannot be resolved or Licensor determines Licensee's certification set forth in this section is false, Licensor may declare the Agreement void and of no further force or effect and Licensor shall have no further obligations under the Agreement.

31. Relationship of Parties. No agency, partnership or joint venture is created by this Agreement. The parties disclaim any intent to form such relationship. Licensee has no authority to bind or commit Licensor to any agreements or other obligations.

32. Drug Free Workplace. Licensee agrees that neither Licensee nor any of its employees shall engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity contemplated by this Agreement. Licensee further agrees to insert a provision similar to this statement in all subcontracts or agreements for services with respect to the Licensed Area.

33. Sexual Harassment. State and federal law, as well as the policies of the Board of Regents of the University of Nebraska, prohibit sexual harassment of members of the University community. Sexual harassment includes any unwelcome sexual advance, any request for a sexual favor, or any other verbal or physical conduct of a sexual nature that is so pervasive as to create a hostile or offensive environment. Licensee shall exercise control over its employees so as to prohibit acts of sexual harassment of Licensor employees, students and other members of the University community. The employer of any person who Licensor, in its reasonable judgment, determines has committed an act of sexual harassment agrees as a term and condition of this Agreement to cause such person to be removed from the Licensed Area and from the Property and to take such other action as may be reasonably necessary to cause the sexual harassment to cease. Licensor will promptly inform Licensee in writing of any sexual harassment complaint alleging that a Licensee employee sexually harassed a member of the University community. Upon receipt of the complaint, Licensee will permanently remove the employee from the Licensed Area for the remainder of the Term.

34. Criminal Background Investigations. Licensee represents and warrants that Licensee has obtained, at its own expense and in a manner compliant with all applicable laws, a background screening for all of its employees who will be present on the Property. Such background screenings shall be completed consistent with current industry standards and shall, at a minimum, include the same degree of

thoroughness as the background checks Licensor conducts for its newly hired staff. Licensee shall update any background screening upon reasonable request by Licensor and any request based upon the occurrence of any illegal activity involving Licensee or its personnel, or the reasonable suspicion of illegal activity shall be deemed reasonable. Licensee shall provide Licensor with evidence of the completion of the required background screenings upon Licensor's request. Licensee shall not hire, retain, or engage any individual who will be present on the Property who has been convicted (felony or misdemeanor) of or entered into a court-supervised diversion program for any sexual offense, felony assault (including domestic violence related incidents), child abuse, molestation or other crime involving endangerment of a minor, murder, or kidnapping. Licensee and Licensee's employees or agents who will be present on the Property cannot be listed on any sex offender registry. Other convictions, such as misdemeanor assault, drug distribution activity, felony drug possession, and any other felony or crime involving moral turpitude may also render Licensee and Licensee's employees or agents ineligible to be present on the Property, taking into consideration (a) the nature and gravity of the offense(s), (b) the time that has passed since the offense or conduct and/or completion of the sentence, and (c) the nature of the services being performed. Licensee's employees or agents cannot be listed on any sex offender registry. Licensee shall ensure any third party with whom Licensee engages to provide services on the Property shall comply with the same restrictions, conditions, and requirements of this section in the same capacity as Licensee.

35. Compliance with Laws and Regulations; University of Nebraska Policies. Performance under this Agreement shall comply with all applicable federal, state, and local laws; all rules and regulations prescribed by Licensor; and any policies of the University of Nebraska specified by Licensor. Licensee agrees to indemnify Licensor against any loss, cost, liability or damage by reason of Licensee's violation of any applicable law, regulation or policy.

36. Public Records. Under Neb. Rev. Stat. §§ 84-712 to 84-712.09, information or records of or belonging to Licensor regarding, related to, and part of this Agreement will be open to public inspection and copying unless exempted from disclosure in accordance with Licensor's interpretation and application of applicable law. It shall be the sole responsibility of Licensee (a) to notify Licensor of requested redactions to any such information or records that may otherwise be required to be open to public inspection and copying and (b) to indicate the legal basis for such requested redactions. In addition, Licensee shall defend any challenge to such requested redactions at its own expense. Licensee's failure to request redactions to any information or records released by Licensor under this section shall constitute a complete waiver of any and all claims for damages caused by any such release.

37. Survival. Provisions surviving termination of this Agreement are those which on their face affect rights and obligations after termination and also include provisions concerning indemnification, confidentiality, and governing law and venue.

38. No Personal Liability. In no event shall any regent, official, officer, employee, agent, or student of Licensor be personally liable or responsible for any representation, statement, covenant, warranty or obligation contained in, or made in connection with, this Agreement, express or implied.

[Signature page to follow]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the day and year first above written.

**Board of Regents of the University of Nebraska**

**Central Community College**

Signature: Scott Benson

Signature: Matt Gotschall

Printed Name: Scott Benson

Printed Name: Matt Gotschall

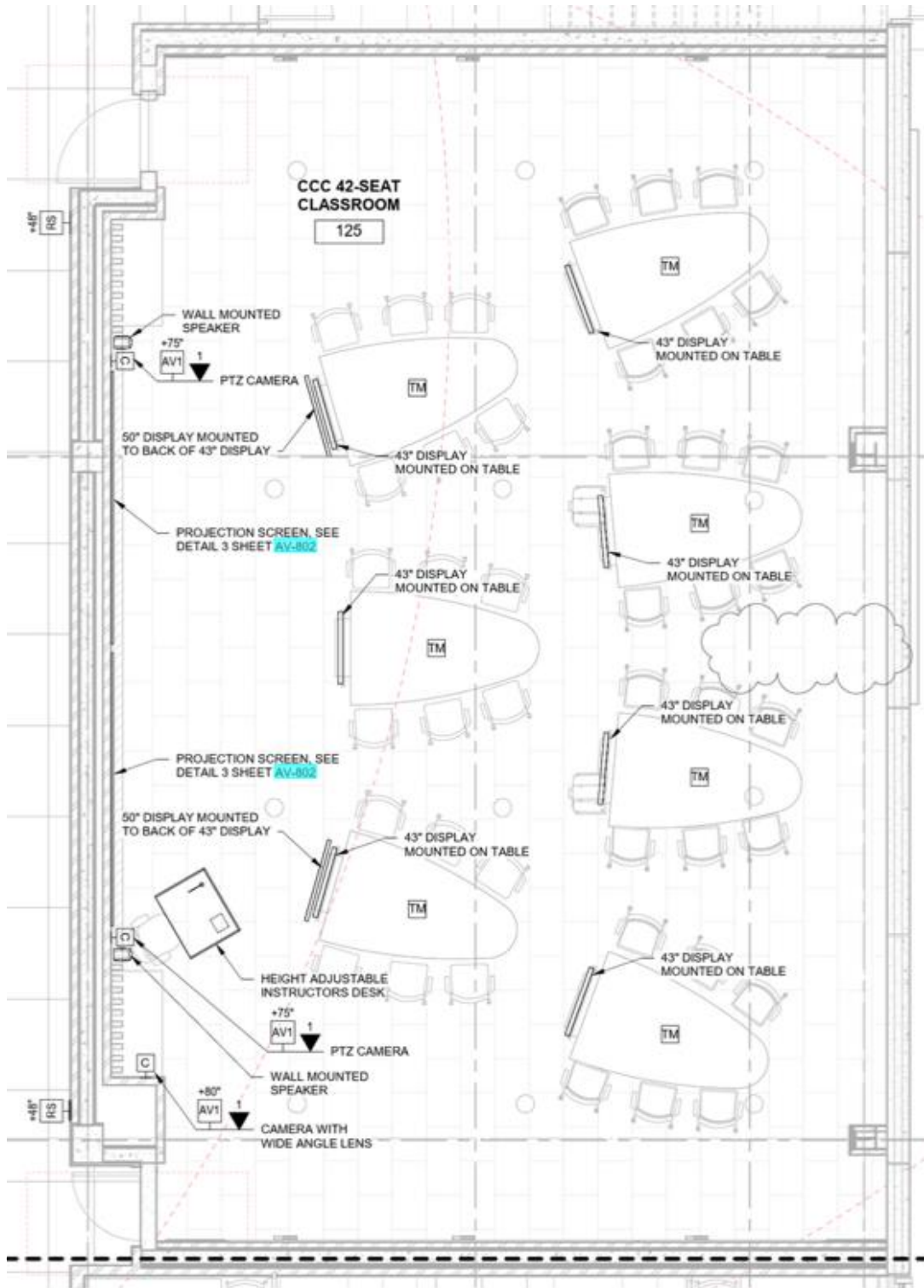
Date: 01/16/2026 | 09:45 CST

Date: 01/16/2026 | 09:41 CST

Title: Vice Chancellor for Business & Finance

Title: College President

Exhibit A  
Licensed Area



## Certificate Of Completion

Envelope Id: 38768F30-9D36-4508-A4EB-1D82207E0D18

Status: Completed

Subject: Complete with Docusign: CCC - UNK License Agreement.docx

Source Envelope:

Document Pages: 10

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Michael Christen

AutoNav: Enabled

1400 R St.

Envelopeld Stamping: Disabled

Lincoln, NE 68588

Time Zone: (UTC-06:00) Central Time (US & Canada)

christenmt2@unk.edu

IP Address: 144.216.255.217

## Record Tracking

Status: Original

Holder: Michael Christen

Location: DocuSign

1/16/2026 9:01:07 AM

christenmt2@unk.edu

## Signer Events

### Signature

### Timestamp

Matt Gotschall

mgotschall@cccneb.edu

College President

Central Community College

Security Level: Email, Account Authentication (Optional), Login with SSO

Signature Adoption: Pre-selected Style

Using IP Address: 198.99.91.32

Sent: 1/16/2026 9:04:59 AM

Viewed: 1/16/2026 9:36:43 AM

Signed: 1/16/2026 9:41:15 AM

### Electronic Record and Signature Disclosure:

Accepted: 1/16/2026 9:36:43 AM

ID: 523bf396-5b68-46b7-bb47-275e4c498b41

Scott Benson

bensonsa1@unk.edu

Vice Chancellor for Business & Finance

University of Nebraska at Kearney

Security Level: Email, Account Authentication (Optional)

Signature Adoption: Pre-selected Style

Using IP Address: 144.216.255.220

Sent: 1/16/2026 9:41:16 AM

Viewed: 1/16/2026 9:45:31 AM

Signed: 1/16/2026 9:45:53 AM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

### Signature

### Timestamp

## Editor Delivery Events

### Status

### Timestamp

## Agent Delivery Events

### Status

### Timestamp

## Intermediary Delivery Events

### Status

### Timestamp

## Certified Delivery Events

### Status

### Timestamp

## Carbon Copy Events

### Status

### Timestamp

## Witness Events

### Signature

### Timestamp

## Notary Events

### Signature

### Timestamp

## Envelope Summary Events

### Status

### Timestamps

Envelope Sent

Hashed/Encrypted

1/16/2026 9:04:59 AM

Certified Delivered

Security Checked

1/16/2026 9:45:31 AM

Signing Complete

Security Checked

1/16/2026 9:45:53 AM

| <b>Envelope Summary Events</b>                    | <b>Status</b>    | <b>Timestamps</b>    |
|---|------------------|----------------------|
| Completed   | Security Checked | 1/16/2026 9:45:53 AM |
| <b>Payment Events</b>                             | <b>Status</b>    | <b>Timestamps</b>    |
| <b>Electronic Record and Signature Disclosure</b> |                  |                      |

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Internet 2 OBO University of Nebraska - Lincoln (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Internet 2 OBO University of Nebraska - Lincoln:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [esignature@nebraska.edu](mailto:esignature@nebraska.edu)

**To advise Internet 2 OBO University of Nebraska - Lincoln of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [esignature@nebraska.edu](mailto:esignature@nebraska.edu) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

**To request paper copies from Internet 2 OBO University of Nebraska - Lincoln**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [esignature@nebraska.edu](mailto:esignature@nebraska.edu) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Internet 2 OBO University of Nebraska - Lincoln**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
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### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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