

To: Board of Education

From: Margo Empen, Superintendent

Subject: Action Item – Approve the Bid for Stage Curtains at Madison and DHS – March 18, 2026

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approves the bid for stage curtains at Madison and DHS, as presented.

Moved by \_\_\_\_\_; Seconded by \_\_\_\_\_

|       |                     |       |  |       |                   |       |
|-------|---------------------|-------|--|-------|-------------------|-------|
| YEA   |                     | NAY   |  | YEA   |                   | NAY   |
| _____ | David Fritts        | _____ |  | _____ | Kathleen Schaefer | _____ |
| _____ | Melissa Gates       | _____ |  | _____ | Jon Wadsworth     | _____ |
| _____ | Linda LeBlanc-Parks | _____ |  | _____ | Linda Wegner      | _____ |
| _____ | Brandon Rogers      | _____ |  |       |                   |       |

**Recommendation:**

In accordance with board of Education Policy 4:150 Facility Management and Building Programs a designee of the Superintendent shall facilitate compliance with the 10-year safety survey process required by School Code. The local school board, guided by The Local Government Professional Services Section Act Section 50 ILCS 510/0.01, is required to hire a licensed design professional to assist the district in correcting the violations using the school building code known as “Health/Life Safety Code for Public Schools,” Part 180.

In January 2026, the Board was made aware of an issue regarding the condition of the stage curtains at both DHS and Madison. At the time of the 10-year HLS, the District was not aware that the curtains would no longer pass fire rating this upcoming school year. As a result in February 2026, the Board approved a HLS amendment for the stage curtain replacement and administration moved forward with the bidding process.

Below is a summary of the bids received.

| COMPANY NAME            | BID RMS\$   | BID DHS \$  | TOTAL BID    |
|-------------------------|-------------|-------------|--------------|
| WILVAR ENTERPRIZES INC. | \$34,449.00 | \$96,180.00 | \$130,629.00 |
| JANSON INDUSTRIES       | \$42,379.00 | \$41,933.00 | \$84,312.00  |
| TOP NOTCH PRODUCTIONS   | \$31,444.50 | \$48,131.24 | \$79,575.74  |

The bids came in under the original estimates of RMS/Madison = \$35,300 and DHS \$50,500.

*Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.*

It is the recommendation of District Administration to approve the bid by Top Notch Productions, as presented.

*Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.*