

MEMORANDUM OF UNDERSTANDING (MOU)

Between
Star Tech Group, LLC (ACCESS Program)
and
Snyder Independent School District (SISD)

A. SCOPE AND PURPOSE

Star Tech Group, LLC (“STG”), provider of the ACCESS platform, and Snyder Independent School District (“SISD”) enter into this Memorandum of Understanding (“MOU”) to establish a collaborative partnership focused on strengthening College, Career, and Military Readiness (CCMR) and long-term postsecondary success for all students.

The purpose of this MOU is to formalize a cooperative framework that:

- Aligns to Snyder ISD’s Strategic Plan priorities: Academic Experience, Instructional Capacity, and Talent Development
- Supports Board goals related to CCMR outcomes and workforce readiness
- Builds a cohesive cradle-to-career system connecting K–12 education, postsecondary institutions, and local workforce partners

This partnership is designed to move beyond isolated career exploration activities toward a systemic advising and career placement model that ensures every student has a clear, supported pathway beyond graduation.

B. CONFIDENTIALITY & FERPA COMPLIANCE

i. Both parties agree to comply with all requirements of the Family Educational Rights and Privacy Act (FERPA) regarding the protection and use of student information.

ii. Each party will:

1. Maintain strict confidentiality of all personally identifiable information;
2. Use such information only for purposes outlined in this MOU;
3. Implement appropriate administrative, technical, and physical safeguards.

iii. ACCESS will ensure all student data is protected, securely stored, and used solely to support student outcomes, consistent with district ownership of data.

C. SERVICE COORDINATION

SISD and STG will collaboratively implement the ACCESS platform across middle and high school grade bands, with intentional alignment to counseling, CTE pathways, and instructional systems.

Key coordination elements include:

- Implementation of a career interest and aptitude system beginning in middle school
- Development of individualized 4-year plans aligned to endorsements, industry-based certifications, and postsecondary pathways
- Integration of career advising, resume development, and scholarship/financial aid supports
- Coordination of career placement events, internships, and employer engagement opportunities
- Ongoing progress monitoring of student CCMR indicators and postsecondary readiness metrics

D. RESPONSIBILITIES OF STAR TECH GROUP (ACCESS)

STG agrees to:

i. Provide access to the ACCESS platform, including:

- Career interest surveys and pathway recommendations
- College and career exploration tools
- Resume-building and digital portfolio features
- Scholarship and financial aid resources
- Career placement and internship coordination tools

ii. Customize the platform to align with SISD offerings, including:

- Programs of study and endorsements
- Dual credit and postsecondary alignment
- Local workforce opportunities

iii. Support career advising systems through:

- Student progress tracking dashboards
- Advising notes and communication tools
- Parent engagement access

iv. Facilitate connections with local and regional employers across key industries

v. Support career placement events and workforce pipeline development, emphasizing real-world connections and postsecondary outcomes

vi. Provide implementation support, onboarding, and ongoing training for district staff

vii. Maintain compliance with FERPA and all applicable data privacy standards

E. RESPONSIBILITIES OF SNYDER ISD

SISD agrees to:

i. Designate an ACCESS Coordinator (ACCESS Champion) to oversee implementation

ii. Ensure integration of ACCESS into:

- Counseling and advising systems
- CTE pathways and programs of study
- CCMR tracking and reporting systems

iii. Provide access to necessary student and program data, as appropriate and compliant with FERPA

iv. Facilitate student, staff, and parent engagement, including:

- Parent nights and communication efforts
- FAFSA and scholarship awareness
- Resume and career readiness activities embedded in coursework

v. Collaborate with STG and community partners (e.g., workforce boards, higher education, local employers) to build a regional workforce ecosystem

vi. Participate in regular partnership meetings to review progress, outcomes, and continuous improvement

F. COST

Costs associated with the ACCESS platform will be determined based on the selected service level and total student enrollment.

Potential funding sources may include:

- District CCMR funding
- Perkins and CTE allocations
- Grants and workforce partnerships
- Contributions from local business and industry partners

All payment terms are governed by and pursuant to the Texas Prompt Payment Act. Further, no taxes shall be assessed as the District is a tax-exempt entity.

G. CONTACTS

Star Tech Group, LLC (STG)

Administrative Contact:

Name: Ravi Shakamuri

Title: Chief Executive Officer

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

Snyder Independent School District

Administrative Contact:

Dr. Jessica Gore, Superintendent

2901 37th Street

Snyder, TX 79549

(325) 574-8900

jessica.gore@snyderisd.net

Technology Contact:

Mr. Jeff McGinnis

2901 37th Street



Snyder, TX 79549

(325) 574-8900

jeff.mcginis@snyderisd.net

Campus Administration Contact:

Mrs. Aleida Juarez, High School Principal

2901 37th Street

Snyder, TX 79549

(325) 574-8900

aleida.juarez@snyderisd.net

H. GOVERNING LAW

This MOU shall be governed by the laws of the State of Texas. The parties herein acknowledge that this Agreement shall be fully performed in the county where SISD is located. **I.**

APPLICABLE LAWS

Both parties agree to comply with all applicable federal, state, and local laws, including FERPA and the Texas Education Code.

J. TEXAS PUBLIC INFORMATION ACT

Information shared under this MOU may be subject to disclosure under the Texas Public Information Act.

K. LIMITATIONS

This MOU does not create a legally binding contract or financial obligation beyond agreed-upon services and does not establish a joint venture or agency relationship.

L. EXECUTION OF UNDERSTANDING

This MOU shall remain in effect for one(1) year, but may be renewed by the District for up to two successive one (1) year terms upon written notice to STG not later than thirty (30) days before the end of the then current term. Either party may terminate this Agreement by providing ninety (90) days' written notice.

L. MISCELLANEOUS

- i. The Parties agree that the District cannot legally indemnify STG and the District does not agree to do so.

 - ii. The Parties agree that the District is immune from any tort claims under the Texas Tort Claims Act and has no legal liability for claims, damages, or injuries of STG under the Agreement.

 - iii. Pursuant to Texas Government Code Ann. Chapter 2252, Subchapter F “Prohibition on Contracts With Certain Companies,” STG verifies by its signature below that it is not a foreign terrorist organization identified on the list prepared and maintained by the Texas Comptroller of Public Accounts, or any other list prepared and maintained pursuant to Section 806.051, 807.051, or 2252.153 of the Texas Government Code. Any contract entered into by the District is void if STG is included in the Comptroller’s list, or any other applicable list as set forth above.

 - iv. Pursuant to Texas Government Code Ann. Chapter 2273, STG verifies by its signature below that it is not an abortion provider or an affiliate of abortion providers, whereby the provider or affiliate receives something of value derived from state or local tax revenue. Any contract entered into by the District is void if Cogdell has such a prohibited affiliation or contractual relationship.

 - v. Pursuant to Texas Education Code section 11.067, STG certifies by its signature below that it has not given or promised a gift of in-kind services valued at more than \$250 to any member of the Board or governing body of the District, and that no member of the Board or governing body of the District owns more than ten (10) percent of STG’s voting interest, nor has a direct or indirect ownership interest in Cogdell representing more than ten (10) percent of STG’s profits, proceeds, or capital gains.
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STAR TECH GROUP, LLC

Ravi Shakamuri
Chief Executive Officer

Date: _____

Signature: _____

SNYDER INDEPENDENT SCHOOL DISTRICT

Dr. Jessica Gore
Superintendent, Snyder ISD

Date: _____

Signature: _____