**ADD TO WAYNE COMMUNITY SCHOOLS POLICIES**

**Policy 8332**

**BOARD OPERATING PROCEDURES**

**ADMINISTRATION IN THE ABSENCE OF POLICY**

When there is no board policy in existence to provide guidance on a matter, the superintendent is authorized to act appropriately, keeping in mind the educational philosophy and financial condition of the school district.

It shall be the responsibility of the superintendent to document the action taken and to inform the board of the situation. If needed, the superintendent shall draft a proposed policy for the board to consider.